ARKANSAS REGISTER



Transmittal Sheet

Sharon Priest Secretary of State State Capitol Rm. 026 Little Rock, Arkansas 72201-1094

| For Office Use Only: Effective Date 4/19/97 Code Number 076.00.97-001 | |
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| Name of Agency <u>Arkansas Real Estate Commission</u> | |
| Department | |
| Contact Person Bill J. Williamson | |
| Statutory Authority for Promulgating Rules AR Code Annotated §17-42-203 (a). | |
| Intended Effective Date | |
| Emergency Legal Notice Published | |
| x 10 Days After Filing Final Date for Public Comment 9/10/96 10/03/96 | |
| Other Reviewed by Legislative Council | |
| Adopted by State Agency | |
| CERTIFICATION OF AUTHORIZED OFFICER | |
| I Hereby Certify That The Attached Rules Were Adopted In Compliance with Act 434 of 1967 As Amended. | |
| BUJULLY Signature | |
| (501) 682-2732 Phone Number | |
| Executive Director | |
| April 09/97 | |

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| DEPARTMENT Arkansas Real Estate | Commission |
| DIVISION PERSON COMPLETING THIS STATEMENT E | SHARAU PREST |
| TELEPHONE NO. (501) 682-2732 F | PAX NO. (501) 682-2729ATE OF ARKANSAS |
| FINANCIAL IMPAC | |
| To comply with Act 884 of 1995, Financial Impact Statement and fil proposed rules. | please complete the following le with the questionnaire and |
| SHORT TITLE OF THIS RULE 4.1. Appli | cations; Education; Experience |
| Does this proposed, amended, of have a financial impact? Yes_ | or repealed rule or regulation X No |
| | lopment of a financial impact to be cost prohibited, please |
| The increase in broker of increased cost to obtain hours. However, since t | education hours may result in the additional 30 classroom he cost is set by schools and al estate instruction, no cost |
| federal rule or regulation, pl for implementing the regulatio | |
| <u> 1996-97 Fiscal Year</u> | <u>1997-98 Fiscal Year</u> |
| General Revenue | General Revenue |
| Federal Funds | Federal Funds |
| Cash Funds | Cash Funds |
| Special Revenue | Special Revenue |
| Other | Other Total |
| 4. What is the total estimated consubject to the proposed, and regulation? | st by fiscal year to any party mended, or repealed rule or |
| 1996-97 Fiscal Year Cannot determine | 1997-98 Fiscal Year Cannot determine |
| 5. What is the total estimated cos to implement this regulation? | t by fiscal year to the agency |
| 1996-97 Fiscal Year | 1997-98 Fiscal Year |
| No additional cost | No additional cost |

REGULATION 4.1



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SHAROH PRIEST SECRETARY OF STATE STATE OF ARKANSAS

4.1 Applications; Education; Experience.

Applicants for original licensure as a broker or salesperson must apply on forms provided by the commission, pay the application fee established by these regulations, and meet the following requirements:

- (a) Broker applicants must provide proof of the following:
- (1) Attainment of the age of majority, which proof may consist of a birth certificate or copy thereof, driver's license, or other document or proof of age which is satisfactory to the commission;
- (2) Successful completion within thirty-six (36) months immediately preceding the date of the application of a course or courses of instruction in real estate by actual classroom attendance or completion of approved correspondence courses for not less than sixty (60) classroom hours. For applicants who make application for the examination after June 1, 1997, the education requirement as stated shall not be less than ninety (90) classroom hours, at least thirty (30) classroom hours of which shall be in basic broker courses. Applicants who are retaking only one part of the examination pursuant to Regulation 4.2 (c), shall remain subject to the requirement which was in effect at the time the applicant passed the other part of the examination. Proof of completion of such education requirement shall consist of the original certificate(s), or certified copies thereof, from the school or organization or other documentation satisfactory to the commission;
- (3)(A) Service by the applicant of an active bona fide apprenticeship by holding a valid active real estate salesperson's license issued by the commission, or by holding a valid active real estate salesperson's license or broker's license issued by the appropriate licensing agency of another state, for a period of not less than twenty four (24) months within the previous forty eight (48) month period immediately preceding the date of application, which proof may consist of the official license records of the commission or certified copies of licensure records of the appropriate licensing agency of another

state, or such other documentation as the commission deems satisfactory;

- (B) However, pursuant to Section 17-42-303 (b) the commission may waive such experience requirement for a real estate broker applicant who has held an active real estate broker's license for a period of not less than eighteen (18) months. Each request for such waiver shall be in writing and shall include such proof as necessary to establish the applicant's eligibility for the waiver. Such proof may consist of the official license records of the commission, certified copies of license records of the appropriate licensing agency of another state, or such other documentation as the commission deems satisfactory.
 - (4) The applicant's affidavit that he/she has no record of unprofessional conduct;
- (5) The statements of three (3) adults who have known the applicant for at least one (1) year that the applicant has a good reputation for honesty, trustworthiness and integrity sufficient to safeguard the interests of the public;
 - (6) Any other information or documents required by the commission.
 - (b) Salesperson applicants must provide proof of the following:
- (1) Attainment of the age of majority, which proof may consist of a birth certificate or copy thereof, driver's license, or other document or proof of age which is satisfactory to the commission:
- (2) Successful completion of a course or courses of instruction in real estate by actual classroom attendance or completion of approved correspondence courses of not less than sixty (60) classroom hours, of which at least thirty (30) hours must be in the basic principles of real estate; which proof shall consist of the original certificate(s), or certified copies thereof, from the school or other organization or documentation satisfactory to the commission;
 - (3) The applicant's affidavit that he/she has no record of unprofessional conduct;
- (4) The statements of three (3) adults who have known the applicant for at least one (1) year that the applicant has a good reputation for honesty, trustworthiness and integrity sufficient to safeguard

the interests of the public;

- (5) Any other information or documents required by the commission.
- (c) All classroom hours required by Regulation 4.1(a) and (b) shall be conducted by:
- (1) An accredited postsecondary school wherever situated; or
- (2) A school or organization licensed by the State Board of Private Career Education.
- (d) The course or courses of instruction requirements of Regulation 4.1(a) and (b) may be satisfied by successful completion of such correspondence courses as the commission may by regulation require, giving due consideration to the correspondence conversion from the number of hours necessary to provide instruction in basic competencies required for a broker's license or salesperson's license, as the case may be, and to the advice and recommendations of the State Board of Private Career Education.
- (e) Both broker and salesperson applicants shall also answer all questions and provide all information requested on the examination application, and shall provide such other information or documentation as the commission may require.
- (f) All requirements of Regulation 4.1 shall be completed before the applicant will be entitled to take the examination.
- (g) All applications expire one (1) year after the date of the application or upon successful completion of the examination, whichever first occurs. Provided, however that the application of an applicant who takes and passes either part of the examination within one (1) year from the date of his application shall not expire until the six (6) months allowed for retaking the failed portion pursuant to Regulation 4.2(c) has expired.
 - (h) Application fees are non-refundable.