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State: ARKANSAS

DRAFT

STATE PLAN FOR INDEPENDENT LIVING (SPIIL)

Chapter 1, Title VII of the Rehabilitation Act of 1973, as Amended

**STATE INDEPENDENT LIVING SERVICES (SILS) PROGRAM
PART B**

**CENTERS FOR INDEPENDENT LIVING (CIL) PROGRAM
PART C**

FISCAL YEARS 2008 – 2010

Effective Date: October 1, 2007

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PART I: Assurances

State of: Arkansas

Section 1: Legal Basis and Certifications

- 1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs is Arkansas Rehabilitation Services – Ark. Dept. of Workforce Education (insert name of DSU). *34 CFR 76.104(a)(1) and (2); 34 CFR 364.22(a)*
- 1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind is Division of State Services for the Blind – Ark. Dept. of Health and Human Services (insert name of separate State agency). Indicate N/A if not applicable. *34 CFR 76.104(a)(1) and (2); 34 CFR 364.20(d) and 364.22(c)*
- 1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is Arkansas Independent Living Council (insert name of SILC). *34 CFR 364.21(a)*
- 1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. *34 CFR 76.104(a)(7); 34 CFR 364.20(c) and (d)*
- 1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. *34 CFR 76.104; 34 CFR 80.11(c)*
- 1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. *34 CFR 76.104(a)(4) and (8)*
- 1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Robert P. Treviño (Name, title of DSU director) and James C. Hudson (Name, title of separate State agency director, if applicable). *34 CFR 76.104(a)(5) and (6)*

Section 2: SPIL Development

- 2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:
- the provision of State independent living services;
 - the development and support of a statewide network of centers for independent living; and
 - working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities. *34 CFR 364.20(f)*
- 2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. *34 CFR 364.20(g)(1)*
- 2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:
- appropriate and sufficient notice of the public meetings (that is, at least 30 days prior to the public meeting through various media available to the general public, such as newspapers and public service announcements, and through specific contacts with appropriate constituency groups and organizations identified by the DSU and SILC);
 - reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
 - public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication. *34 CFR 364.20(g)(2)*
- 2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. *34 CFR 364.20(h)*
- 2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. *34 CFR 364.28*
- 2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. *34 CFR 364.20(e)*

Section 3: Independent Living Services

- 3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State,
or other funds. *34 CFR 364.43(b)*
- 3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. *34 CFR 364.43(c)*
- 3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:
- the availability of the CAP authorized by section 112 of the Act;
 - the purposes of the services provided under the CAP; and
 - how to contact the CAP. *34 CFR 364.30*
- 3.4 Participating service providers meet all applicable State licensure or certification requirements. *34 CFR 365.31(c)*

Section 4: Eligibility

- 4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. *34 CFR 364.40(a), (b) and (c)*
- 4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. *34 CFR 364.41(a)*
- 4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. *34 CFR 364.41(b)*

Section 5: Staffing Requirements

- 5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. *34 CFR 364.23(a)*
- 5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act. *34 CFR 364.23(b)*

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. *34 CFR 364.24*

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. *34 CFR 364.31*

Section 6: Fiscal Control And Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. *34 CFR 364.34*

Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- the total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit. *34 CFR 364.35(a) and (b)*

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. *34 CFR 364.36*

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. *34 CFR 364.37*

Section 8: Protection, Use, and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). *34 CFR 364.56(a)*

Section 9: Signatures

After having carefully reviewed all of the assurances in sections 1 - 8 of this SPIL, the undersigned hereby affirm that the State of Arkansas is in compliance and will remain in compliance with the aforementioned assurances during 2008 – 2010 (specify the three-year period covered by this SPIL).

The effective date of this SPIL is October 1, 2007 (year)

SIGNATURE OF SILC CHAIRPERSON

DATE

Dr. Syed Ali, Chairperson

NAME OF SILC CHAIRPERSON

SIGNATURE OF DSU DIRECTOR

DATE

Robert P. Treviño, Commissioner

NAME AND TITLE OF DSU DIRECTOR

SIGNATURE OF DIRECTOR OF THE SEPARATE STATE AGENCY FOR INDIVIDUALS WHO ARE BLIND

DATE

James C. Hudson, Director

NAME AND TITLE OF THE DIRECTOR OF THE SEPARATE STATE AGENCY FOR INDIVIDUALS WHO ARE BLIND

Part II: Narrative

Section 1: Goals, Objectives and Activities

1.1 Goals and Mission – 34 CFR 364.42(b)(1)

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

CIL Response

See the Attachment for SILC and CILs.

DSB Response

The Arkansas Division of Services for the Blind (DSB) is dedicated to the independence of Arkansans who are blind or severely visually impaired and is committed to the principle that these individuals have the right to make informed choices regarding where they live, where they work, how they participate in the community, and how they interact with others.

The DSB mission is to work in partnership with these Arkansans by assisting them in obtaining the information they need to make informed choices and by providing them with access to services that increase their opportunities to live as they choose.

Within the constraints of state and federal laws and based on available funds, DSB fulfills its mission through assisting Arkansans who are blind or severely visually impaired to live as independently as possible through the development of skills, accommodations, or adaptations that are necessary to perform all activities of daily living.

DSB offers independent living services under Chapter 1 of the Title VII of the Rehabilitation Act through its nine field offices throughout Arkansas. Information and referral; assessment; mobility; rehabilitation teaching; counseling; skill instruction; limited transportation; and adaptive aides and devices are provided. These services are available in all 75 counties.

DSB offers independent living services under Chapter II of the Rehabilitation Act through its Living Independence for Elders (LIFE) program, which is available for individuals aged 55 or older who are blind or severely visually impaired. This program includes assessment; eligibility determination; information and referral; skill instruction; counseling; support activity (including peer counseling); limited transportation; and assistive aids and devices.

DSB also partners with the Independent Living Council (ILC) and the Centers for Independent Living (CILs) to provide independent living services.

ARS Response

The ARS Mission statement is” To provide opportunities for individuals with disabilities to work and lead productive and independent lives.” The ARS Policy and Procedures Manual states that Independent Living Services are any appropriate vocational rehabilitation services (as defined under Title I of the Rehabilitation Act) that will enhance the ability of an individual with a significant disability to live more independently and function within his/her family or community and, if appropriate, secure and maintain appropriate employment. The overall goal of ARS for the SILS program is to promote the integration and full inclusion of individuals with significant disabilities into the mainstream of American society.

1.2 Objectives – 34 CFR 364.42(a)(1) and (d); 34 CFR 364.32; 34 CFR 364.33

1.2A Specify the objectives to be achieved and the time frame for achieving them.

CIL Response

See Attachment for SILC and CILs.

DSB Response

- Maintain cooperative relationships with the ILC and the existing CILs.
- Use CILs to build the capacity of DSB to provide and promote independent living services for individuals who are blind or severely visually impaired.
- Collaborate with the ILC and CILs in expanding the knowledge and awareness of the independent living philosophy.
- Evaluate the effectiveness of the CILs that DSB has contracts with by reviewing monthly reports from the CILs and making periodic visits.
- The timeframes on the objectives are ongoing.

ARS Response

The timeframe for ARS goals and objectives covers FY 08-10.

Goal 1

Increase public awareness and knowledge of Vocational Rehabilitation programs and services by 10%.

Objectives

ARS established a public relations and outreach work group to evaluate current practices, assess agency needs, and provide recommendations to increase public awareness of rehabilitation programs. The SILS program will be included in these efforts.

Goal 2

Increase number of training sessions for CSPD by 5%.

Objectives

Agency will continue providing Comprehensive System of Personnel Development training

opportunities and support throughout FY08 to assure development of qualified staff and seamless succession. The CSPD efforts of the agency will educate counselors in using the SILS program to enhance IL skills and employability skills if appropriate.

Goal 3

Reduce systemic barriers that may inhibit counselor interaction with consumers to increase counselor/client contact by 5%.

Objectives

- Agency will implement by November 30, 2007 updated IL policy and procedures in the ARS PPM that will increase counselor efficiency promoting increased counselor/client contact and improved outcomes including the SILS program.
- Agency will implement by November 30, 2007 a revised version of the Arkansas Rehabilitation Integrated Management Information System (ARIMIS) that will include edits that enhance the reporting requirements and improve SILS program service provision.

Goal 4

Increase collaboration and partnerships with Centers for Independent Living (CIL) including referrals, marketing and public information.

Objectives

Agency will implement strategies to strengthen collaboration with Independent Living Centers. These strategies will include (1) providing IL applicants with brochures and information on the Centers; (2) invite the CIL directors to make presentations at ARS staff meetings; and (3) promote regular communication with the CIL representative on the SRC.

Goal 5

Increase number of students served with transition programs by 10%.

Objectives

The agency will continue participation throughout in the state Transition Task Force to assure collaboration and increase referrals. The agency will utilize the Task Force to enhance transition services to individuals including IL services.

Goal 6

Increase availability of assistive technology (AT) for consumers by 5%.

Objectives

- Field Services will continue the Successful Employment through Assistive Technology (S.E.A.T.) program to increase the assessments and application of technology equipment and devices including consumers of the SILS program.
- Agency will continue collaboration and referrals to the Increasing Capabilities Access Network (ICAN) to increase awareness and utility of assistive technology including the SILS program.

Goal 7

Reserve and use a portion of the funds under Sec. 110 for the development and implementation of innovative approaches to expand and improve vocational rehabilitation services to individuals with disabilities under the state plan and for the support of the SILC.

Objectives

Earmark funds from Title 1, Sec. 110 to support the SILC for each federal fiscal year.

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations. This section of the SPIL must:

- Identify the populations to be designated for targeted outreach efforts;
- Identify the geographic areas (i.e., communities) in which the targeted populations reside; and
- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed.

Response

The Centers provide IL core services in 25 of the 75 counties in Arkansas. Outreach activities are performed in those counties that are not served directly. Those counties include both urban and rural populations and minorities. Please refer to the Attachment for SILC and CILs Section 1.2B Outreach. The DSUs provide outreach efforts for underserved populations including minorities through PSAs and brochures.

1.3 Financial Plan – 34 CFR 364.42(a)(2) and (3); 34 CFR 364.29

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

- Insert additional rows for the specific funding sources and amounts expected within the categories of Other Federal Funds and Non-Federal Funds.

Response

In the following tables the amounts are estimated. The amounts are based on expected funding for FY 07. Funding is under continuing resolution estimates are difficult for years two and three. However, funds for the SILC are actual amounts with a 3% increase for years two and three.

Year 1

<u>Sources</u>	<u>Approximate Funding Amounts and Uses</u>			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B		60,272	241,205	
Chapter 1, Part C			784,880	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)		310,599		
Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)	154,850		54,419	
Other				
Non-Federal Funds				
State Funds		183,531		
Other				

Year 2

<u>Sources</u>	<u>Approximate Funding Amounts and Uses</u>			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B		60,272	241,205	
Chapter 1, Part C			784,880	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)		310,599		
Other Federal Funds				

Sec. 101(a)(18) of the Act (Innovation and Expansion)	159,702		54,419	
Other				
Non-Federal Funds				
State Funds		183,531		
Other				

Year 3

Sources	Approximate Funding Amounts and Uses			
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities
Title VII Funds				
Chapter 1, Part B		60,272	241,205	
Chapter 1, Part C			784,880	
Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)		310,599		
Other Federal Funds				
Sec. 101(a)(18) of the Act (Innovation and Expansion)	165,005		54,419	
Other				
Non-Federal Funds				
State Funds		183,531		
Other				

1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Response

The DSUs' Part B funds are used to provide IL services directly to eligible individuals through ARS VR counselors and DSB IL Counselors and, with ARS, to support the operation of the CIL programs. The CILs use Part C dollars to promote the IL philosophy, including a philosophy of consumer control, transition and the integration of people with significant disabilities into the mainstream of society. The Part C dollars are the operational funds for the CIL.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

Response

Federal and State funds for the Centers and IL services are coordinated through the state plans and financial accounting procedures of the DSUs. Funding amounts for the SILC and CILs from the DSUs Part B and Section 110 funds are negotiated and determined by the DSU, the SILC and the CIL programs. ARS' Part B federal funds are mostly used to support the operation of the CILs with the balance and the state matching funds used to provide IL services. Innovation & Expansion funds from Section 110 are used to support the SILC. The following table gives the amounts. The amounts cover the first year of funding and are estimates since funding is under continuing resolution and difficult to estimate accurately for years two and three.

Sources	Approximate Funding Amounts and Uses		
	SILC Resource Plan	IL Services	General CIL Operations
Title VII Funds			
Chapter I, Part B		265,300 ARS -241,205 CIL 24,095 ARS +36,177 DSB 60,272 subtotal	52,339 Delta (ARS) 12,500 MSL (ARS) 88,183 Sources (ARS) 88,183 Spa (ARS) 241,205 subtotal
Chapter I, Part C			157,964 Delta 310,988 MSL 157,964 Sources 157,964 Spa 784,880 subtotal
Chapter 2, Older Blind		310,599	
Other Federal Funds			
Sec. 101(a)(18)	136,268 ARS 18,582 DSB		10,000 Delta ARS 11,530 Delta DSB 16,975 MSL DSB 15,914 Spa DSB

			54,419 subtotal
State Matching Funds		34,511 Older Blind 4,020 Part B-DSB <u>145,000</u> Part B-ARS 183,531 subtotal	
Totals	154,850	554,402	1,080,504

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

Response

N/A

1.3B(4) Provide any additional information about the financial plan, as appropriate.

Response

N/A

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans – 34 CFR 364.42(c) and (e)

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

Response

The Division of Services for the Blind (DSB) offers independent living services through its nine field offices throughout Arkansas. Information and referral, assessment, mobility, rehabilitation teaching, counseling, skill instruction, limited transportation, and adaptive aides and devices are provided. The Independent Living For Elders (LIFE) program is funded through a formula grant under Chapter II of the Rehabilitation Act is available to visually impaired individuals 55 years of age and older. This program includes assessment, eligibility determination, information and referral, skill instruction, counseling, support activity (including peer counseling), limited transportation, assistive aids and devices and other appropriate services. These services are available in all 75 counties. DSB contracts with three of four Centers for independent living and employment related services.

Arkansas Rehabilitation Services offers Independent Living Services for people with significant disabilities throughout the state through its 20 field offices. ARS provides IL services through the statewide technology programs, including Increasing Capabilities Access Network (ICAN). The ARS Supported Housing Office seeks to find housing for persons with severe disabilities and promotes home ownership. All counties are served.

ARS and DSB provide grants from Part B and other appropriate funds to Arkansas' Centers for

Independent Living for general operations. The DSUs grant funds to the Statewide Independent Living Council for its Resource Plan.

For the CILs response please refer to Attachment for the SILC and CILs.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

Response

The SPIL objectives were developed on a collaborative basis with the DSUs, the SILC and the CILs. Representatives of the DSUs attend the SILC quarterly meetings. A Center director acts as representative of the CILs on the SILC Board of Directors. The priorities and objectives of the CILs are taken into consideration in development of the SPIL through the collaboration of these members and discussed and approved by all the parties. For additional information please refer to Attachment for the SILC and CILs.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities – 34 CFR 364.26

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

- The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

Response

The SILC actively solicits a Board of Directors comprised of individuals representing a broad range of stakeholders and interested parties regarding IL services for individuals with significant and most significant disabilities. Organizations represented include the Client Assistance Program, the Arkansas Department of Health and Human Services, the Disability Policy Consortium, the Governor's Commission on People with Disabilities, Arkansas People First, the Disability Coalition, a representative of local government, disability service providers, and consumers. These members interact with their respective agencies and organizations, network and cooperate and coordinate with the DSUs and the SILC.

1.6 Coordination of Services – 34 CFR 364.27

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Response

All recipients of financial assistance under Chapter 1 adopt such fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds paid to the State under Chapter 1. Case record files are maintained that document and fully disclose disbursement for all services. The DSUs comply with written policies concerning comparable benefits that require the counselor to determine and utilize benefits from any other agency that could be utilized in the consumer's individualized written IL plan.

1.7 Independent Living Services for Individuals who are Older Blind – 34 CFR 364.28

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

Section 2: Scope, Extent, and Arrangements of Services

2.1 Scope and Extent – 34 CFR 364.42(b)(2)(3); 34 CFR 364.43(b); 34 CFR 364.59(b)

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/ grants)
Core Independent Living Services, as follows:			
- Information and referral	x		x
- IL skills training	x		x
- Peer counseling	x		x
- Individual and systems advocacy	x		x
Counseling services, including psychological, psychotherapeutic, and related services	x		x
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	x		x
Rehabilitation technology	x		x
Mobility training	x		x

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/ grants)
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	x		x
Personal assistance services, including attendant care and the training of personnel providing such services	x		x
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	x		x
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	x		x
Education and training necessary for living in the community and participating in community activities	x		x
Supported living	x		x
Transportation, including referral and assistance for such transportation	x		x
Physical rehabilitation	x		x
Therapeutic treatment	x		x
Provision of needed prostheses and other appliances and devices	x		x
Individual and group social and recreational services	x		x
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	x		x
Services for children with significant disabilities	x		x
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	x		x

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/ grants)
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	x		x
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	x		x
Other necessary services not inconsistent with the Act	x		x

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

Response

N/A

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

Response

ARS follows a financial needs policy outlined in its Economic Need policy. Financial need is considered not as a condition for furnishing a service, but is utilized to determine if the individual has adequate financial resources to contribute towards the cost of their independent living services. The policy is in written form in the ARS Policy and Procedures Manual to facilitate uniformity in application. A financial needs test is applied to all IL services with the exception of assessment of rehabilitation needs, including rehabilitation technology, except for those services other than of a diagnostic nature which are provided under extended evaluation; and counseling, guidance and referral services. Case records files are maintained by ARS on each individual provided IL services. DSB and the CILs do not have a financial needs policy.

2.2 Arrangements for State-Provided Services – 34 CFR 364.43(d) and (e)

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or

contractual arrangements with third parties, describe such arrangements.

Response

The DSUs do not provide any IL services through grants or contracts.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

Response

The DSUs provide grants to the CIL programs. All CIL staff and operation of the CILs are separate and independent from the DSUs. All case service records of individuals provided IL services by the CILs are housed in the Centers. The CILs are located independently from the DSUs' offices.

Section 3: Design for the Statewide Network of Centers

3.1 Existing Network – 34 CFR 364.25

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

Response

Arkansas has four Part C funded Centers for Independent Living: Mainstream (Little Rock), SOURCES (Fayetteville), Delta (Pine Bluff), and SAILS (Hot Springs). The centers are fairly well geographically dispersed, though southwest and northeast Arkansas and include expansive areas that are unserved. The four centers provide the core services in 25 of the state's 75 counties. Mainstream, SAILS, and Delta cover areas that are contiguous, covering a large area in the central to southeast region of the state, whereas the other center, SOURCES, covers the four counties of extreme northwest Arkansas.

3.2 Expansion of Network – 34 CFR 364.25

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

Response

The expansion of Independent Living service offerings will follow a specific formula. Information provided via Centers for Independent Living, community forums and grassroots organizations establishes the need for an additional Center for Independent Living. The feasibility determination process will consist of the following components: (1) Compilation of data supporting the expansion; (2) formation of committee charged with investigating the capacity of the community under consideration to support a new Center and the impact on existing Centers with contiguous service areas; (3) development of community action plan to

address deficiencies if expansion is not recommended; (4) establishment of satellite center if expansion is recommended under mentorship of existing Center geographically nearest new service area; and (5) the satellite Center becomes independent upon development of funds necessary to fully support autonomy.

3.3 Section 723 States Only – 34 CFR 364.39

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

Response

N/A

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

Response

N/A

Section 4: Designated State Unit (DSU)

4.1 Administrative Support Services – 34 CFR 364.4; 34 CFR 364.22(b)

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program.

- Refer to the SPIL Instructions for additional information about administrative support services.

Response

The DSUs receive, account for and disburse funds received for the SILS program based on the State Plan for Independent Living. All administrative support for the DSUs IL programs is provided through employees of the DSUs. All staff and employees of the SILC and the CILs are employed exclusively by them and are not state employees. An ARS Liaison and a Program Evaluation Specialist provide the SILC with technical assistance and assist in planning and report writing.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

Response

The DSUs' staffs administer the DSUs' IL programs and is available for technical assistance to the SILC and CILs. Technical assistance and communication take place on an ongoing basis and are encouraged in order to support the overall state IL program.

Section 5: Statewide Independent Living Council (SILC)

5.1 Resource plan – 34 CFR 364.21(i)

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

Response

Funding for the resource plan of the SILC is provided by the DSUs from Section 110 Innovation and Expansion funds. ARS provides 88% and DSB 12%. The amounts of the SILC resource plan projected for FY 2008-FY 2010 are \$154,850, \$159,702, and \$165,005 respectively. The resource plan is developed collaboratively by the SILC and the DSUs.

5.1B Describe how the following SILC resource plan requirements will be addressed:

- The SILC’s responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

Response

Funding for the SILC yearly resource plan is outlined in a written grant agreement with the DSUs. The expenditures under the resource plan are monitored monthly by the DSB, quarterly by ARS and audited annually by independent auditor.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

Response

The SILC is an independent 501(c)(3) non-profit corporation with a governor appointed Board of Directors. The SILC is placed administratively outside the government structure. The SILC is physically located autonomously from any state government buildings.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

Response

The DSUs provide funding for the SILC resource plan through a written grant agreement. The amounts are agreed upon within the State Plan for Independent Living and ratified by the SILC Board of Directors and the DSU directors. Spending is monitored through the finance section of each DSU.

5.2 Establishment and Placement – 34 CFR 364.21(a)

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies.

- Refer to the SPIL Instructions for more information about completing this section.

Response

The SILC is an independent 501(c)(3) non-profit corporation with a governor appointed Board of Directors. The SILC is placed outside the state government structure.

5.3 Appointment and Composition – 34 CFR 364.21(b) – (f)

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b).

- Refer to the SPIL Instructions for more information about completing this section.

Response

The governor appoints members to the SILC Board of Directors. The SILC is not placed in any unit of State government. Prospective members are recommended to the governor through collaborative effort by the SILC and Directors of the DSUs. The DSUs, the SILC and the governor collaborate to insure that the members meet SILC composition and qualifications requirements. The SILC selects a chairperson from among the voting membership of the Council. Membership terms of service are for 3 years, for no more than 2 consecutive terms. A member appointed to fill a vacancy occurring prior to the expiration of the term for another member, is appointed for the remainder of such term. Terms are appointed on a staggered basis. Vacancies are filled by appointment of the governor.

5.4 Staffing – 34 CFR 364.21(j)

Describe how the following SILC staffing requirements will be met:

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.
- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

Response

The SILC Board Members are appointed by the governor. The Board hires an Executive Director who hires and manages personnel according to SILC written policy and procedures in conformance with state and federal law. The SILC enforces a written Conflict of Interest policy.

Section 6: Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing – 34 CFR 364.23; 34 CFR 364.24; 34 CFR 364.31

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.
- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.
- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.
- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Response

The DSUs and the Board of Directors of the CILs takes the position that staff is one of the organization's valuable resources. The staff is highly knowledgeable and known for their expertise.

6.2 Fiscal Control and Fund Accounting – 34 CFR 364.34

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

Response

The DSUs have adopted internal accounting controls complying with applicable EDGAR fiscal and accounting requirements and as required by generally accepted accounting procedures and accounting and procedures requirements of the state of Arkansas. The internal controls of the agency are subject to an annual audit by the Arkansas Legislative Audit under the requirements of the Single Audit Act and the Compliance Supplement. The SILC and CILS have internal accounting controls in compliance with state and federal law and are audited annually by independent audit. The CILs maintain their own financial records in house and the system used to retain this information is QuickBooks. The CILs use an outside accounting service to prepare payroll for the organizations and to conduct a monthly external bank statement audits. The CILs also has an independent auditor conduct an annual audit. These controls ensure fiscal accountability on the part of the CILs.

6.3 Record-Keeping, Access and Reporting – 34 CFR 364.35; 34 CFR 364.36; 34 CFR 364.37

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate
- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

Response

The DSUs and CILs maintain fiscal records, personnel records and consumer files in accordance with the Education Department of General Administrative Regulations. All reports required by the Secretary or Commissioner are submitted.

6.4 Eligibility – 34 CFR 364.40; 34 CFR 364.41

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.
- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.
- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.
- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.
- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

Response

The DSUs policy and procedure manuals are in compliance with federal and state law regarding eligibility, information and referral, non-discrimination and no residency requirement other than presence in the state. The CIL is a cross-disability organization that works with people with significant disabilities as outlined in the Rehabilitation Act of 1973 as amended.

6.5 Independent Living Plans – 34 CFR 364.43(c)

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

Response

DSU plans are developed in compliance with federal and state law. The CILs Independent Living Plans are developed with the consumer with emphasis on consumer control. The Centers promote consumer involvement and offers them every opportunity available to be active participants in the development of their IL Plans.

6.6 Client Assistance Program (CAP) Information – 34 CFR 364.30

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

Response

The DSUs provide each consumer with CAP information at application and make it available throughout the IL process. The CILs Client Assistance Program (CAP) informational pamphlet is given to a consumer at the moment of intake and they are told about the Disability Rights Center, who is the Protection and Advocacy group in Arkansas.

6.7 Protection, Use and Release of Personal Information – 34 CFR 364.56(a)

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

Response

The DSUs adhere to confidentiality policy and procedures in compliance with federal and state law. The CILs do not release any personal information on consumers or employees without their authorization. This is to ensure confidentiality in accordance with all federal laws and regulations. The CIL principle of confidentiality is maintained for all programs, departments, functions and activities in accordance with policies and procedures of the organization.

Section 7: Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program. 34 CFR 364.38

Response

See Section 7 of the Attachment for SILC and CILs which includes the methods of periodic evaluation.

Section 8: State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL. Indicate N/A if not applicable. 34 CFR 364.20(h)

Response

ARS follows a financial needs policy outlined in its Economic Need policy. Financial need is considered not as a condition for furnishing a service, but is utilized to determine if the individual has adequate financial resources to contribute towards the cost of their independent living services.

ARKANSAS STATE PLAN FOR INDEPENDENT LIVING (ASPIL)

FY 2008-2010

SILC & CIL'S ATTACHMENT

1.1 VISION, MISSION, GOALS, OBJECTIVES, AND ACTIVITIES

Vision of the Arkansas State Independent Living Council (SILC) and the Centers for Independent Living (CIL's)

The vision of the Arkansas State Independent Living Council and the Centers for Independent Living is to reside in a state where all its citizens have equal rights and opportunities.

Mission of the Arkansas State Independent Living Council

The mission of the Arkansas State Independent Living Council is to promote independence, including freedom of choice and full inclusion into the mainstream of society, for all Arkansans with disabilities.

Mission of the Centers for Independent Living

The mission of the Centers for Independent Living is to provide services, support and advocacy which enable people with disabilities to live as independently as possible within their community. The Centers strive to achieve full integration of persons with disabilities into the mainstream of society.

GOALS, OBJECTIVES, AND ACTIVITIES

The Arkansas State Independent Living Council (hereto after referred to as Council) & the Centers for Independent Living (hereto after referred to as Centers) have established five primary goals for independent living efforts in Arkansas. The Council & Centers will:

- I. Promote the Independent Living Philosophy to all Arkansans.
- II. Identify and prioritize specific advocacy issues to actuate individual and systems change throughout the state.
- III. Maintain a functional, constructive, and communicative relationship between the Council and the as well as Federal, State, and local entities whose mission may impact the lives of Arkansans with disabilities.
- IV. Develop and actuate appropriate services for those individuals with disabilities who wish to enhance the level of their independence by transitioning to less restrictive environments.
- V. Develop a comprehensive resource development plan designed to increase funding.

The Council & the Centers will play the primary roles in coordinating the activities, which will accomplish these goals. In the Arkansas State Plan for Independent Living (ASPIL) there are a number of themes related to achieving all goals. These themes are collaboration, cooperation, and communication among all organizations involved in independent living; expanded knowledge and awareness of independent living philosophy and approaches and; evaluation of effectiveness.

To achieve the objectives of this plan, participating organizations must continue to work together to expand and improve services and advocacy. This plan addresses these needs by emphasizing cooperation, advocacy, and outreach for all organizations promoting independent living in the State.

1.2 OBJECTIVES AND ACTIVITIES

GOAL I: The Council and the Centers shall promote the IL Philosophy to all Arkansans.

The Council shall take a lead role in informing the public about independent living, and it will assist other organizations at the grassroots level by offering technical assistance, training and other means of support as it is appropriate.

Just as important will be the work of Centers and staff of the Designated State Units (DSU's) in increasing awareness and support for the concepts addressed in this goal.

OBJECTIVE A: The Council office staff and volunteers shall provide information to consumers, families, and the public throughout the state about the IL philosophy, technology, and services.

- Maintain AILC website. The website will be updated on an as-needed basis. Evaluate what linkages currently exist and their effectiveness and investigate other possible linkages. Include Centers activities and calendars of events.
- Continue outreach efforts to the community.
- Hold caucuses throughout the state to promote the IL philosophy in collaboration with the Centers.
- Create an updated PowerPoint presentation on IL philosophy and advocacy. This PowerPoint presentation will be used for awareness and education purposes. The presentation will be reviewed on an annual basis to ensure inclusion of current disability related issues and activities.
- Develop a statewide database of individuals with disabilities.
- Update the resource library with current information in appropriate formats and languages.

OBJECTIVE B: The Centers, their staff, and volunteers shall provide

information to consumers, families, and the public throughout the state about the IL philosophy, technology, and services.

- Conduct community workshops.
- Participate in federal, state and local government planning and activities.
- Enlist the support of community organization, businesses, and local, state and national governments.
- Document contacts.

OBJECTIVE C: State agencies and staff shall provide information to consumers, families, and the public about IL philosophy, technology, and services available through the Centers as well as other service providers located throughout the State.

- Conduct community workshops.
- Participate in federal, state and local government planning and activities.
- Enlist the support of community organizations, businesses, local and state governments.
- Maximize communication, coordination and cooperation among entities identified under this goal.
- Document contacts and activities.
- Evaluate effectiveness.

GOAL II: The Council and the Centers shall identify and prioritize specific advocacy issues to actuate individual and systems change throughout the state.

The Council will be an active partner with grassroots organizations or statewide agencies involved in systems advocacy, when compatible with the IL philosophy. Council members will serve on Task Forces and other Committees of such organizations as appropriate; facilitate the inclusion of annual IL advocacy priorities in grassroots organizations. The Council will provide training and technical assistance to groups and individuals on legislative issues that impact the independence of Arkansans with disabilities.

OBJECTIVE A: The Council shall solicit input from the Centers, grassroots organizations, individuals with disabilities, state and local agencies, or any other interested party in an effort to identify advocacy issues.

- Sponsor and facilitate community forums throughout the state.
- Actively monitor federal, state, and local legislative efforts impacting those with disabilities.
- Petition federal, state, and local legislative bodies to take action based on input received from aforementioned community forums.
- Develop an Emergency Preparedness plan for Arkansans with disabilities.

OBJECTIVE B: The Centers shall conduct individual and systems change advocacy statewide.

- Advocate for increased funding for assistive technology to support independent living.
- Provide technical assistance and training on Medicaid waivers, and other services designed to promote technological independence.
- Provide advocacy services to individual consumers.
- Participate in systems change initiatives.
- Document contacts.
- Evaluate effectiveness.

GOAL III: The Council will actively collaborate with the Centers, the Arkansas Disability Coalition, Arkansas Disability Rights Center and other interested stakeholders throughout the state in developing and monitoring legislation impacting the lives of people with disabilities.

OBJECTIVE A: The Council shall play a lead role in developing a coalition of interested stakeholders statewide that develop and monitor legislation impacting the lives of people with disabilities and their families.

- The Council will develop a committee comprised of Council members, Center Directors (or their designees), consumers, other disability related organizations and advocates to develop a media campaign to promote the awareness of the IL philosophy and services in Arkansas and the need for state level funding for IL services, so that every Arkansan with a disability has the opportunity to live independently in the setting of their choice.
- The Council will develop a committee comprised of Council members, Center Directors (or their designees), consumers, other disability related organizations and advocates to identify statewide barriers to independence and develop legislation to remedy identified barriers.
- Advocate for increased access to assistive technology to enable and enhance the experience of living independently for people with disabilities.
- Collaborate with other SILC's in promoting the IL philosophy for all Americans with disabilities.
- The Council shall facilitate quarterly meetings with the Centers regarding specific advocacy needs in their geographic regions.

OBJECTIVE B: The Centers will actively participate statewide on coalitions developing and monitoring legislation impacting the lives of people with disabilities and their families.

- The Center Directors will meet on a quarterly basis with the Council.
- Identify local barriers to independence in Center service areas and develop plans to address the identified barriers.
- Collaborate with the Council and other interested parties in identifying statewide barriers to independence and developing legislation to remedy identified barriers.

GOAL IV: The Council shall assist the Centers in their pursuit to develop and actuate increased home and community based services for those individuals with disabilities who wish to enhance the level of their independence by transitioning to less restrictive environments.

Arkansas has made great strides toward developing an array of options for services for Arkansans with disabilities. There are currently waivers that serve adults with physical disabilities, persons over the age of 65 with personal care needs, a cash and counseling waiver and a waiver for persons with developmental disabilities.

Arkansas was recently awarded \$21,463,461 for its Money Follows the Person grant. The Centers and the Arkansas Council has been very involved in the submission of the grant. Included in the grant application is the development of a Traumatic Brain Injury Waiver, a 24 hour help Line, a Telemedicine program and intensive transition management among other things. The Centers and the Council were very involved in the development of the grant and are excited about the possibilities for assisting more

Arkansans with disabilities to move back into the community.

Objective A: The Council shall coordinate and support the efforts of the Centers and other stakeholders through the development and implementation of this grant statewide.

- The Council will be an active participant in workgroups designed to develop the implementation plan for this grant.
- The Council will recruit and support consumers to participate in workgroups for this grant and other home and community based services workgroups.
- The Council will ensure that information concerning changes and/or development to home and community based services is made available to consumers.

Objective B: The Centers shall actively pursue increased and improved home and community based services so that an increasing number of Arkansans with disabilities have the choice to live in their own communities.

- The Centers will be active participants in all workgroups concerning the Money Follows the Person grant and the increased services that will be developed.
- The Centers will recruit and support consumers of these services to participant in workgroups.
- The Centers will advocate for services that may be lacking or that are substandard.
- The Centers will promote these services to Arkansans with disabilities who are residing in facilities against their will.
- The Centers will facilitate the transition from institutions to community living.

Goal V: The Council and the Centers will develop a comprehensive resource development plan designed to increase funding.

The Council will work with the Centers to develop a comprehensive resource development plan designed to increase the current level of funding and expansion of services for the four existing IL Centers. During this State Plan, the Council will look at ways to develop inter-agency collaborations in order to capitalize upon a larger organization's size and fundraising expertise, which will facilitate the growth and expansions of the four existing Centers. The Council will establish an exploration committee to research areas around the State appropriate for location of a new IL Center. This will be done to determine how advantageous a new Center would be in certain unserved or underserved areas of the state. In order for the Council to accomplish this goal they will have to inaugurate a system of cross-communication. It is

important that communication flows both ways during this process, to ensure that all stakeholders are aware of the proposed venture. The Council will actively look at ways and opportunities to collect additional Part C Funds, as well as flexible and unrestricted funds, to be divided equally among the four existing Centers.

Object A.1: The Council will assist with statewide fundraising endeavors of the Centers as it relates to increasing services to persons with disabilities.

- Identify processes and resources required to capture additional funds for the Centers.
- Modify the plan as appropriate to meet the needs of the Centers.
- Effective January 1, 2008, the Council staff will develop a listing of all legislative Committees of the House and Senate and distribute that list to Council Members, Centers and other interested stakeholders.
- Council members will be encouraged to become acquainted with their local legislators and familiarize themselves with the legislator's views on disability related issues.
- The Council will periodically review the agency's organizational structure and operating programs to assure that it is responsive to current needs and avoid service duplications or inefficiencies.

Objective A.2: The Council will develop and submit an appropriate Bill for Independent Living from State revenue dollars.

- The Council will establish a financial base that is sufficient enough to support high quality and innovative IL Programs, which meet the needs of the consumer and community.
- Negotiate for maximum utilization of Title I funds for employment related IL services grants and other fee for services initiatives for the Centers.
- The Council, in order to be fiscally responsible to the Centers, will look at ways to assist the Centers with increasing their general revenue by 5 percent.
- The Council will provide outreach to unserved, underserved, minority groups, and urban and rural populations.

Objective B.1: The Centers will negotiate for the continuation of funding.

- The Centers will follow prudent and professional financial management practices in order to achieve and maintain long-term financial stability.
- The Centers will demonstrate to their grantors and the financial community that its programs are well managed.
- The Centers will provide cost-effective services to citizens through cooperation with other community agencies, government, and other non-profit agencies.
- The Centers will, routinely evaluate their support services and determine whether

the services are being provided in a competitive manner.

Objective B.2: The Centers will increase statewide community awareness.

- The Centers will develop a working relationship with media at all levels.
- The Centers will conduct educational workshops, and other training opportunities for the purpose of making communities more aware of critical disability related issues to ensure accountability.
- The Centers will develop new disability leadership in Arkansas, and educate Arkansans with disabilities about mechanics of the policy making process and encourage their participation in it.

1.2B OUTREACH

The Council and Centers shall play lead roles in outreach activities to groups of persons who are presently unserved or who are underserved. This outreach is important, both for the immediate needs of consumers and for the effective design of a statewide network of centers and services. Through this outreach process, the membership of the Council shall be structured to reflect populations now presently unserved or served only to a limited degree. Utilization of computer networking and other technologies will be explored.

OBJECTIVE A: The Council shall expand its membership to reflect the identified unserved and under served populations. Priorities currently include persons with developmental disabilities and those with mental illness, Native American peoples, persons of Hispanic origin, and persons of Asian origin.

- Determine current needs
- Cooperate with the DSU's and Centers to initiate aggressive recruitment of members of identified groups to serve on the Council
- Submit nominations to the Governor's office
- Assist Governor's staff by making recommendations for selection
- Contact appropriate organizations such as tribal councils and similar groups

OBJECTIVE B: Continue to conduct outreach activities.

- Develop and disseminate a list of minority organizations to Centers and other service providers
- Provide information on IL services and Centers to other advisory councils of public and private domain, non-profit organizations, churches, culturally diverse groups and colleges and universities
- Produce and distribute public service announcements for media and educational institutions that are inclusive of populations from urban and rural areas, minority groups and targeting under served disability populations, with all public information materials available in accessible formats
- Document contacts and activities
- Evaluate effectiveness

1.3B Arkansas Independent Living Council Budget Justifications

Meetings

The Council board of directors will meet a minimum of four (4) times annually. At least two of these meetings shall be held in the Little Rock area, and the remainder may be held in other areas of the state on a rotational basis.

Reimbursable expenses, including lost wages, parking, phone, childcare, and other allowable expenses, will be paid for board members, staff, and consultants (qualified individuals) to attend full council meetings, any sub-committee meetings as defined by the Council financial policies and annual budget and Federal guidelines, and other approved meetings of the Council.

Food and beverages for meetings also will be paid from this line item.

The Council will provide training opportunities for its board members, staff, and consultants, as well as consumers. The Council will pay professional fees for trainers. Costs for training materials will be covered under this line item. The Council also will pay the registration fees for qualified attendees to attend meetings, conferences, and other approved events as defined by the Council financial policies and annual budget. Travel expenses for attendees will be paid for under Travel Expenses.

Advocacy

The Council will support advocacy activities and award grants to organizations extolling the philosophy of independent living. The Council may support research, demonstration projects, coalition development, and activities specifically regarding civil rights for persons with disabilities, such as IL planning, other ADA issues, and Rehabilitation Act issues, among other things.

Travel

Travel expenses will be provided for board members, staff, consultants, and consumers for the purposes of gathering and sharing information on independent living and systems advocacy. Expenses also will be provided as available for consumers from Centers or grassroots organizations in the state to attend regional or national events, such as the Region VI IL Conference or training and the National Council on Independent Living Conference.

Travel In-State will cover the costs associated with travel inside the state of Arkansas. Travel expenses to and from regular business meetings will be reimbursed to board members. Travel expenses may also be reimbursed to technical consultants and advisors.

Travel Out-of-State will cover the costs associated with travel outside the state of

Arkansas. Travel expenses will be reimbursed to board members and any qualified individual, such as a consultant or a consumer who is sponsored for an out-of-state event.

Equipment

The Council staff is charged with purchasing and maintaining adequate equipment for the purposes of operating the Council office, receiving and disseminating information, and maintaining records. Equipment purchases will be in accordance with Council policies and procedures, Federal regulations, and the annual budget.

Supplies

The Council will maintain necessary office supplies/postage for its general operation.

Administrative Expenses

These costs will include such items as an annual compilation, processing fees, printing and copying, advertising, purchasing subscriptions and publications, staff parking, and memberships to organizations that promote the philosophy of independent living. These costs will be defined by Council policies and procedures, Federal regulations, and the annual budget.

***Rent**

The Council shall rent office space as needed. Office space is necessary for the Council staff to carry out its assigned duties, for the storage and use of Council equipment, and for the provision of a centralized coordination of SILC activities.

*Rent for the Council office will increase for the first year of the 2008-2010 State Plan by \$13,795, which is an 8% increase from the 2005-2007 State Plan. The increase is due to more square footage and a more marketable location which is accessible to people with disabilities. Utilities are included in the rent, therefore more space results in higher utilities in addition to the overall national increase in fuel since 2005. The subsequent two years of the 2008-2010 State Plan will increase for rent at a rate 4%, which is outlined in the rental agreement between the AILC and RHK, LLC dba Markham West Plaza. The rent allocation has been calculated for budget purposes on a fiscal year.

Telephone

Telephone services are necessary for the coordination, communication, and cooperation of Council services. The Council shall maintain adequate telephone service, which may include but not necessarily be limited to a toll free number for consumers around the state, cellular phones, e-mail, website, and general telephone service.

Insurance

Insurance will be purchased to address the liability of the Council, its staff, Director and Officers, and its property.

Staff Payroll

The staff oversees the general operation of the Council office and maintains appropriate records. The staff also coordinates the ongoing implementation of the Three Year State Plan under the direction of the Council. The staff provides technical assistance to the Centers, DSUs, other agencies, and community groups in under-served or un-served areas. It coordinates research. It serves as a systems advocate for persons with disabilities. Finally, the Council staff coordinates the dissemination of information about the independent living philosophy and movement to consumers, families, and the general public.

Fringe

Fringe includes the employer portion of the Social Security and Medicare payroll taxes, unemployment insurance and the employer contribution toward medical coverage.

1.4 COMPATIBILITY

Independent living services are available in all 75 counties by the DSU's. The Centers provide the four core services in 25 of the 75 counties, with additional services, such as benefit planning being offered in all 75 counties.

Mainstream's core service area covers Pulaski, Lonoke, Perry, Faulkner, and Prairie and part of Saline counties in central Arkansas.

Delta Resource Center's core service area covers Jefferson, Arkansas, Grant, Cleveland, Desha, Drew, Bradley, Ashley, Chicot, and Lincoln counties in southeast Arkansas.

SAILS' core service area covers Garland, Hot Spring, Clark, Pike, and Montgomery, and part of Saline counties in southwest central Arkansas.

SOURCES core service area covers Washington, Benton, Madison, and Carroll counties in northwest Arkansas.

All four centers, the Council and the DSU's have toll-free telephone numbers and email. The DSU's, Mainstream, Sources and the Council also have web sites. SAILS and Delta have plans to develop web sites.

The four Centers, in addition to providing the four core services, provide a variety of additional services funded through a variety of sources. A description of those services follows.

- All four centers have a Benefits Specialist available. Because of these Specialists the entire state has access to this service. It is projected that **146,000** people with disabilities will benefit from this service yearly, with the projected cost being **\$277,250**.
- All four centers are working to transition people out of nursing homes back into their communities.
- Sources has a Home Modification program which assists consumers in the purchase of needed equipment to make their living environment more accessible. The cost of this program is **\$10,000** with all dollars going directly to equipment and labor being donated. This project serves **30** people per year.
- All four Centers have ramp projects, which assist consumers with, access to their homes. Each of these projects is done through cooperation with community groups who volunteer labor and material so there are no costs associated with the projects. Together the projects provide a minimum of **40** ramps per year.
- SAILS has a job readiness program which serves a minimum of **30** consumers a year at a cost of **\$15,000**.
- All centers receive some additional funding from Division of Services for the Blind to assist with providing IL services to this disability population.

1.5 Cooperation, Coordination, and Working Relationships among Various Entities

- Establish quarterly meeting schedule with DSU's and Executive Committee of the AILC to ensure continuing and effective communication and collaboration.
- The Council Executive Director will meet quarterly with Executive Directors of the Centers to evaluate progress of activities as stated in the state plan, update information, plan for collaboration on current issues and discuss areas of concern.
- The Council will provide time at each quarterly meeting for other community and grassroots organization to report on their activities so appropriate action and/or participation may be taken.
- The Council actively seeks representation from specific disability populations on the Council board.
- The Centers collaborate with specific disability populations to promote the IL philosophy and to ensure quality of service.
- The Council staff and board members are active participants in many cross disability coalitions and taskforces.
- The Council and DSU's will seek public input about IL services and needs when addressing funding distribution.

SECTION 7: EVALUATION

The Council, Arkansas Rehabilitation Services, and the Division of Services for the Blind are responsible for monitoring, reviewing, and evaluating the implementation of the State Plan for Independent Living (SPIL). The Council will utilize the following evaluation components to ensure compliance with the requirements of Section 7. These include:

1. Submitting the annual 704 report to Rehabilitation Services Administration in conjunction with ARS and DSB. The Council will complete the information for Part 1 of the report and submit it to the DSUs. ARS will include the information in the full report that they submit to RSA not more than 120 days after the end of the federal fiscal year.
2. Publishing an Annual Report. This report will review the council's activities, successes, and problems over the previous fiscal year. It will be made available to the council's mailing list, through request by e-mail, and on the Council's website.
3. Council Review. The Council will review the progress of the SPIL annually. This process will be completed at the first business meeting following the completion of the 704 report. Goals and objectives will be evaluated for quantitative and qualitative results.
4. Consumer compilations. All written comments from consumers received by the

Council regarding IL services shall be kept on record and considered in the development of the 704 report. The Council newsletter will continue to encourage consumers to send comments in to the office. Comments sent to the newsletter may be published in the newsletter.

Arkansas Rehabilitation Services will monitor and evaluate the Arkansas Independent Living Council to assure compliance with the three-year state plan.

Program Evaluation

- ARS staff will attend quarterly AILC meetings. Attending these meetings allow ARS to stay abreast of consumer satisfaction, statewide initiatives to expand IL services and to gather information on IL activities.
- ARS staff will monitor quarterly financial and program reports submitted by the Council.
- ARS staff will monitor quarterly financial and program reports submitted by the Centers.
- ARS staff will attend RSA reviews or monitoring activities of the Centers.
- ARS staff will review annual federal reports of the Council and the Centers.

1.2A Goals and Objectives Timeline

GOAL I. The Council & the Centers will promote the IL Philosophy to all Arkansans.	FY 2008				FY 2009				FY 2010			
	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective A: The Council office staff & volunteers shall provide information to consumers, families, and the public throughout the state about the IL Philosophy, technology, & services.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Maintain Council Website	Maintain	Maintain	Maintain	Evaluate Effectiveness	Maintain	Maintain	Maintain	Evaluate Effectiveness	Maintain	Maintain	Maintain	Evaluate effectiveness
Continue Outreach efforts	Ongoing	Ongoing	Ongoing	Evaluate Effectiveness	Ongoing	Ongoing	Ongoing	Evaluate Effectiveness	Ongoing	Ongoing	Ongoing	Evaluate Effectiveness
Hold caucuses throughout the State to promote IL Philosophy	Target Identification	Develop Needs Survey	Disseminate Survey	Tabulate Received Surveys	Develop Presentation	Hold Caucuses	Hold Caucuses	Hold Caucuses	Hold Caucuses	Hold Caucuses	Summarize Needs	Develop Action Plan
Create PowerPoint presentation addressing IL Philosophy and Advocacy	Outline Presentation	Seek input from Centers	Literature review	Develop Presentation	Advertise on Web site	Schedule presentations	Schedule presentations	Give presentations	Give presentations	Give presentations	Give presentations	Give presentations
Develop Statewide Database	Research Database Needs	Create Database Format	Gather Information & Input data	Gather Information & Input data	Gather Information & Input data	Gather Information & Input data	Gather Information & Input data	Gather Information & Input data	Gather Information & Input data	Gather Information & Input data	Gather Information & Input data	Gather Information & Input data
Update Resource Library	Assess Reading Material Needs	Assess Technology Needs	Research Alternative Media	Purchase Appropriate Materials	Organize Library	Maintain & Update as needed	Maintain & Update as needed	Maintain & Update as needed	Maintain & Update as needed	Maintain & Update as needed	Maintain & Update as needed	Maintain & Update as needed

GOAL I. The Council & the Centers will promote the IL Philosophy to all Arkansans.	FY 2008				FY 2009				FY 2010			
	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective B: The Centers, their staff & volunteers shall provide information to consumers, families, and the public throughout the state about the IL Philosophy, technology, & services.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Conduct Community Workshops	Target Identification	Develop Needs Survey	Disseminate Survey	Tabulate Received Surveys	Develop Presentation	Hold Workshops	Hold Workshops	Hold Workshops	Hold Workshops	Hold Workshops	Summarize Needs	Develop Action Plan
Participate in federal, state and local government planning and activities.	Participate in the ADA Roundtable	Participate in GIST	Participate in integration efforts led by the Governor's Office	Participate in Disability Awareness Days annually	Participate in the ADA Roundtable	Participate in GIST	Participate in integration efforts led by the Governor's Office	Participate in the AR Disability Policy Consortium conference	Participate in the ADA Roundtable	Participate in GIST	Participate in integration efforts led by the Governor's Office	Participate in community disability advocacy efforts
Enlist support of Community	Ongoing	Ongoing	Ongoing	Evaluate Effectiveness	Ongoing	Ongoing	Ongoing	Evaluate Effectiveness	Ongoing	Ongoing	Ongoing	Evaluate Effectiveness
Document contacts and activities and evaluate effectiveness.	Maintain IL Plans	Maintain consumer satisfaction surveys	Maintain workshop attendance sheets	Analyze data	Maintain IL Plans	Maintain consumer satisfaction surveys	Maintain workshop attendance sheets	Analyze data	Maintain IL Plans	Maintain consumer satisfaction surveys	Maintain workshop attendance sheets	Analyze data

GOAL I. The Council & Centers will promote the IL Philosophy to all Arkansans.	FY 2008				FY 2009				FY 2010			
	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective C: State agencies & staff shall provide information to consumers, families, & the public about the IL philosophy, technology, & services.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Conduct community workshops	Determine Topic Needs	Conduct two courses	Conduct two courses	Conduct two courses	Conduct two courses	Conduct two courses	Conduct two courses	Conduct two courses	Conduct two courses	Conduct two courses	Conduct two courses	Conduct two courses
Participate in federal, state and local government planning & activities	Participate in the ADA Roundtable	Participate in GIST	Participate in integration efforts led by the Governor's Office	Participate in Disability Awareness Days annually	Participate in the ADA Roundtable	Participate in GIST	Participate in integration efforts led by the Governor's Office	Participate in the AR Disability Policy Consortium conference	Participate in the ADA Roundtable	Participate in GIST	Participate in integration efforts led by the Governor's Office	Participate in community disability advocacy efforts
Enlist support of Community	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Maximize Communication	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Document Contacts	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Evaluate Effectiveness	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing

Goal II: The Council & the Centers shall identify & prioritize specific advocacy issues to actuate individual & systems change throughout the State.	FY 2008				FY 2009				FY 2010			
	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective A: The Council shall solicit input from the Centers, grassroots organizations, individuals with disabilities, state & local agencies, or any other interested party in an effort to identify statewide advocacy issues.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Sponsor and facilitate community forums throughout the state	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly
Monitor federal, state, & local legislative efforts that may impact those with disabilities.	Ongoing	Ongoing	Ongoing	Evaluate efforts	Ongoing	Ongoing	Ongoing	Evaluate efforts	Ongoing	Ongoing	Evaluate efforts	Ongoing
Petition federal, state, & local legislative bodies to take action based on input received from community forums.	Develop curricula	Schedule workshops or meetings	Conduct meeting as needed	Conduct meeting as needed	Develop curricula	Schedule workshops or meetings	Conduct meeting as needed	Conduct meeting as needed	Develop curricula	Schedule workshops or meetings	Conduct meeting as needed	Conduct meeting as needed
Develop statewide emergency preparedness plan	Collaborate with other SILC's	Identify Current Resources	Collaborate with local agencies	Collaborate with emergency services	Develop Plan	Develop Plan	Develop Plan	Develop Plan	Hold Public Hearings	Hold Public Hearings	Disseminate Plan	Disseminate Plan
Objective B: The Centers shall conduct individual & systems change advocacy statewide.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Advocate for increased funding for AT	Literature review Legislative review			Develop a plan for increased funding	Literature review Legislative review			Develop a plan for increased funding	Literature review Legislative review			Develop a plan for increased funding
Provide TA & training for technological independence	Identify needs	Conduct workshops as needed	Conduct workshops as needed	Conduct workshops as needed	Conduct workshops as needed	Conduct workshops as needed	Conduct workshops as needed	Conduct workshops as needed	Conduct workshops as needed	Conduct workshops as needed	Conduct workshops as needed	Conduct workshops as needed
Provide advocacy services to consumers	Ongoing	Ongoing	Ongoing	Evaluate Effectiveness	Ongoing	Ongoing	Ongoing	Evaluate Effectiveness	Ongoing	Ongoing	Ongoing	Evaluate Effectiveness
Participate in systems change initiatives	Continue newsletter; advertise for consumer involvement	Develop resource library for consumer use	Provide internet access for consumers	Maintain activity log	Review resource library, internet log	Maintain	Maintain	Maintain	Review resource library, internet log	Maintain	Maintain	Maintain

Goal II: (Cont'd) The Council & Centers shall identify & prioritize specific advocacy issues to actuate individual & systems change throughout the State.	FY 2008				FY 2009				FY 2010			
	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective B: (Cont'd) The Centers shall conduct individual & systems change advocacy statewide.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Document Contacts	Document Contacts	Document Contacts	Document Contacts	Document Contacts	Document Contacts	Document Contacts	Document Contacts	Document Contacts	Document Contacts	Document Contacts	Document Contacts	Document Contacts
Evaluate effectiveness	Consumer satisfaction with IL Plan	Consumer satisfaction with IL Plan	Consumer satisfaction with IL Plan	Analyze and compile action steps to assure satisfaction	Consumer satisfaction with IL Plan	Consumer satisfaction with IL Plan	Consumer satisfaction with IL Plan	Analyze and compile action steps to assure satisfaction	Consumer satisfaction with IL Plan	Consumer satisfaction with IL Plan	Consumer satisfaction with IL Plan	Analyze and compile action steps to assure satisfaction
Goal III: The Council will actively collaborate with the Centers, the ADC, ADRC & other interested stakeholders throughout the state in developing & monitoring legislation impacting the lives of people with disabilities.	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective A: The Council shall play a lead role in developing a coalition of interested stakeholders statewide that develop & monitor legislation impacting the lives of people with disabilities & their families..	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Develop media campaign	Target populations	Design media Package	Disseminate information	Personal follow-up	Develop PSA	Develop PSA	Develop PSA	Maintain	Maintain	Maintain	Maintain	Evaluate Effectiveness
Develop Committee to identify barriers	Council selects member to formulate search for committee members	Solicit committee members through mailings & personal contact	Develop agenda for September meeting	Develop action plan for FY 09	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Develop Findings

	FY 2008				FY 2009				FY 2010			
Goal III: (Cont'd) The Council will actively collaborate with the Centers, the ADC, ADRC & other interested stakeholders throughout the state in developing & monitoring legislation impacting the lives of people with disabilities.	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective A: (Cont'd) The Council shall play a lead role in developing a coalition of interested stakeholders statewide that develop & monitor legislation impacting the lives of people with disabilities & their families..	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Advocate for increased access to AT	Ongoing	Ongoing	Ongoing	Evaluate Efforts	Ongoing	Ongoing	Ongoing	Evaluate Efforts	Ongoing	Ongoing	Ongoing	Evaluate Efforts
Collaborate with other SILC's to promote the IL Philosophy.	Contact all other SILC's & request copy of SPIL Attend annual SILC Congress	Provide council members electronic access to plans		Review current SPIL	Attend Annual SILC Congress			Review current SPIL			Begin drafting new SPIL	
Meet with the Centers Quarterly	Convene Meeting	Convene Meeting	Convene Meeting	Convene Meeting	Convene Meeting	Convene Meeting	Convene Meeting	Convene Meeting	Convene Meeting	Convene Meeting	Convene Meeting	Convene Meeting
Objective B: The Centers will actively participate statewide on coalitions developing & monitoring legislation impacting the lives of people with disabilities & their families.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Meet with Council quarterly	Attend Meeting	Attend Meeting	Attend Meeting	Attend Meeting	Attend Meeting	Attend Meeting	Attend Meeting	Attend Meeting	Attend Meeting	Attend Meeting	Attend Meeting	Attend Meeting
Identify barriers & develop plan	Select member to formulate search for committee members	Solicit committee members through mailings & personal contact	Develop agenda for September meeting	Develop action plan for FY 2009	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Develop Findings

	FY 2008				FY 2009				FY 2010			
Goal III: (Cont'd) The Council will actively collaborate with the Centers, the ADC, ADRC & other interested stakeholders throughout the state in developing & monitoring legislation impacting the lives of people with disabilities.	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective B: (Cont'd) The Centers will actively participate statewide on coalitions developing & monitoring legislation impacting the lives of people with disabilities & their families.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Collaborate with the Council & others in identifying statewide barriers & develop a plan	Select members to create committee	Solicit com. members with mailings & personal contact	Develop agenda for September meeting	Develop action plan for FY 2009	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly	Meet quarterly
Goal IV: The Council shall assist the Centers in their pursuit to develop & actuate increased home & community based services for those individuals with disabilities who wish to enhance the level of their independence by transitioning to less restrictive environment.	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective A: The Council shall coordinate & support the efforts of the Centers & other stakeholders through the development & implementation of this grant statewide.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Participate in workgroups to develop implementation for the grant.	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Recruit workshop participants	Recruit Consumers	Recruit Consumers	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop
Ensure information is disseminated to Consumers	Identify Consumers	Disseminate Information	Ongoing	Evaluate efforts	Ongoing	Ongoing	Ongoing	Evaluate efforts	Ongoing	Ongoing	Ongoing	Evaluate efforts

	FY 2008				FY 2009				FY 2010			
Goal IV: (Cont'd) The Council shall assist the Centers in their pursuit to develop & actuate increased home & community based services for those individuals with disabilities who wish to enhance the level of their independence by transitioning to less restrictive environment.	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective B: The Centers shall pursue increased & improved home & community based services so that an increasing number of Arkansans with disabilities have the choice to live in their own communities.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Participate in workgroups to develop implementation for the grant.	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Recruit workshop participants	Recruit Consumers	Recruit Consumers	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop	Attend Workshop
Advocate for services that may be lacking or that are substandard	Ongoing	Ongoing	Ongoing	Evaluate efforts	Ongoing	Ongoing	Ongoing	Evaluate efforts	Ongoing	Ongoing	Ongoing	Evaluate efforts
Promote services to Arkansans with disabilities who are residing in facilities against their will	Develop informational material	Identify consumers	Disseminate Material	Evaluate efforts	Ongoing	Ongoing	Ongoing	Evaluate efforts	Ongoing	Ongoing	Ongoing	Evaluate efforts
Facilitate the transition from institutions to community living	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed

	FY 2008				FY 2009				FY 2010			
Goal V: The Council & the Centers will develop a comprehensive resource development plan designed to increase funding.	1 st qtr	2 nd qtr	3 rd qtr	4 th qtr	1 st qtr	2 nd qtr	3 rd qtr	4 th qtr	1 st qtr	2 nd qtr	3 rd qtr	4 th qtr
Objective A.1: The Council will assist with statewide funding endeavors of the Centers as it relates to increasing services to persons with disabilities.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Identify funding resources	Research Funding Sources	Pursue Funding Sources	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Modify plan to meet Centers needs	Review plan Quarterly			Review plan Quarterly				Review plan Quarterly				Review plan Quarterly
Council staff will develop list of legislative committees	Contact House & Senate	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain
Council staff will encourage members to acquaint themselves with local legislators	Send Council members legislative list	Develop agenda	Meet with Council members	Set up meeting with legislators	Ongoing	Send Council members legislative list	Develop agenda	Meet with Council members	Set up meeting with legislators	Ongoing	Ongoing	Ongoing
The Council will review operating programs to assure they are responsive to current needs	Review Quarterly			Review Quarterly				Review Quarterly				Review Quarterly
Objective A.2: The Council will develop & submit an appropriate Bill for Independent Living from State revenue dollars.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Establish a financial base to support high quality & innovative IL programs	Research Funding Sources	Pursue Funding Sources	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Negotiate for maximum utilization of Title 1 funds for employment related IL services grants & other fee for services initiatives for Centers	Collaborate with ARS & RSA	Pursue funding	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing

Assist Centers in increasing general revenue by 5%	Collaborate with ARS & RSA	Identify possible State & Federal dollars	Identify possible grant dollars	Develop resource guideline	Prepare Proposals	Pursue Funding Sources	Pursue Funding Sources	Pursue Funding Sources	Pursue Funding Sources	Pursue Funding Sources	Pursue Funding Sources	Pursue Funding Sources
	FY 2008				FY 2009				FY 2010			
Goal V: (Cont'd) The Council & the Centers will develop a comprehensive resource development plan designed to increase funding.	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective A.2: (Cont'd) The Council will develop & submit an appropriate Bill for Independent Living from State revenue dollars.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Provide outreach to unserved, underserved, minority groups & urban & rural populations	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Objective B.1: The Centers will negotiate for the continuation of funding.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Follow prudent financial practices to maintain stability	Establish best practices	Implement practices to all Centers	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Demonstrate well managed programs to financial community	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Provide cost-effective services to consumers through collaboration with community providers	Identify possible collaborators	Meet with collaborators	Meet with collaborators	Develop service plan	Implement plan	Provide Services	Provide Services	Provide Services	Provide Services	Provide Services	Provide Services	Evaluate effectiveness
Evaluate support services for competitiveness	Review Quarterly			Review Quarterly				Review Quarterly				Review Quarterly

	FY 2008				FY 2009				FY 2010			
Goal V: (Cont'd) The Council & the Centers will develop a comprehensive resource development plan designed to increase funding.	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr	1st qtr	2nd qtr	3rd qtr	4th qtr
Objective B.2: The Centers will increase community awareness.	December 2007	March 2008	June 2008	September 2008	December 2008	March 2009	June 2009	September 2009	December 2009	March 2010	June 2010	September 2010
Develop relationships with all media	Identify media contacts	Develop list of contacts	Design media plan	Implement Plan	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Conduct workshops statewide to raise awareness of disability issues	Identify needs	Develop workshops	Conduct workshops	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
Develop new disability leadership in Arkansas.	Identify up & coming leaders around the State	Develop list	Develop leadership training materials	Provide training	Provide training	Provide training	Provide training	Provide training	Provide training	Provide training	Provide leadership mentors	Place in leadership roles