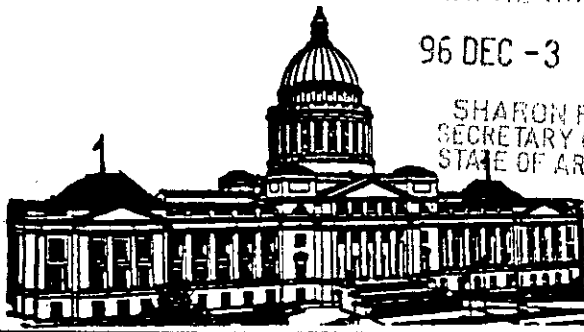


ARKANSAS REGISTER

Transmittal Sheet



FILED
AR. REGISTER DIV.

96 DEC -3 PM 3:53

SHARON PRIEST
SECRETARY OF STATE
STATE OF ARKANSAS

Sharon Priest
Secretary of State
State Capitol Rm. 01
Little Rock, Arkansas 72201-1094

For Office

Use Only:

Effective Date

1/1/97

Code Number

016-20.96--025

Name of Agency

Department of Human Services

Department

Division of County Operations

Contact Person

Roy D. Kindle, Jr.

Phone 682-8251

Statutory Authority for Promulgating Rules

Food Stamp Act of 1977, as amended by

Personal Responsibility and Work Opportunity Reconciliation Act of 1996

Date

Intended Effective Date

Legal Notice Published

October 31, 1996

☐ Emergency

Final Date for Public Comment

November 30, 1996

☐ 10 Days After Filing

Filed With Legislative Council

October 25, 1996

☒ Other

Reviewed by Legislative Council

November 7, 1996

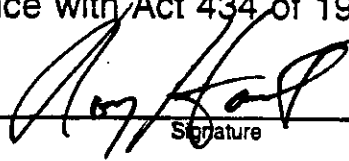
January 1, 1997

Adopted by State Agency

January 1, 1996

CERTIFICATION OF AUTHORIZED OFFICER

I Hereby Certify That The Attached Rules Were Adopted
In Compliance with Act 434 of 1967 As Amended.


Signature

682-8375

Phone Number

DIRECTOR

Title

October 25, 1996

Date

MANUAL TRANSMITTAL

Arkansas Department of Human Services

Division of County Operations

☒ Policy ☐ Form ☐ Executive Directive ☐ Issuance Number FSC 96-14

Food Stamp Certification Manual

From: Roy Hart
Director

FILED
ALL REGISTER DIV.
96 DEC 2 1996
SHARON BROWN
SECRETARY OF STATE
STATE OF ARKANSAS
Issuance Date 10-01-96
BY _____ Expiration Date Until
Superseded

Subj: Food Stamp Basis of Issuance Tables
Countable Value of Licensed Vehicles

<u>Pages to be Deleted,</u>	<u>Dated</u>	<u>Pages to be Added,</u>	<u>Dated</u>
Front 4811 - 4821	10-1-95	Front 4811 - 4821	10-1-96
Back 4821 - 4821	10-1-95	Back 4821 - 4821	10-1-96
Front 4821 - 4821	10-1-95	Front 4821 - 4821	10-1-95
Front Only 4850 - 4850	10-1-95	Front Only 4850 - 4850	10-1-96

Basis of Issuance Tables	10-1-95	Basis of Issuance Tables	10-1-96

Appendix J	10-1-94	Appendix J	10-1-96

Effective October 1, 1996, maximum coupon amounts and income level amounts for all households increase as indicated on the attached Basis of Issuance Table.

The tables include coupon amounts from the maximum for the household size down to \$1, which is rounded to \$2 for categorically eligible households. The minimum coupon allotments for non-categorically eligible households are indicated by boxes ☐ on the tables. Coupon amounts below the boxes apply to Categorically Eligible households.

Budget deductions will not change:

1. Standard deduction remains \$134.
2. Standard utility allowance remains \$166.
3. Maximum excess shelter remains \$247. Aged/disabled households have no limit on maximum excess shelter deduction. Effective 12-1-96, the maximum excess shelter limit will increase to \$250.

Aggregate allotments that are issued in September for October should be based on the 10-1-96 chart.

The exclusion on licensed vehicles will increase to \$4650.

Inquiries to: Regina Carr, Food Stamp Section, 682-8286

household. (The vehicle will be considered a resource to household of the person who furnished the money to purchase the vehicle and who drives and maintains the vehicle.)

In these instances, the household will be asked to provide verification of that someone other than a household member is making payments on the vehicle and drives and maintains the vehicle. Verification of non-accessibility must be in the form of canceled checks or money order receipts showing the name of the person who actually makes the car payments and other documents (gas tickets, repair bills, etc.) which show use and maintenance of this vehicle by this person. In the absence of any of these documents, the household may provide collateral statements to provide the vehicle is inaccessible.

NOTE: This policy will not be applied to those situations where one person owns a vehicle but allows another person to drive it. The policy will only apply when the person who has possession of the vehicle is making payments on the vehicle and is using his own funds to maintain the vehicle.

4820 Definition of a Licensed Vehicle

A licensed vehicle is a vehicle currently licensed by a state to operate on public roads and highways. Vehicles which bear a temporary dealer's permit are considered licensed.

4821 Determining the Countable Resource Value of Licensed Vehicles

The resource value assigned to all licensed vehicles for purposes of determining food stamp eligibility will be either:

- ***
1. The fair market value less a \$4,650 limit; or
 2. The equity value.

*** Fair market value less \$4,650 limit will be assigned to the following licensed vehicles.

1. The family car. This is the vehicle used as the household's primary source of transportation. If the household has more than one vehicle, the household designates which vehicle is the family car.

*** NOTE: A household may own only one vehicle and be ineligible for food stamps if the fair market value less the \$4,650 limit exceeds the resource limits. For example, if a household without an aged member owns one vehicle and that vehicle's fair market value is \$7,000, the household is ineligible.
*** (\$7,000 - \$4,650 = \$2,350)

2. Cars used for transportation to work. This includes all vehicles necessary for household members to accept or continue employment or use for transportation to a school or other site for training or education preparatory to employment. (This does not include vehicles used by high school students for transportation to school.) Also included are all vehicles used by household members to comply

with a Project SUCCESS requirement. See FSC 3400. Vehicles used for transportation to work do not lose their exempt status during temporary periods of unemployment.

Fair market value is the average trade-in value of the vehicle as listed in the most recent "NADA Book" available in the county office with the following exceptions:

1. The vehicle is too new or too old to appear in the "NADA Book"; or
2. The value is not listed in the "NADA Book" for another reason; or
3. The household disputes the "NADA Book" value and presents conclusive proof that the current "NADA Book" value is inaccurate.

NOTE: Do not consider the value of special or optional equipment or low mileage when determining the average trade-in value of a vehicle.

New "NADA Books" are provided to all county offices every six months. When the vehicle is too new to appear in the "NADA Book", the current average trade-in value can be determined by contacting a local car dealer. When establishing the value of new vehicles, keep in mind that most new vehicles decrease substantially in value when purchased since the vehicle is now considered "used". Therefore, information such as contracts for purchase may be inaccurate.

When the vehicle is too old to appear in the "NADA Book", the household's statement of value may be accepted if the statement is not questionable. To determine if the statement is questionable, consider the age and make of the vehicle. For example, luxury cars such as Cadillacs, Mercedes, and Porsches do not lose value as quickly as other cars. A four-wheel drive vehicle will usually retain a high value also. Antique vehicles may have a high resale value if such vehicles have been properly maintained or have been restored.

The household has a right to dispute the average trade-in value of a vehicle as stated in the "NADA Book" if:

1. The vehicle has been damaged in a wreck or through other means;
2. The vehicle is inoperable due to motor failure or other major malfunction; or
3. The vehicle is a model which is generally unpopular and/or subject to malfunction making the vehicle difficult to resell.

It is the household's responsibility to provide conclusive proof of the vehicle's current fair market value. The vehicle's current value may be substantiated by statements from dealers or newspaper ads. Statements from reputable repair shops verifying motor failures or other major malfunctions or police reports verifying wrecked vehicles may be accepted as proof of the current condition. Other proof may be accepted if it is conclusive in the caseworker's judgment.

If the documentation submitted by the household is *inconclusive* or questionable, additional documentation may be requested. Also, the caseworker may re-contact collateral sources such as dealers to determine

how the value was assigned to the vehicle. Before contacting the dealer, the caseworker may wish to consult publications similar to the "NADA Book" or may check newspaper ads to determine the value of similar vehicles.

In such situations the caseworker must always provide documentation as instructed below.

1. Why the documentation provided is considered questionable or inconclusive - e.g. was the value stated by a dealer substantially less than the NADA book value? Was any reason given by the dealer for this difference in value? Is the reason plausible?
2. What the household was instructed to do to clear up the questionable documentation. (The household should be issued an DCO-206 which gives this information. A copy of the DCO-206 may serve as documentation.)
3. How the caseworker finally arrived at the fair market value of the vehicle which is the subject of the dispute. Include all contacts made by the caseworker or information obtained by the caseworker as well as any information provided by the household.

NOTE: When a newspaper ad is used to establish the fair market value of a vehicle, either a dated copy of the ad or a dated original must be attached to the case record.

*** When a family car or a vehicle used for transportation to work has a fair market value of less than \$4,650 no resource value will be shown in the food stamp budget. Resource value is determined for each vehicle individually.

Example: A household declares two vehicles, a 1984 Ford with a fair market value of \$2,000 (used as the family car) and a 1993 Chevrolet with a fair market value of \$5,000 (used for transportation to work). To determine the resource value, the \$4,650 limit will be applied to each vehicle.

Ford: $\$2,000 - \$4,650 = 0$ Countable Resource Value

Chevrolet: $\$5,000 - \$4,650 = \$350$ Countable Resource Value

When a licensed vehicle is not used as the family car, for transportation to work, for education preparatory to work, or to participate in Project SUCCESS Program, count the greater of the vehicle's fair market value over \$4,650 or the equity value. The equity value of a vehicle is the fair market value less encumbrances.

Example: A household has an Escort GT which is not used either as the family car or for work related purposes. The current average trade-in value in the "NADA Book" is \$6,050. The household owes \$5,000 on this car. The current value is calculated as follows:

\$6,050 - average trade-in value - \$6,050	
<u>-5,000</u> - encumbrance	<u>-4,650</u> - limit
\$1,050 - equity value	\$1,400 - fair market value

\$1,400 is the greater of the two values and will be added to the household's other countable resources.

4830 Definition of an Unlicensed Vehicle

An unlicensed vehicle is one which is not currently licensed by a state to operate on public roads and highways. This includes expired licenses. Vehicles which bear a temporary dealer's permit are considered licensed.

4831 Determining the Countable Resource Value of Unlicensed Vehicles

The resource value assigned to all unlicensed vehicles for the purpose of determining food stamp eligibility is the equity value. The equity value of a vehicle is the fair market value less encumbrances. The fair market value of unlicensed vehicles is determined in the same manner as the fair market value of licensed vehicles. See FSC 4821 above.

Example: A household owns a 1968 Ford Thunderbird which is currently being restored. It is unlicensed. The household estimates that the current fair market value of the Thunderbird is \$1,000. The household owes nothing on the car. \$1,000 will be added to the household's other resources.

4832 "Junked Vehicles"

Normally, the value of a "junked" vehicle will be the price the household anticipates it could receive if the vehicle were sold for scrap. Antique car and truck bodies may sell for more if they are in a condition to be restored. The household's statement of the value of a "junked" vehicle will be accepted unless questionable.

4840 Definition of a Recreational Vehicle

A recreational vehicle is a vehicle used primarily for recreational purposes. Vehicles such as motorcycles, mopeds, campers, motor homes, three and four wheelers and golf carts are usually considered recreational vehicles.

Before a vehicle is considered a recreational vehicle, the actual use of the vehicle must be determined. For example, a motorcycle used by a household member to commute to work would not be a recreational vehicle but would be treated as a vehicle used for transportation to work.

4841 Determining the Countable Resource Value of a Recreational Vehicle

If a recreational vehicle is licensed, the greater of the fair market value less \$4,650 or the equity value of the vehicle will be counted as a resource. If the recreational vehicle is unlicensed, the equity value of the vehicle will be counted as a resource. Instructions for determining fair market and equity value are contained in FSC 4821.

VEHICLE DESK GUIDE

HANDLING VEHICLES

4850 - 4850
DATE: 10-1-95

SUBJECT: CHART - HANDLING VEHICLES

4850	Vehicles To Be Considered	Amount To Be Excluded From Resources	Determination of Amount Considered Toward Resource Level
	<u>Licensed/Unlicensed Vehicles which are:</u>		
	- Used primarily for income producing purposes (over 50% of vehicle's use).	Totally Excluded	-0- Resource Value
	- Annually producing income consistent with fair market value.	Totally Excluded	-0- Resource Value
	- Necessary for long distance travel (other than daily commuting) essential to employment.	Totally Excluded	-0- Resource Value
	- Used as the household's home.	Totally Excluded	-0- Resource Value
	- Necessary to transport a physically disabled household member.	Totally Excluded	-0- Resource Value
	- Necessary to carry primary source of fuel (heating or water home use).	Totally Excluded	-0- Resource Value
***	<u>Licensed Vehicles which are:</u>		
	- Household's only licensed vehicle.	Up to \$4,650 of fair market value.	Fair market value of vehicle minus \$4,650 limit. If the remainder is above -0-, add remainder to the household's other countable resources.
	- Any other vehicles used to transport household members to and from:	Up to \$4,650 of fair market value.	
	1) Employment;		
	2) Training or education preparatory to employment; or		
	3) To comply with the WORK Program.		
***	Licensed vehicles not previously exempted.	Not Excluded	The greater of the fair market value less \$4,650 or the equity value will be added to the household's countable resources.
	Unlicensed Vehicles	Not Excluded	The equity value of each vehicle will be added to the household's other total countable resources.

Non-Categorically Eligible
Exhibit A

DIVISION OF COUNTY OPERATIONS
Food Stamp Basis of Issuance

October 1, 1996

HOUSEHOLD SIZE	REGULAR HOUSEHOLDS					AGED - DISABLED HOUSEHOLDS				
	*PRETEST INCOME	*MAXIMUM NET INCOME	MAXIMUM COUPONS	MINIMUM **COUPONS	165% INCOME LIMIT	* * *	HOUSEHOLD SIZE	*MAXIMUM NET INCOME	MAXIMUM COUPONS	MINIMUM **COUPONS
1	839	645	120	10**	1065		1	645	120	10**
2	1123	864	220	10**	1425		2	864	220	10**
3	1407	1046	315	2	1785		3	1046	315	2
4	1690	1300	400	10	2145		4	1300	400	10
5	1974	1519	475	19	2506		5	1519	475	19
6	2258	1737	570	48	2866		6	1737	570	48
7	2542	1955	630	43	3226		7	1955	630	43
8	2826	2174	720	67	3586		8	2174	720	67
9	3110	2393	810	92	3947		9	2393	810	92
10	3394	2612	900	116	4308		10	2612	900	116
11	3678	2831	990	140	4669		11	2831	990	140
12	3962	3050	1080	165	5030		12	3050	1080	165
13	4246	3269	1170	189	5391		13	3269	1170	189
14	4530	3488	1260	213	5752		14	3488	1260	213
15	4814	3707	1350	237	6113		15	3707	1350	237
16	5098	3926	1440	262	6474		16	3926	1440	262
17	5382	4145	1530	286	6835		17	4145	1530	286
18	5666	4364	1620	310	7196		18	4364	1620	310
19	5950	4583	1710	335	7557		19	4583	1710	335
20	6234	4802	1800	359	7918		20	4802	1800	359
21	6518	5021	1890	383	8279		21	5021	1890	383
22	6802	5240	1980	408	8640		22	5240	1980	408
23	7086	5459	2070	432	9001		23	5459	2070	432
24	7370	5678	2160	456	9362		24	5678	2160	456
25	7654	5897	2250	480	9723		25	5897	2250	480
26	7938	6116	2340	505	10084		26	6116	2340	505
27	8222	6335	2430	529	10445		27	6335	2430	529
28	8506	6554	2520	553	10806		28	6554	2520	553
29	8790	6773	2610	578	11167		29	6773	2610	578
30	9074	6992	2700	602	11528		30	6992	2700	602

*REGULAR HOUSEHOLD are subject to gross income pretest and the maximum net income. AGED/DISABLED households are subject only to the maximum net income limit for their household size.

**MINIMUM COUPONS - For one and two-person households the minimum monthly allotment is \$10. The minimum monthly coupon allotments for non-categorically eligible households are indicated by a ☐ on the charts.

***INCAPACITATED/AGED - LIVING WITH OTHERS - See Policy FSC 1630 number 4.
See reverse side for CATEGORICALLY ELIGIBLE households (Exhibit B).

CATEGORICALLY ELIGIBLE

EXHIBIT B

DIVISION OF COUNTY OPERATIONS

Food Stamp Basis of Issuance

October 1, 1996

CATEGORICAL		
HOUSEHOLD SIZE	MAXIMUM COUPONS	MINIMUM **COUPONS
1	120	10**
2	220	10**
3	315	1****
4	400	1****
5	475	1****
6	570	1
7	630	1
8	720	1
9	810	1
10	900	1
11	990	1
12	1080	1
13	1170	1
14	1260	1
15	1350	1
16	1440	1
17	1530	1
18	1620	1
19	1710	1
20	1800	1
21	1890	1
22	1980	1
23	2070	1
24	2160	1
25	2250	1
26	2340	1
27	2430	1
28	2520	1
29	2610	1
30	2700	1

** 1 and 2 - person households that are categorically eligible are entitled to at least \$10.

***CATEGORICALLY ELIGIBLE HOUSEHOLDS - These households do not have to meet regular households net income levels. Categorically eligible households with three or more members will be entitled to benefits of at least \$2 if the Thrifty Food Plan reduced by 30% of their net income is at least \$1. (\$1.00 allotments are automatically rounded to \$2.00 before issuance.) See Categorically Eligible FSC Policy for details.

The Food Stamp Online System selects allotments which will be sent certified mail. The County Office is unable to for cases into certified mail delivery. The criteria for certified mail issuance are based on statistics which identify high risk areas for mail loss as well as high dollar allotments. This appendix contains a listing of each county and the criteria in each used to select certified mail cases. (Refer to FSC 14230 for Issuance Via Certified Mail.)

<u>COUNTY</u>	<u>CRITERIA FOR CERTIFIED MAIL ISSUANCE</u>
01-1 Arkansas-1	Maximum allotments for 2 person households and allotments of \$241 and above for zip code 72042. All allotments in county of \$316 and up are also certified.
01-2 Arkansas-2	Maximum allotments for 2 person households and allotments of \$241 and above for zip code 72160. All allotments in county of \$316 and up are also certified.
02-1 Ashley	Maximum allotments for 2 person households as well as allotments of \$315 and up.
03-1 Baxter	Allotments of \$316 and up.
04-1 Benton	Maximum allotments for 2 person households as well as allotments of \$315 and up.
05-1 Boone	Allotments of \$316 and up.
06-1 Bradley	Maximum allotments for 2 person households as well as allotments of \$315 and up.
07-1 Calhoun	Allotments of \$316 and up.
08-1 Carroll	Allotments of \$316 and up.
09-1 Chicot	Maximum allotments for 2 person households as well as allotments of \$315 and up.
10-1 Clark	Maximum allotments for 2 person households as well as allotments of \$315 and up.
11-1 Clay	Allotments of \$316 and up.

COUNTYCRITERIA FOR CERTIFIED MAIL ISSUANCE

12-1 Cleburne	Allotments of \$316 and up.
13-1 Cleveland	Allotments of \$316 and up.
14-1 Columbia	Maximum allotments for 2 person households and allotments or \$241 and above for zip code 71753. All allotments in county of \$316 and up are also certified.
15-1 Conway	Maximum allotments for 2 person households as well as allotments of \$315 and up.
16-1 Craighead	Maximum allotments for 2 person households and allotments or \$241 and above for zip code 72401. All allotments in county of \$316 and up are also certified.
17-1 Crawford	Maximum allotments for 2 person households as well as allotments of \$315 and up.
18-1 Crittenden	Allotments of \$121 and above for households in zip code 72301. All allotments in county of \$316 and up are also certified.
19-1 Cross	Maximum allotments for 2 person households as well as allotments of \$315 and up.
20-1 Dallas	Maximum allotments for 2 person households as well as allotments of \$315 and up.
21-1 Desha	Maximum allotments for 2 person households as well as allotments of \$315 and up.
22-1 Drew	Allotments of \$316 and up.
23-1 Faulkner	Maximum allotments for 2 person households as well as allotments of \$315 and up.
24-1 Franklin	Allotments of \$316 and up.
25-1 Fulton	Allotments of \$316 and up.
26-1 Garland	Maximum allotments for 1 person households and allotments or \$121 and above for zip codes 71901 and 71913. All allotments in county of \$316 and up are also certified.
27-1 Grant	Allotments of \$316 and up.

COUNTYCRITERIA FOR CERTIFIED MAIL ISSUANCE

28-1 Greene	Maximum allotments for 2 person households as well as allotments of \$315 and up.
29-1 Hempstead	Maximum allotments for 2 person households as well as allotments of \$315 and up.
30-1 Hot Spring	Maximum allotments for 2 person households as well as allotments of \$315 and up.
31-1 Howard	Allotments of \$316 and up.
32-1 Independence	Allotments of \$316 and up.
33-1 Izard	Allotments of \$316 and up.
34-1 Jackson	Maximum allotments for 2 person households as well as allotments of \$315 and up.
35-1 Jefferson	Allotments of \$101 and above for households in zip code 71601, 71602, 71603, 71611. All allotments in county of \$316 and up are also certified.
36-1 Johnson	Maximum allotments for 2 person households as well as allotments of \$315 and up.
36-1 Lafayette	Maximum allotments for 2 person households as well as allotments of \$315 and up.
38-1 Lawrence	Allotments of \$316 and up.
39-1 Lee	Maximum allotments for 2 person households and allotments or \$241 and above for zip code 72360. All allotments in county of \$316 and up are also certified.
40-1 Lincoln	Allotments of \$316 and up.
41-1 Little River	Allotments of \$316 and up.
42-1 Logan-1	Allotments of \$316 and up.
43-1 Logan-2	Allotments of \$316 and up.
43-1 Lonoke	Maximum allotments for 2 person households as well as allotments of \$315 and up.

COUNTYCRITERIA FOR CERTIFIED MAIL ISSUANCE

44-1 Madison

Allotments of \$316 and up.

45-1 Marion

Allotments of \$316 and up.

46-1 Miller

Maximum allotments for 2 person households and allotments or \$241 and above for zip code 75502.
All allotments in county of \$316 and up are also certified.

47-1 Mississippi-1

Allotments of \$121 and above for zip codes 72315 and 72316. All allotments in county of \$316 and up are also certified.

47-2 Mississippi-2

Maximum allotments for 2 person households and allotments or \$241 and above for zip code 72370.
All allotments in county of \$316 and up are also certified.

48-1 Monroe-1

Maximum allotments for 2 person households as well as allotments of \$315 and up.

48-2 Monroe-2

Maximum allotments for 2 person households as well as allotments of \$315 and up.

49-1 Montgomery

Allotments of \$316 and up.

50-1 Nevada

Maximum allotments for 2 person households as well as allotments of \$315 and up.

51-1 Newton

Allotments of \$316 and up.

52-1 Ouachita

Maximum allotments for 2 person households and allotments or \$241 and above for zip code 71701.
All allotments in county of \$316 and up are also certified.

53-1 Perry

Allotments of \$316 and up.

54-1 Phillips

Allotments of \$121 and above for zip code 72390. Maximum allotments for 2 person households and allotments of \$241 and above for zip code 72342. All allotments in county of \$316 and up are also certified.

55-1 Pike

Allotments of \$316 and up.

56-1 Poinsett

Maximum allotments for 2 person households as well as allotments of \$315 and up.

COUNTYCRITERIA FOR CERTIFIED MAIL ISSUANCE

57-1 Polk	Allotments of \$316 and up.
58-1 Pope	Maximum allotments for 2 person households as well as allotments of \$315 and up.
59-1 Prairie	Allotments of \$316 and up.
60-1 Pulaski-1	Allotments of \$121 and above for zip codes 72202, 72204, 72206, and 72209. All allotments in county of \$316 and up are also certified.
60-2 Pulaski-2	Allotments of \$121 and above for zip codes 72114. Allotments for 2 person households and allotments of \$241 and above for zip code 72117. All allotments in county of \$316 and up are also certified.
61-1 Randolph	Allotments of \$316 and up.
62-1 Saline	Maximum allotments for 2 person households and allotments or \$241 and above for zip code 72015. All allotments in county of \$316 and up are also certified.
63-1 Scott	Allotments of \$316 and up.
64-1 Searcy	Allotments of \$316 and up.
65-1 Sebastian	Maximum allotments for 2 person households as well as allotments of \$315 and up.
66-1 Sevier	Allotments of \$316 and up.
67-1 Sharp	Allotments of \$316 and up.
68-1 St. Francis	Allotments of \$101 and up.
69-1 Stone	Allotments of \$316 and up.
70-1 Union	Maximum allotments for 2 person households as well as allotments of \$315 and up.
71-1 Van Buren	Allotments of \$316 and up.

COUNTY

CRITERIA FOR CERTIFIED MAIL ISSUANCE

72-1 Washington

Maximum allotments for 2 person households as well as allotments of \$315 and up.

73-1 White

Maximum allotments for 2 person households as well as allotments of \$315 and up.

74-1 Woodruff

Allotments of \$316 and up.

75-1 Yell

Allotments of \$316 and up.

In each county, cases are selected for certified mail issuance if the client has been authorized two mail losses in a six month period.