

# DCFS SUMMARY OF CHANGES FOR JULY 2011 PROMULGATION

## SUMMARY OF DCFS REGULAR PROMULGATION

The purpose of this regular promulgation is to update policy, publications and forms to comply with acts passed during the 88<sup>th</sup> General Assembly, Regular Session 2011, to update policy to better align with policy and best practices, and to create specific notification forms to be issued by Crimes Against Children Division (CACD).

- Appendix I: Glossary
- PUB 357-Child Maltreatment Assessment Protocol
- POLICY I-A- Division Overview
- POLICY I-F- Confidentiality
- POLICY II-C- Child Abuse Hotline For Child Maltreatment Reports
- POLICY II-E- Medical Neglect of an Infant With Disabilities
- POLICY II-D- Assessment of Child Maltreatment Reports
- POLICY II-G- Family in Need of Services
- PROCEDURE II-K1- Information Disclosure
- POLICY III-B- Notification of Relatives When a Child is Taken into Custody by the Division
- PROCEDURE IV-A1- Case Plans
- POLICY VI-F- Case Review Judicial Hearings for Children in Out-of-Home Placement
- POLICY VI-G- Interstate Compact on the Placement of Children
- POLICY VI-H- Interference with Custody
- POLICY VI-J- Consideration of Relatives for Children in Foster Care
- POLICY VII-C-Foster Home Assessment Process
- PROCEDURE VII-C4-Service Training
- PROCEDURE VII-J1-Initial Report Response
- POLICY VII-K-Changes in Out-of Home Placement
- POLICY VII-M-Volunteers
- POLICY VIII-D- Termination of Parental Rights
- PROCEDURE VIII-E8- Children With Disabilities Approaching Adulthood in Need of a Guardian
- POLICY VIII-G- Foster Parent, Provisional Parent, and Relative Adoption
- POLICY VIII-H- Development of Adoptive Homes
- POLICY VIII-I- Adoption Subsidy
- POLICY IX-C- Vehicle and Passenger Safety
- PROCEDURE XIII-A3-Information Disclosure on True Findings
- PROCEDURE XIII-A8- Name Removal from Child Maltreatment Registry by an Adult Offender's Request
- POLICY XIV-Child Maltreatment Notices
- PROCEDURE XIV-A7- Notices that Offender's Name Will be Placed in the Child Maltreatment Central Registry
- PROCEDURE IX-A4: Regular Administrative Hearing Process
- CFS 202A: Notice of Child Maltreatment Allegation to Facility Director or Facility's Licensing or Registering Authority
- CFS-209A: Notice of Child Maltreatment Allegation to AAL or CASA of Child in Foster Home Where Maltreatment is Reported or Where an Alleged Juvenile Offender or Underaged Juvenile Offender is Placed

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- CFS-210A: Notice of Child Maltreatment Allegation to Coordinator of Multidisciplinary Team for Alleged Victim or Offender; and Counsel in Dependency Neglect or FINS Case for Alleged Offender
- CFS-223T: Child Maltreatment True Investigative Determination Notice to Facility Director
- CFS-224-T1: Child Maltreatment True Investigative Determination Notice to Legal Parent(s) and Legal Guardian(s) of the Alleged Juvenile Offender (13 through 17 Years of Age)
- CFS-224-T2: Child Maltreatment True Investigative Determination Notice to Legal Parent(s) and Legal Guardian(s) of Underaged Juvenile Offender
- CFS-224-T4: Child Maltreatment True Investigative Determination Notice to Alleged Juvenile Offender (if currently age eighteen or older)
- CFS-226-T1: Child Maltreatment True Investigative Determination Notice to Circuit Judge, Attorney Ad Litem, CASA, and Counsel in Dependency Neglect or FINS Case of Alleged Victim
- CFS-228T: Child Maltreatment True Investigative Determination Notice to Attorney Ad Litem and CASA of Alleged Offender
- CFS-229T: Child Maltreatment True Investigative Determination Notice to Attorney Ad Litem and CASA for Child in Foster Home Where Maltreatment Is Reported
- CFS-230T: Child Maltreatment Investigative Determination Notice to DHS Division Director, Coordinator of Multidisciplinary Team for Alleged Victim or Offender, Circuit Judge, Counsel in Dependency Neglect or FINS Case for Alleged Offender
- CFS-234T: Child Maltreatment True Investigative Determination Notice to Licensing or Registering Authority and Employer or Entity in Charge of Paid or Volunteer Activity
- CFS-242U: Notice of Unsubstantiated Child Maltreatment Investigative Determination to Licensing or Registering Authority
- CFS-243U: Notice of Unsubstantiated Child Maltreatment Investigative Determination to Facility Director
- CFS-244U: Notice of Unsubstantiated Child Maltreatment Investigative Determination to Legal Parent(s) and Legal Guardian(s) of Alleged Offender
- CFS-246U: Notice of Unsubstantiated Child Maltreatment Investigative Determination to Circuit Judge, Attorney Ad Litem, CASA, and Counsel in Dependency Neglect or FINS Case of Alleged Victim
- CFS-248U: Notice of Unsubstantiated Child Maltreatment Investigative Determination to Attorney Ad Litem and CASA for Alleged Offender
- CFS-249U: Notice of Unsubstantiated Child Maltreatment Investigative Determination to Attorney Ad Litem and CASA of Child in Foster Home Where Maltreatment Is Reported
- CFS-250U: Notice of Unsubstantiated Child Maltreatment Investigative Determination to DHS Division Director; Coordinator of Multidisciplinary Team for Alleged Victim or Offender; and Circuit Judge or Counsel in Dependency Neglect or FINS Case for Alleged Offender
- CFS-284N: Notice of Name Placement on Central Registry to Legal Parent(s) and Legal Guardian(s) of the Juvenile Offender (13 to 17 Years of Age)
- CFS-425: Application for Adoption Subsidy
- CFS-427: Determination of Eligibility for Adoption Subsidy
- CFS-428A: Adoption Assistance Agreement for State Funded Subsidy Payments

### NEW RULE

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- POLICY VI-A- Out of Home Placement Criteria
- CACD 201A- Notice of Child Maltreatment Allegation to Law Enforcement and Prosecuting Attorney
- CACD 202A- Notice of Child Maltreatment Allegation
- CACD 204A- Notice of Child Maltreatment Allegation to Legal Parent(s), Legal Guardian(s) and Current Foster Parent(s) of Alleged Offender in Foster Care
- CACD 212A- Notice of Child Maltreatment Allegation to Alleged Offender
- CACD 213A- School District Prohibition from Notifying a Parent, Guardian, or Custodian of a Child Maltreatment Investigation
- CACD 214R1- Follow-up Notice to Employer or Volunteer Coordinator, or Licensing or Registering Authority Regarding Child Maltreatment Allegation
- CACD 214R- Notice of Child Maltreatment Allegation to Employer, Entity in Charge of Paid or Volunteer Activity, or Licensing or Registering Authority
- CACD 215R- Risk Determination of Child (ren) under Care of Alleged Offender
- CACD 221T- Child Maltreatment True Investigative Determination Notice to Law Enforcement and Prosecuting Attorney
- CACD 223T- Child Maltreatment True Investigative Determination Notice to Facility Director
- CACD 224T1- Child Maltreatment True Investigative Determination Notice to Legal Parent(s) and Legal Guardian(s) of the Alleged Juvenile Offender (13 through 17 Years of Age)
- CACD 224T2- Child Maltreatment True Investigative Determination Notice to Legal Parent(s) and Legal Guardian(s) of Underaged Juvenile Offender
- CACD 224T4- Child Maltreatment True Investigative Determination Notice to Alleged Juvenile Offender (if currently age eighteen or older)
- CACD-224-T5: Child Maltreatment True Investigative Notice of Alleged Juvenile Offender 13-15 Years Old
- CACD 225T1- Child Maltreatment Investigative Determination Notice to Victim, Legal Parent(s), Legal Guardian(s), or Current Foster Parents of the Alleged Victim
- CACD 231T- Child Maltreatment True Investigative Determination Notice to School Where Victim Is Enrolled
- CACD 232T1- Child Maltreatment True Investigative Determination Notice to Alleged Adult Offender
- CACD 232T1A- Witness Statement of Notice of Investigative Determination (To be used only if the Offender refuses to sign CFS-232-T)
- CACD 232T2- True But Exempt Child Maltreatment Investigative Determination Notice to Offender
- CACD 232T PH- Request for Preliminary Administrative Hearing
- CACD 232T EH- Request for Expedited Administrative Hearing
- CACD 233T- Child Maltreatment Expedited Hearing Notice to Alleged Offender
- CACD 234T- Child Maltreatment True Investigative Determination Notice to Licensing or Registering Authority and Employer or Entity in Charge of Paid or Volunteer Activity
- CACD 241U- Notice of Unsubstantiated Child Maltreatment Investigative Determination to Law Enforcement and Prosecuting Attorney
- CACD 242U- Notice of Unsubstantiated Child Maltreatment Investigative Determination to Licensing or Registering Authority

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- CACD 243U- Notice of Unsubstantiated Child Maltreatment Investigative Determination to Facility Director
- CACD 245U1- Notice of Unsubstantiated Child Maltreatment Investigative Determination to Alleged Victim
- CACD 244U- Notice of Unsubstantiated Child Maltreatment Investigative Determination to Legal Parent(s) and Legal Guardian(s) of Alleged Offender
- CACD 245U- Notice of Unsubstantiated Child Maltreatment Investigative Determination to Legal Parent(s), Legal Guardians, and Current Foster Parents of the Alleged Victim
- CACD 252U- Notice of Unsubstantiated Child Maltreatment Investigative Determination to Alleged Offender
- CACD 254U- Notice of Unsubstantiated Child Maltreatment Investigative Determination to Alleged Offender's Employer or Entity in Charge of Alleged Offender's Paid or Volunteer Activity; or Licensing or Registering Authority
- CACD 261O- Notice of Overturned True Child Maltreatment Investigative Determination to Law Enforcement and Prosecuting Attorney
- CACD 263O- Notice of Overturned True Child Maltreatment Investigative Determination to Facility Director
- CACD 264O- Notice of Overturned True Child Maltreatment Investigative Determination to Legal Parent(s) and Legal Guardian(s) of the Alleged Offender
- CACD 265O1- Notice of Overturned True Child Maltreatment Investigative Determination to Victim and Legal Parent(s) and Legal Guardian(s) of Alleged Victim
- CACD 272-O- Notice of Overturned True Child Maltreatment Investigative Determination to Alleged Offender
- CACD 274-O- Notice of Overturned True Child Maltreatment Investigative Determination to Licensing or Registering Authority and Employer or Entity in Charge of Paid or Volunteer Activity
- CACD 275-O- Notice of Overturned True Child Maltreatment Investigative Determination to Child Safety Center Involved in Investigation of Maltreatment
- CACD 281-N- Arkansas State Police Crimes Against Children Division Notice of Name Placement on Central Registry to Law Enforcement and Prosecuting Attorney
- CACD 283-N- Notice of Name Placement on Central Registry to Facility Director
- CACD 284-N- Notice of Name Placement on Central Registry to Legal Parent(s) and Legal Guardian(s) of the Juvenile Offender (13 to 17 Years of Age)
- CACD 285-N- Notice of Name Placement on Central Registry to Victim, Legal Parent(s), Legal Guardian(s), and Current Foster Parent(s) of Victim
- CACD 291-N1- Notice of Name Placement on Central Registry to School Where Victim Is Enrolled
- CACD 291-N2- Division Notice of Name Placement on Central Registry to School Where Offender Is Enrolled
- CACD 292-N- Notice of Name Placement on Central Registry to Offender
- CACD 293-N- Division Notice of Name Placement on Central Registry to Mandated Reporter
- CACD 294-N- Notice of Name Placement on Central Registry to Licensing or Registering Authority, Employer, or Entity in Charge of a Paid or Volunteer Activity
- CACD 295-N- Notice of Name Placement on Central Registry to Child Safety Center Involved in Investigation of Maltreatment
- CACD 296-N- Notice of Name Placement on Central Registry to Employer of Offender in a Designated Position with an Arkansas State Agency

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- CACD 312A- CHILD MALTREATMENT INVESTIGATIVE DETERMINATION NOTICE (OFFENDER)
- CFS 213A- School District Prohibition from Notifying a Parent, Guardian, or Custodian of a Child Maltreatment Investigation
- CACD-224-T5: Child Maltreatment True Investigative Notice of Alleged Juvenile Offender 13-15 Years Old

### **RESCINDMENT OF RULE**

- CFS-203-A: Notice of Child Maltreatment Allegation to Facility Director
- CFS-253-U: Notice of Unsubstantiated Child Maltreatment Investigative Determination to Mandated Reporter
- PROCEDURE VIII-I3: Annual Recertification and Redetermination of State Subsidy