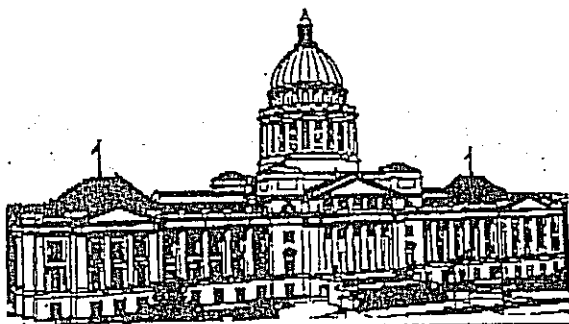


ARKANSAS REGISTER

Transmittal Sheet



Sharon Priest
Secretary of State
State Capitol Rm. 026
Little Rock, Arkansas 72201-1094

For Office Use Only: Effective Date _____ Code Number 177.02.01-002

Name of Agency Assessment Coordination Department

Department _____

Contact Person Rita Rollins

Statutory Authority for Promulgating Rules 25-15-203

<input checked="" type="checkbox"/> Intended Effective Date	Date
<input type="checkbox"/> Emergency	Legal Notice Published <u>05/06/01</u>
<input type="checkbox"/> 10 Days After Filing	Final Date for Public Comment <u>06/08/01</u>
<input type="checkbox"/> Other	Reviewed by Legislative Council _____
	Adopted by State Agency <u>05/03/01</u>

CERTIFICATION OF AUTHORIZED OFFICER

I Hereby Certify That The Attached Rules Were Adopted
In Compliance with Act 434 of 1967 As Amended.

[Signature]
Signature

501/324-9240

Phone Number

Director

Title

05/02/01
Date

FILED
AR. REGISTER DIV.
01 MAY -3 AM 9:17
SECRETARY OF STATE
STATE OF ARKANSAS

QUESTIONNAIRE FOR FILING PROPOSED RULES AND REGULATIONS
WITH THE ARKANSAS LEGISLATIVE COUNCIL AND JOINT INTERIM COMMITTEE

DEPARTMENT/AGENCY: Assessment Coordination Department
DIVISION:
DIVISION DIRECTOR: Debra Asbury
CONTACT PERSON: Bob Leslie, General Counsel
ADDRESS: 1614 W Third, Little Rock, AR 72206
PHONE NO.: 501/324-9240
FAX NO.: 501/324-9242

INSTRUCTIONS

- A. Please make copies of this form for future use.
- B. Please answer each question completely using layman terms. You may use additional sheets, if necessary.
- C. If you have a method of indexing your rules, please give the proposed citation after "Short Title of this Rule" below.
- D. Submit two (2) copies of this questionnaire attached to the front of (2) copies of your proposed rule and mail or deliver to:

Donna K. Davis (Polly Green, Secretary)
Subcommittee on Administrative Rules and Regulations
Arkansas Legislative Council
Bureau of Legislative Research
Room 315, State Capitol
Little Rock, AR 72201

1. What is the short title of this rule? 5.0 (Addendum A-10)

2. What is the subject of the proposed rule?

Providing a checklist of services provided.

3. Is this rule required to comply with federal statute or regulations?

Yes: No: X

If yes, please provide the federal regulation and/or statute citation.

4. Was this rule filed under the emergency provisions of the Administrative Procedure Act?

Yes: X No:

If yes, what is the effective date of the emergency rule? 05/03/01

Will this emergency rule be promulgated under the regular provision of the Administrative procedure Act?

Yes: X No:

5. Is this a new rule? Yes: ☒ No:

Does this repeal an existing rule? Yes: No: ☒

If yes, please provide a copy of the repealed rule.

Is this an amendment to an existing rule? If yes please attach a markup showing the changes in the existing rule and a summary of the substantive changes. No

6. What state law grants the authority for this proposed rule? If codified, please give Arkansas Code citation. 25-21-105

7. What is the purpose of this proposed rule? Why is it necessary?

To provide a checklist for services that should be provided.

8. Will a public hearing be held on this proposed rule?

Yes: ☒ No:

If yes, please give the date, time, and place of the public hearing.

May 31, 2001 - 10:00 a.m. - 1614 West Third - Little Rock - AR

9. When does the public comment period expire? 06/08/01

10. What is the proposed effective date of this proposed rule? 05/03/01

11. Do you expect this rule to be controversial? Yes: No: ☒
If yes, please explain.

12. Please give the names of persons, groups, or organizations which you expect to comment on these rules. Please provide their position (for or against) if known.

Arkansas Assessors' Association
Various Appraisal Contractors

DEPARTMENT/AGENCY: Assessment Coordination Department
DIVISION:
DIVISION DIRECTOR: Debra Asbury
CONTACT PERSON: Bob Leslie, General Counsel
ADDRESS: 1614 W Third, Little Rock, AR 72201
PHONE NO.: 501/324-9240

FINANCIAL IMPACT STATEMENT

To comply with Act 884 of 1995, please complete the following Financial Impact Statement and file with the questionnaire and proposed rules.

SHORT TITLE OF THIS RULE: 5.0 (Addendum A-10)

1. Does this proposed, amended, or repealed rule or regulation have a financial impact?
Yes: No: ☒ X
2. If you believe that the development of a financial impact statement is so speculative as to be cost prohibited, please explain.
3. If the purpose of this rule or regulation is to implement a federal rule or regulation, please give the incremental cost for implementing the regulation: N/A

1999-2000 Fiscal Year

General Revenue:
Federal Funds:
Cash Funds:
Special Revenue:
Other:
Total:

2000-2001 Fiscal Year

General Revenue:
Federal Funds:
Cash Funds:
Special Revenue:
Other:
Total:

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01 MAY - 3 AM 9:17
SARAH J. JONES
SECRETARY OF STATE
STATE OF ARKANSAS

4. What is the total estimated cost by fiscal year to any party subject to the proposed, amended, or repealed rule or regulation? None

1999-2000 Fiscal Year

2000-2001 Fiscal Year

5. What is the total estimated cost by fiscal year to the agency to implement this regulation?

2000-2001 Fiscal Year

2001-2002 Fiscal Year

None

None

30. Checklist of Services to Be Provided. The following checklist must be submitted as part of the bid specifications:

1. Contractor Required Services

Finished Property Record Cards
 Aerial photos (If County does not already have most current)
 Real estate appraisal
 Field data collection
 CAMA system data entry
 Agricultural, timber & pasture land value update
 Appraisal notice mailing
 Value estimate defense
 Public inquiries about property values (informal appeals)
 Property sales verification
 Sales ratio study (compliance with 10.0 of the Bid Specifications)
 Progress reports to county officials and ACD
 Discovery of new construction from public records and sources
 Valuation of newly discovered property in the current assessment year
 Property addresses where reasonably attainable
 Most recent ACD soil summary
 Quality Control (compliance with 13.0 of the Bid Specifications)
 Liability and workman's compensation insurance (compliance with 21.0 of the Bid Specifications)

2. County Required Services

Sales information (compliance with 9.0 of the Bid Specifications)
 Ownership records

3. Additional Services to be provided by:	Contractor	County
Reappraisal plan submitted to ACD	_____	_____
Office space	_____	_____
Office furnishings	_____	_____
File cabinets	_____	_____
Computer hardware	_____	_____
Computer software maintenance	_____	_____

Other (please list on a separate page and specify who has responsibility)

ASSESSMENT COORDINATION DEPARTMENT

Statement of Need
For Amended Rule 5.0 (Addendum A-10)
05/01/01

The Assessment Coordination Department finds that imminent peril to the public health, safety, or welfare requires adoption of a rule upon fewer than twenty (20) days notice.

The reason for the finding is as follows: Act 1185 of 1999 requires counties to submit reappraisal plans before July 1 to the Assessment Coordination Department. This rule is a change in the bid specifications a county must submit before contracting. In order to write, let and receive bids to submit to our agency these changed specifications need to be sent out immediately.

FILED
AR. REGISTER DIV.
01 MAY -3 AM 9:17
JIMMIE HARRIS
CLERK OF STATE
STATE OF ARKANSAS
BY _____