POLICY VII-H: PROVIDING INFORMATION TO FOSTER PARENTS

03/2018

Foster parents will be considered as team members working with other child welfare professionals for the family. Complete information, such as a child's health and education records, reasons for entering care, siblings, and probable length of placement, will be provided to foster parents at the time of placement. Additional information, including, but not limited to, a complete copy of the Child and Adolescent Needs and Strengths (CANS) assessment and complete copy of the case plan for each child placed in the home, will be shared promptly with the foster parents. Foster parents are also allowed to receive a copy of substantiated child maltreatment report for the child in their care.

The child's Social Security number may be given to the foster parents, only if the foster parent must have the number to obtain services, care, or treatment for the child (e.g., to enroll the child in school or to obtain medical treatment when treatment is needed for a child who is not Medicaid eligible). The foster parent must keep the child's Social Security number confidential and use the Social Security number only for allowable purposes.

Foster parents, pre-adoptive parents, and relative caregivers have the right to be heard in any proceeding held with respect to a child in their care. Foster parents will not be made a party to such proceeding while reunification remains the court ordered goal or solely on the basis that such persons are entitled to notice and the opportunity to be heard.

PROCEDURE VII-H1: Providing Information to Foster Parents

03/2018

The Family Service Worker will:

A. Provide foster parents with copies of the CFS-6010: Case Plan, CFS-368: Health Services Plan and CFS-6007: Placement Plan-Placement Plan Provider Information Report within five calendar days of completion or revision.
B. Provide the foster parent with the child's Social Security number, when it is required, to obtain services, care, or treatment for the child.
C. Review and update the child's health and education records and provide copies to the out-of-home care provider at the time of placement.
D. Provide any additional information, as it becomes available, such as a complete copy of the most recent CANS assessment and the child's case plan.
E. Submit the CFS-343: Notification of Court Appearance to foster parents within 10 calendar days of any review hearing to be held with respect to a child in their care. Send the CFS-343 through certified mail for all Permanency Planning Hearings.
F. Provide the foster parent with a copy of a substantiated child maltreatment report on the child in their care, if requested.

The foster parents will:

A. Maintain the information shared as confidential.
B. Use information contained in the case plan and other provided information to assist the child placed in the foster home in understanding the progress of the child's foster care case.

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