

HSC REGULATION 500M. Assisted Living Methodology (~~03/0709/11~~)

SECTION III- NEED

POPULATION BASED NEED

This methodology projects the need for Assisted Living beds at 30 beds per 1000 persons who are 65 years old and older. Need will consider the number of proposed and existing ALF beds and the number of proposed and existing RCF beds in a county. Need will be projected five years forward using the most recent census data available from the UALR Institute for Economic Advancement.

A. An exception to the population based formula exists when occupied beds in all facilities in a county are 75% occupied by residents who are documented to be under the age of 65 years old. In this instance, beds in those facilities will not be counted in the county bed need.

B. No additional beds will be approved for a county with two (2) or more licensed assisted living facilities when the county has an average occupancy of less than 80% for the previous calendar year, according to data from the DHS Office of Long Term Care.

Even if county's licensed assisted living beds were not at an average of 80% occupancy during the previous calendar year, additional beds may be approved when the total licensed and approved Assisted Living and Residential Care beds are equal to or less than 50% of the county's projected need for assisted living and residential care beds.

*This rule will expire on December 31, 2014, by which time the Commission will have data on utilization by age groups for consideration in the methodology.

SECTION IV- SIZE

Maximum Size

A maximum of 75 beds will be awarded to any one applicant per service area, per cycle under the population based methodology

SECTION V. PROCEDURES FOR REVIEW

B. The Application/Review Process

The following are the steps of the application process. Each step must be completed before a decision on the project can be rendered.

1. Application Form. The appropriate application forms must be obtained from the Agency.
2. Pre-application conference/technical assistance. If needed, a meeting will be scheduled at the request of the applicant between the applicant and an Agency representative. The meeting is to assist the applicant and to provide guidance in the preparation of the application.
3. Submission of the Application and Appropriate Review Fee. The applicant is responsible for the timely submission to the Agency of an original and one (1) copy of a completed application and the review fee. The application must be signed in blue ink. The review fee is ~~\$1,500~~ ~~– \$3,000~~ for all reviews. In the event that an application decision results in a hearing before the Commission, the requesting party will be charged the prevailing agency cost per page to cover the cost for the additional copies required for the hearing.
4. Determination of completeness. The Agency will determine the completeness of the application within 30 calendar days of the scheduled submission date and, if appropriate, notify the applicant of any additional information required for the review of the proposal. The Agency may allow up to an additional fifteen days to obtain additional information.

Any proposed application that does not address substantially any one of the criteria will have the proposal returned and will not be considered for review for that cycle.