

# ARKANSAS REGISTER

## Transmittal Sheet



AUG 2 2 09 PM '85  
W.J. "BILL" McCUEN  
SECRETARY OF STATE  
LITTLE ROCK, ARKANSAS

W.J. "Bill" McCuen  
Secretary of State  
State Capitol  
Little Rock, Arkansas 72201-1094

For Office  
Use Only:

Effective Date August 2, 1985 Code Number 03300.85--001

Name of Agency CONTRACTORS LICENSING BOARD

Department \_\_\_\_\_

Contact Person HOWARD WILLIAMS Telephone 372-4661

Statutory Authority for Promulgating Rules Act 150 of 1965 as Amended

Intended  
Effective Date

Date

☐ Emergency

Legal Notice Published \_\_\_\_\_

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7/10/85

☒ Other IMMEDIATELY

Reviewed by Legislative Council

7/31/85

Adopted by State Agency

2/22/85

### CERTIFICATION OF AUTHORIZED OFFICER

I hereby Certify That The Attached Rules Were Adopted  
In Compliance With Act 434 of 1967 As Amended.

Howard Williams  
SIGNATURE

ADMINISTRATOR

TITLE

8/02/85

DATE

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W.J. "BILL" McCUEN  
SECRETARY OF STATE  
LITTLE ROCK, ARKANSAS

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W.J. "BILL" McQUEEN  
SECRETARY OF STATE  
LITTLE ROCK, ARKANSAS  
RULES AND REGULATIONS OF  
ACT 150 OF 1965 AS AMENDED

CONTRACTORS LICENSING BOARD  
FOR THE STATE OF ARKANSAS  
621 E. CAPITOL AVENUE  
LITTLE ROCK, AR 72202  
(501) 372-4661

LICENSE EXPIRATION and RENEWAL  
CLASSIFICATIONS and EXPERIENCE  
FINANCIAL REQUIREMENTS  
BIDDING and INVESTIGATIONS  
HEARINGS and APPEALS  
CLARIFICATION OF  
HEAVY CATEGORIES

## LICENSE EXPIRATION & RENEWAL

All certificates of license to engage in the business of contracting in the State of Arkansas shall expire at midnight of the day before the anniversary date of its issuance, provided however said license shall be eligible for renewal if a renewal application is reviewed by the Board within thirty (30) days of the expiration date of said license.

Renewal applications received by the Board prior to the expiration date of the license shall be accompanied by a renewal fee of \$50.00 and the licensee may continue to use the license until the next meeting of the Board following the expiration date of the license.

Renewal applications received during the thirty (30) day renewal period shall be accompanied by a \$100.00 renewal fee. The licensee may continue to use the expired license until the Board has met and approved the renewal.

Any application received after the thirty (30) day renewal period shall be treated as an application for a new license, shall be accompanied by a \$100.00 fee and must be filed thirty (30) days prior to any special or regular meeting of the Board. The applicant shall not have a valid license until said application is approved by the Board.

Any renewal application not meeting the requirements of the Board at its' initial examination, but being placed in an "improve status" will constitute the last issuance of license being valid until the next board meeting, at which time the license will expire if a new license is not issued.

Any new application not complete within ninety (90) days after original receipt in our office will become invalid.

Any new application not passing the Board's examination will be considered invalid after ninety (90) days from the date of its original examination. During the ninety (90) day valid period, the applicant may have the opportunity to make corrections or improvements needed in the application in order to warrant the issuance of a license. After an application becomes invalid a new application and fee must be submitted for consideration to obtain a Contractors License.

## CLASSIFICATIONS & EXPERIENCE

A Contractor may be licensed in any or in all classifications but it will be necessary for the Applicant to show each classification and sub-classification he wishes his license to cover. Each classification and sub-classification requested must be supported by an appropriate showing of qualification in the STATEMENT OF EXPERIENCE.

All applications for new and renewal of license must show a minimum of five (5) years experience in the type of work they wish to perform in Arkansas.

must furnish a list of equipment available to their use in performing the specific type work they are licensed to do in Arkansas.

NOTE: Past work experience and ability to perform work classification must be shown.

## OUTLINE OF CLASSIFICATIONS

### HC - HEAVY CONSTRUCTION

- (a) Marine  
(Wharves, Docks, Harbor Improvements, Terminals)
- (b) Tunnel and Shaft
- (c) Energy and Power Plants
- (d) Dams, Dikes, Levees, Canals
- (e) Mining Surface and Underground
- (f) Oil Field Construction
- (g) Oil Refineries

### HRA - HIGHWAY, RAILROAD, AIRPORT CONSTRUCTION

- (a) Grading, Drainage
- (b) Base, Paving
- (c) Bridges, Culverts
- (d) Railroad Construction, Related Items
- (e) Miscellaneous and Speciality Items

### MU - MUNICIPAL & UTILITY CONSTRUCTION

- (a) Underground Piping & Cable
- (b) Water & Sewer Plants, Sewer Disposal
- (c) Grading, Drainage, Streets & Roads
- (d) Base & Paving

### B - BUILDING

- (a) Acoustical Treatments
- (b) Carpentry, Framing, Millwork
- (c) Drywall
- (d) Floor Covering
- (e) Foundations
- (f) Glass, Window, Door Construction
- (g) Institutional & Recreational Equipment
- (h) Lathe, Plaster, Stucco
- (i) Masonry
- (j) Ornamental & Miscellaneous Metal
- (k) Painting, Interior Decorating
- (l) Roof Decks
- (m) Site & Subdivision Development
- (n) Special Coatings, Waterproofing
- (o) Tile, Terrazzo, Marble
- (p) Insulation
- (q) Elevators, Escalators, Dumbwaiters
- (r) Erection, Fabrication of Structural Steel
- (s) Concrete
- (t) Sheet Metal
- (u) Roofing
- (v) Conveyors

- (w) Sandblasting
- (x) Golf Courses
- (y) Tennis Courts
- (z) Swimming Pools
- (aa) Outdoor Advertising
- (bb) Excavation
- (cc) Landscaping
- (dd) Fencing
- (ee) Demolition
- (ff) Millwright

#### MC - MECHANICAL CONTRACTING

- (a) Plumbing
- (b) Process Piping
- (c) Heating, Ventilating, Air Conditioning, Refrigeration
- (d) Sprinklers, Fire Protection
- (f) Pollution Control
- (g) Pneumatic Tube Systems
- (h) Temperature Controls (Pneumatic)
- (i) Boiler Construction & Repair

#### E - ELECTRICAL CONTRACTING

- (a) Electrical Transmission Lines
- (b) Electrical Work for Building & Structures
- (c) Underground Electrical Conduit Installation
- (d) Sound & Intercom Systems, Fire Detection Systems, Signal & Burglar Alarm Systems
- (e) Electrical Signs
- (f) Telephone Lines, Ducts
- (g) Cable T.V.
- (h) Substations
- (i) Electrical Temperature Controls

#### S - SPECIALTY (Specify)

A Contractor may obtain any sub-classification as a Specialty by request and proper qualifications shown. (Example: Base & Paving, Plumbing, Dry-wall, Insulation, Etc.)

#### FINANCIAL REQUIREMENTS

All applications must contain an audited financial statement of the company. Any application submitted as an individual or partnership must also be accompanied by an unaudited financial statement of the individual or partners. This is not in lieu of the audited statement of the company but in addition to.

**MINIMUM BUSINESS RELATED NET WORTH FOR CLASSIFICATION(S) REQUESTED:**  
(Property not used for Business purposes is not acceptable.)

HEAVY BUILDING	\$20,000
MECHANICAL	20,000
ELECTRICAL	15,000
SPECIALTY	5,000

#### BIDDING & CLASSIFICATION

Any project being advertised for bid in the State of Arkansas for construction, erection, alteration, or repair of any building or any other structure, must be bid by a prime contractor. However, if the Electrical and Mechanical classification or any other specialty should constitute 80% or more of the total project, either respective classification may bid as a prime contractor on the project. A prime Contractor accepts full responsibility for any project except as may be written in the contract with owner.

A Contractor holding a Building classification cannot list itself as Electrical and Mechanical sub-contractors unless these classifications have been properly issued by the Contractors Licensing Board and they appear on the current license held by the contractor.

The listing of any classification or sub-classification on a license certificate authorizes the performance of work falling within that field or of any field so closely related that the skill required for the specified field would also apply. It is not intended for these classifications to be restrictive beyond the point of safeguarding the public interest in requiring Contractors to supply the skills necessary to perform the work under contract.

A Contractor holding the Building classification may enter into general contracts for building construction including all specialty items, as listed, required in the contract to make the building usable for the purpose intended and may perform these items with his own forces, if qualified, or may sublet such work to qualified specialty contractors skilled in the particular fields involved. It is the specific responsibility of the general contractor to furnish the skills required for the proper performance of all the work included in the contract.

A Contractor holding only the Building classification may not under that classification perform work classified in the specialty fields under a contract which does not include building construction as a substantial portion of the work.

The Contractors Licensing Board may delegate the authority to the Administrator for necessary changes, such as suggested bid limit, name changes, added classification(s), etc., provided, however, proper information to support such change be submitted to the office for placement in file. Any such change will be presented for Board review at its next regular meeting.

## COMPLAINTS & INVESTIGATIONS

Any complaint registered with the Contractors Licensing Board of alleged violations must be submitted in writing with proper information to identify job site, owner if possible, any name and phone numbers of individuals and any other information that may tend to be useful in the investigation. The Complainant must furnish his/her name, address and phone number in order to obtain any other information that may be necessary for proper investigation. A written response will be made to a Complainant when investigation is closed if so requested in writing.

The Contractors Licensing Board may delegate to the investigator the authority to obtain contractor compliance as may be necessary. The investigator will conduct all investigations in such a manner that would be complimentary to the Licensing Law for Contractors. A report will be made to the Contractors Licensing Board at its called meeting, on all investigations unless circumstances would not permit.

Any application being denied because of a violation of Act 150 of 1965 shall become invalid and a new application must be submitted and the thirty (30) day waiting period shall begin anew upon being received in the office of the Contractors Licensing Board.

## HEARINGS & APPEALS

All hearings and appeals of the Contractors Licensing Board will be held in accordance with Act 434 of 1967.

## CLARIFICATION OF HEAVY CATEGORIES

### HC - HEAVY CONSTRUCTION

- (a) Marine  
(Wharves, docks, Harbor Improvements, Terminals)
- (b) Tunnel and Shaft
- (c) Energy and Power Plants
- (d) Dams, Dikes, Levees, Canals
- (e) Mining Surface and Underground
- (f) Oil Field Construction
- (g) Oil Refineries
- (i) Heavy Categories

### HEAVY CONSTRUCTION CATEGORIES

(Apply to all areas)

- 1. Structural Steel Erection
- 2. Tower and Stack Construction
- 3. Foundation Construction, Pile Driving, Foundation Drilling, Stabilization
- 4. Demolition and Movement of Structures
- 5. Clearing, Grubbing, Snagging, Rip Rap
- 6. Slipform Concrete Structures

7. Rigging and Crane Rigging

8. Welding

## HRA - HIGHWAY, RAILROAD, AIRPORT CONSTRUCTION

- (a) Grading and Drainage  
Includes grading, drainage, pipe and structures, clearing and grubbing
- (b) Base and Paving
  - 1. Base Construction
  - 2. Hot and Cold Mix Asphalt
  - 3. Surface Treatment Asphalt
  - 4. Concrete Paving
- (c) Bridges and Culverts
  - 1. Painting
  - 2. Repair
  - 3. Demolition
  - 4. Bridge Deck Overlay (Sealant)
  - 5. Gunite
  - 6. Cofferdam
  - 7. Steel Erection
- (d) Railroad Construction and Related Items
- (e) Miscellaneous and Specialty Items
  - 1. Traffic Safety
    - a. Pavement Markers
    - b. Signaling
    - c. Guardrail and Fencing
    - d. attenuators, Signalization and Roadway Lighting
  - 2. Landscaping  
Includes seeding, sodding, planting, chemical weed and brush control
  - 3. Pavement Rehabilitation  
Includes pressure grouting, grinding and grooving, concrete joints, underdrains
  - 4. Well Drilling
  - 5. Miscellaneous Concrete  
Includes sidewalks, driveways, curb and gutter, box culverts

## MU - MUNICIPAL & UTILITY CONSTRUCTION

Municipal and Utility Construction includes all supervision, labor, materials and equipment to complete underground piping, water and sewer plants and sewer disposal, grading and drainage, and paving (unless restricted to specific area named.)

- (a) Underground Piping & Cable  
Furnish supervision, labor, materials and equipment to complete all underground piping for MU Construction (unless restricted to specific area named.)
  - 1. Gas Distribution and Transmission Lines
  - 2. Sewer Lines, Storm Drains Rehabilitation & Structures

- 3. Water Lines
- 4. Underground Conduit
- (b) Water and Sewer Plants and Sewer Disposal
- (c) Grading and Drainage  
Including grading, drainage pipe and structures,  
Clearing and grubbing
- (d) Base and Paving
  - 1. Base Construction
  - 2. Hot and Cold Mix Asphalt
  - 3. Surface Treatment Asphalt
  - 4. Concrete Pavement
  - 5. Miscellaneous Concrete  
Includes sidewalks, driveways, curb  
and gutter, box culverts