

NOTICE OF RULE MAKING

Arkansas Department of Human Services Administrative Procedures Manual

Pursuant to U.S. Omnibus Reconciliation Act of 1981, Ark. Code Ann. Sec. 25-10-101 et seq., Act 218 of 1983, and Act 348 of 1985, the Chief Fiscal and Administrative Officer, Department of Human Services (DHS), is proposing an addition to Chapter 708, Paper Recycling, of the DHS Administrative Procedures Manual.

The revision makes clear that the procedures in Chapter 708 are also applicable to contractors, restricts this policy to the recycling of paper, embellishes the critical requirements for a paper recycler, defines "sensitive information," embellishes the principles to which recycler and DHS staff shall adhere in safeguarding sensitive material, and adds that General Services Unit shall maintain records of recycler compliance.

Chapter 708 will be effective June 15, 2009.

Copies of the rule may be obtained by writing to the Office of Finance and Administration, P.O. Box 1437, Slot WG3, Little Rock, AR 72203-1437, Attention: Policy and Administrative Program Management. All comments about the proposed revision must be submitted in writing within 30 days of the date appearing below or 30 days following the date of the newspaper notice, whichever is the longer period.

The Department of Human Services, Office of Finance and Administration, is in compliance with Titles VI and VII of the Civil Rights Act and is operated, managed, and delivers services without regard to age, religion, disability, political affiliation, veteran status, sex, race, color, or national origin.

Alternate formats, such as large print, audiotape, etc. will be provided upon request.

Signed

Jerry Berry
Chief Fiscal and Administrative Officer