

ARKANSAS REGISTER

Proposed Rule Cover Sheet



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Name of Department _____

Agency or Division Name _____

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Name of Rule _____

Newspaper Name _____

Date of Publishing _____

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ARKANSAS STATE BOARD OF ATHLETIC TRAINING
RULES ~~AND REGULATIONS~~

1. The Arkansas State Board of Athletic Training

A. Shall consist of five (5) members to be appointed by the Governor for terms of three (3) years.

1. Four members shall be athletic trainers licensed and practicing the art of athletic training in the state of Arkansas.
2. One (1) member shall not be actively engaged in or retired from the practice of athletic training, medicine, physical therapy, or employment by an athletic department of an accredited educational institution, and shall serve as the representative of the public interest. This member shall be a full voting member.
3. A member shall hold their appointment until their successor has been appointed and qualified, except when removed by the Governor.
4. At the discretion of the Board, an advisory committee may be impaneled and dissolved. This committee may consist of no more than five (5) individuals with diverse fields of interest and expertise.
5. The Board will act upon issues related to the licensure and practice of athletic trainers.

B. Officers shall:

1. Consist of a chairperson and a secretary, each of whom shall have the privilege of reelection.
2. Officers shall be elected by majority vote of the board members. Officers shall be elected annually in January unless otherwise determined by the Board.

C. Duties of Officers

1. The chairperson shall:
 - a. Call and preside at all meetings. In the absence of the chairperson he/she shall designate a member to preside.
 - b. Be a custodian of all records or designate a custodian of all records.
 - c. Delegate duties to Board members.
 - d. Vote on all issues.
2. The secretary shall:
 - a. Ensure that accurate minutes of each meeting are kept and distributed to each Board member.

D. Information regarding the activities of the Board may be obtained by the public from the office of the Arkansas State Board of Athletic Training. Any request or submission to the Board shall be made to the Executive Director of the Arkansas State Board of Athletic Training

E. Meetings:

1. At least two (2) regular meetings shall be held annually. The meetings will be conducted in accordance with Robert's Rules of Order, Revised.
2. Special meetings may be called at the discretion of the chairperson, or by three (3) members of the Board, provided that all members are adequately notified.
3. All meetings shall be conducted pursuant to the Arkansas Freedom of Information Act and disciplinary proceedings shall be conducted in accordance with the Arkansas Administrative Procedures Act.
4. Three (3) members of the Board shall constitute a quorum.
5. In the case of a tie vote on any issue brought before the Board, the tie vote issue will be re-voted once and unresolved issues will be tabled until the next Board meeting.
6. Members shall receive travel expenses and a stipend for official business of the Board at the rate established by the State of Arkansas.

II. Methods of Licensure

A. Examination/Certification

1. Applicants who comply with qualifications in accordance with the Arkansas Athletic Trainers Act shall be permitted to sit for an examination approved by the Board. Applicants must meet either of the following requirements to sit for the examination:
 - a. The applicant must possess a baccalaureate degree from an accredited institution and meet other curriculum and internship requirements as required by the certifying testing agency as approved by the Board or
 - b. The applicant must be certified, and certified through the grandfathering process by the National Athletic Trainers Association on December 31, 1969.
2. The examination for athletic trainers will be a reliable, valid, and legally defensible examination approved by the Board.
3. The applicant must complete the application process required by the Board.

B. Reciprocity

1. A licensed athletic trainer who has been issued a license to practice as an athletic trainer in another state may be registered and issued a license in this state by the Board provided that the state or territory in which currently licensed/registered must be at least equal to Arkansas' requirements.
2. The applicant may be required to be interviewed by the Board if his/her credentials, requirements on licensure in the other state of current professional capabilities are in question.
3. An applicant to whom the Board refused reciprocity may request a hearing before the Board.
4. The applicant must complete the application process required by the Board.

5. Licensure by reciprocity may only be granted if the state in which the applicant is currently licensed allows athletic trainers licensed in this state to be eligible for reciprocity.

C. Licensure for Active Duty Military, Returning Veterans, and Spouses

1. As used in this subsection, “returning military veteran” means a former member of the United States Armed Forces who was discharged from active duty under circumstances other than dishonorable.
2. The Board shall grant automatic licensure to an individual who holds a substantially equivalent license in another U.S. jurisdiction and is:
 - a. An active duty military service member stationed in the State of Arkansas;
 - b. A returning military veteran applying for licensure within one (1) year of his or her discharge from active duty; or
 - c. The spouse of a person under Rule II.C.2.a. or b.
3. The Board shall grant such automatic licensure upon receipt of all of the below:
 - a. Payment of the initial licensure fee;
 - b. Evidence that the individual holds a substantially equivalent license in another state; and
 - c. Evidence that the applicant is a qualified applicant under Rule II.C.2.a., b., or c.

III. Application for Licensure

A. An individual who plans to practice as an athletic trainer must secure a license prior to practicing in the state. Athletic trainers who accompany his or her team, athlete, or representative to the State of Arkansas beyond limited competition must submit an application for licensure in the state of Arkansas.

B. Credentials required for application for licensure are to be submitted to the Board and will include the following:

1. Official application from the Arkansas State Board of Athletic Training filled out by the applicant and notarized.
- ~~2. Verification of achievement of a passing score on a Board approved qualifying examination mailed to the Board from the testing agency.~~
- ~~3.2.~~ Current athletic training certification status and proof of fulfillment of continuing education requirements from a designated body approved by the Board ~~and mailed to the Board from the certification agency.~~ These will be verified by the Board.
- ~~4.3.~~ Any athletic trainer partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.
- ~~5.4.~~ Applicants seeking initial licensure in the state of Arkansas may submit an application prior to sitting for the Board approved qualifying exam.

C. Applicants who are currently licensed / registered in another state or territory and are requesting the same in

Arkansas by reciprocity shall submit:

1. Official application from the Arkansas State Board of Athletic Training filled out by the applicant and notarized.
- ~~2. Verification of achievement of a passing score on a Board approved qualifying examination mailed to the Board from the testing agency.~~
- ~~3.2.~~ Proof of current athletic training certification from a designated body approved by the Board ~~and mailed to the Board from the certification agency.~~ This will be verified by the Board.
- ~~4.3.~~ Verification of licensure/registration from agencies where currently licensed or registered, if requested by the Board.
- ~~5.4.~~ Any athletic trainer partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.

D. All applicants shall pay the required fees.

IV. Temporary Permit

- A. A temporary nonrenewable permit for one year may be sought by a candidate who has met all of the requirements to sit for a certification examination by the certifying agency approved by the Board or
- B. A temporary nonrenewable permit for one year may be sought by a candidate who has met all of the requirements to sit for a licensure examination by the certifying agency approved by the Board. The only candidates eligible to take the licensure exam are those that are certified, and certified through the grandfathering process by the National Athletic Trainers association on December 31, 1969.
- C. An application for a temporary permit can be obtained from the Board and should be submitted to the Board. The application should include:
 1. Official application from the Arkansas State Board of Athletic Training for a temporary permit filled out by the applicant and notarized.
 2. Proof of eligibility to sit for the certification or licensure exam from the certifying agency approved by the Board and mailed to the Board from the certifying agency.
 3. Any candidate applying for a temporary permit who will be partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.

D. All applicants shall pay all required fees.

V. Renewals, Payments and Recording

A. Applications for renewal shall include:

1. Renewal form and
2. Certification Status Form and
3. Physician Direction Form

B. Licenses must be renewed annually at a fee established by the Board.

1. Unrenewed licenses become inactive as of a date established by the Board. To return to regular status, a reactivation fee must be paid.

2. Licenses reactivated 90 days after the renewal date will be assessed a late fee in addition to the renewal fee and the reactivation fee.
3. Individuals interested in being placed on inactive status must submit a written request to the board. An Athletic Trainer on inactive status may not engage in the provision of athletic training services.

C. The temporary nonrenewable athletic trainers permit will expire one year after the date of application. The temporary permit fee will be paid quarterly. Any non-payment of quarterly fees will revoke the non-renewable temporary permit. The temporary permit fee will be established by the Board.

VI. Fees

Athletic trainers shall be required to pay the following fees ~~not to exceed the following~~:

Application Fee-	\$75.00
Initial Licensure Fee-	\$300.00
Annual Renewal Fee-	\$150.00
Reciprocity Reporting Fee-	\$75.00
Temporary Permit-	\$900.00 quarterly
Duplicate License-	\$75.00
Reactivation Fee-	\$300.00
Late Fee	\$300.00

Total fee to mail with exam/certification application: \$125.00

- Licensure by Examination/Certification Application Fee: \$25.00
- Licensure by Examination/Certification Initial Licensure Fee: \$100.00

Total fee to mail with application: \$75.00

- Licensure by Exam/Certification/Reciprocity for full time graduate students already BOC Certified Application Fee: \$25.00
- Licensure by Exam/Certification/Reciprocity for full time graduate students already BOC Certified Initial Licensure Fee: \$50.00

Total fee to mail with reciprocity application: \$125.00

- Licensure by Reciprocity Application Fee: \$25.00
- Licensure by Reciprocity Initial Licensure Fee: \$100.00

Total fee to mail with application: \$325.00 *

- Temporary Permit Application Fee: \$25.00
- Temporary Permit Licensure Fee: \$300.00 ** quarterly

*The application fee is due only once with the first temporary permit application. A reminder of quarterly payment due will not be sent to the person holding a temporary permit. Unpaid quarterly permits become inactive on the 10th day after the quarterly payment fee deadline. **This fee is a total of \$1200.00 annually, but can be paid on a quarterly basis.

License Renewals:

Licenses are effective from July 1 to June 30th of the following year. Renewal fees are due upon receipt of the renewal notice. Those graduate students already BOC certified must provide a letter from a responsible party at the University where they have full time graduate student status indicating their full time student status. Unrenewed licenses become inactive as of July 1. To return to regular status, a reactivation fee must be paid in addition to the renewal fee. Licenses reactivated after September 30th will be assessed a late fee in addition to the renewal fee and the reactivation fee.

- Renewal Fee: \$50.00
- Renewal Fee: \$25.00 for graduate student already BOC certified
- Reactivation Fee: \$75.00
- Late Fee: \$100.00

VII. Disciplinary Action/Penalties

- A. The Board may refuse to license, refuse to renew a license, revoke a license or temporary permit and/or take other disciplinary action as provided by law regarding any athletic trainer who is guilty of any of the acts set forth in Section 12 of the Arkansas Athletic Trainers Act. A revoked license must be returned to the Board office immediately upon notification of the revocation. The Board is required to report the revocation to the board approved certifying agency.
- B. Each facility offering athletic training services shall be required to publicly display the name and address of the Arkansas State Board of Athletic Training.
- C. Any person may file a complaint in writing to the Board against any licensed athletic trainer in this state, charging said person with having violated the provisions of any part of the Arkansas Athletic Trainers Act. The Board may act upon its own motion or upon the complaint of any individual in writing and signed by the complaining party. The person named in the complaint will be notified and a response from that individual will be requested.

VIII. Supervision of the Athletic Trainer

- A. In a non-clinical traditional setting, the athletic trainer shall practice the art and science of athletic training under the direction of a physician licensed in the state of Arkansas.
- B. In a clinical setting, the athletic trainer may practice athletic training in a hospital or outpatient clinic under the direct supervision of a physical therapist.

IX. Continuing Education Requirements

Continuing education requirements will be mandated by, collected by, and verified by the certifying agency approved by the Board.

X. Pre-Licensure Background Check

- A. Pursuant to A.C.A. § 17-2-103, an individual may petition for a pre-licensure determination of whether the individual's criminal record will disqualify the individual from licensure and whether a waiver may be

obtained.

- B. The individual must obtain the pre-licensure criminal background check petition form from the Board.
- C. The Board will respond with a decision in writing to a completed petition within a reasonable time.
- D. The Board's response will state the reasons for the decision.
- E. All decisions of the Board in response to the petition will be determined by the information provided by the individual.
- F. Any decision made by the Board in response to a pre-licensure criminal background check petition is not subject to appeal.
- G. The Board will retain a copy of the petition and response and it will be reviewed during the formal application process.

XI. Request for Waiver of Disqualifying Criminal Conviction

- A. If an individual has been convicted of an offense listed in A.C.A. § 17-2-102(a), except those permanently disqualifying offenses found in subsection (e), the Board may waive disqualification of a potential applicant or revocation of a license based on the conviction if a request for a waiver is made by:
 - 1. An affected applicant for a license; or
 - 2. An individual holding a license subject to revocation.
- B. The Board may grant a waiver upon consideration of the following, without limitation:
 - 1. The age at which the offense was committed;
 - 2. The circumstances surrounding the offense;
 - 3. The length of time since the offense was committed;
 - 4. Subsequent work history since the offense was committed;
 - 5. Employment references since the offense was committed;
 - 6. Character references since the offense was committed;
 - 7. Relevance of the offense to the occupational license; and
 - 8. Other evidence demonstrating that licensure of the applicant does not pose a threat to the health or safety of the public.
- C. A request for a waiver, if made by an applicant, must be in writing and accompany the completed application and fees. A request for waiver, if made by a licensee, must be in writing.
- D. The Board will respond with a decision in writing and will state the reasons for the decision.

E. An appeal of a determination under this section will be subject to the Administrative Procedures Act §25-15-201 et seq.

Definitions

The following words and terms, when used in these rules ~~and regulations~~, have the following meanings:

1. **Supervising/Directing Physician:** A person holding current unrestricted license to engage in the practice of medicine or osteopathy. Other physicians who act on a referral basis with athletic trainers will hold a current unrestricted license to engage in the practice of chiropractic, dentistry, optometry, and podiatry in the state of Arkansas.
- ~~2. **Sanctioned Recreational Sports Activities:** Any athletic or team activity which requires physical strength, agility, flexibility, range of motion, speed or stamina and meets one or more of the following:~~
 - ~~a. Has officially designated coaches who have the responsibility for athletic activities of the organization;~~
 - ~~b. Has a regular schedule of practices or workouts that are supervised by the officially designated coaches;~~
 - ~~c. Is an activity generally recognized as having an established schedule of competitive events or exhibitions;~~
 - ~~d. Has a policy requiring documentation of having passed a pre-participation medical examination conducted by a licensed physician as a condition for participation for the athletic activities of the organization;~~
3. **2. Certification Examination:** Reliable, legally defensible examination approved by the board for determining minimum competency in athletic training.
4. **3. Licensure Examination:** An examination administered for those athletic trainers who are certified and certified through the grandfathering process by the National Athletic Trainers Association on December 31, 1969.
5. **4. Limited Competition:** Shall allow visiting athletic trainers appropriately credentialed in their own state to perform athletic training in the state of Arkansas in a traditional setting for a time period not to exceed 14 days. However, while in the state of Arkansas, all athletic trainers must abide by Arkansas laws, and rules, ~~and regulations~~. Any person providing athletic training duties beyond the 14 days shall be subject to licensure requirements. Any person seeking exemption from this requirement must submit such request in writing to the Arkansas State Board of Athletic Training.
6. **5. Supervision of the athletic trainer in a clinical setting:** The supervising physical therapist must be readily available for consultation for the care of the athlete but not necessarily on the premises.
7. **6. Supervision of the athletic trainer in a non-clinical traditional setting:** The supervising physician must be readily available for consultation for the care of the athlete but not necessarily on the premises. The supervising/directing physician must submit an annual Physician Direction Form to the Arkansas State Board of Athletic Training with the athletic trainer's licensure/permit request to the State of Arkansas.
8. **7. Supervision of athletic training interns or students:** Athletic training interns or students performing acts of athletic training incidental to their courses of study must be under the supervision of a licensed athletic trainer. Supervision means daily personal/verbal contact at the site of supervision between the athletic training student and the licensed athletic trainer who plans, directs, advises and evaluates the students' athletic training field experience. The licensed athletic trainer shall be physically present to intervene on behalf of the athlete.
9. **8. Athletic Training does not include** activities such as prophylactic taping, stretching, first aid, and referral of injured/ill athletes to appropriate medical personnel or facility. These services are considered "sports first aid". Athletic training does include return to play decisions, modality treatments and rehabilitation.

ARKANSAS STATE BOARD OF ATHLETIC TRAINING RULES

1. The Arkansas State Board of Athletic Training

A. Shall consist of five (5) members to be appointed by the Governor for terms of three (3) years.

1. Four members shall be athletic trainers licensed and practicing the art of athletic training in the state of Arkansas.
2. One (1) member shall not be actively engaged in or retired from the practice of athletic training, medicine, physical therapy, or employment by an athletic department of an accredited educational institution, and shall serve as the representative of the public interest. This member shall be a full voting member.
3. A member shall hold their appointment until their successor has been appointed and qualified, except when removed by the Governor.
4. At the discretion of the Board, an advisory committee may be impaneled and dissolved. This committee may consist of no more than five (5) individuals with diverse fields of interest and expertise.
5. The Board will act upon issues related to the licensure and practice of athletic trainers.

B. Officers shall:

1. Consist of a chairperson and a secretary, each of whom shall have the privilege of reelection.
2. Officers shall be elected by majority vote of the board members. Officers shall be elected annually in January unless otherwise determined by the Board.

C. Duties of Officers

1. The chairperson shall:
 - a. Call and preside at all meetings. In the absence of the chairperson he/she shall designate a member to preside.
 - b. Be a custodian of all records or designate a custodian of all records.
 - c. Delegate duties to Board members.
 - d. Vote on all issues.
2. The secretary shall:
 - a. Ensure that accurate minutes of each meeting are kept and distributed to each Board member.

D. Information regarding the activities of the Board may be obtained by the public from the office of the Arkansas State Board of Athletic Training. Any request or submission to the Board shall be made to the Executive Director of the Arkansas State Board of Athletic Training.

E. Meetings:

1. At least two (2) regular meetings shall be held annually. The meetings will be conducted in accordance with Robert's Rules of Order, Revised.
2. Special meetings may be called at the discretion of the chairperson, or by three (3) members of the Board, provided that all members are adequately notified.
3. All meetings shall be conducted pursuant to the Arkansas Freedom of Information Act and disciplinary proceedings shall be conducted in accordance with the Arkansas Administrative Procedures Act.
4. Three (3) members of the Board shall constitute a quorum.
5. In the case of a tie vote on any issue brought before the Board, the tie vote issue will be re-voted once and unresolved issues will be tabled until the next Board meeting.
6. Members shall receive travel expenses and a stipend for official business of the Board at the rate established by the State of Arkansas.

II. Methods of Licensure

A. Examination/Certification

1. Applicants who comply with qualifications in accordance with the Arkansas Athletic Trainers Act shall be permitted to sit for an examination approved by the Board. Applicants must meet either of the following requirements to sit for the examination:
 - a. The applicant must possess a baccalaureate degree from an accredited institution and meet other curriculum and internship requirements as required by the certifying testing agency as approved by the Board or
 - b. The applicant must be certified, and certified through the grandfathering process by the National Athletic Trainers Association on December 31, 1969.
2. The examination for athletic trainers will be a reliable, valid, and legally defensible examination approved by the Board.
3. The applicant must complete the application process required by the Board.

B. Reciprocity

1. A licensed athletic trainer who has been issued a license to practice as an athletic trainer in another state may be registered and issued a license in this state by the Board provided that the state or territory in which currently licensed/registered must be at least equal to Arkansas' requirements.
2. The applicant may be required to be interviewed by the Board if his/her credentials, requirements on licensure in the other state of current professional capabilities are in question.
3. An applicant to whom the Board refused reciprocity may request a hearing before the Board.
4. The applicant must complete the application process required by the Board.

5. Licensure by reciprocity may only be granted if the state in which the applicant is currently licensed allows athletic trainers licensed in this state to be eligible for reciprocity.

C. Licensure for Active Duty Military, Returning Veterans, and Spouses

1. As used in this subsection, “returning military veteran” means a former member of the United States Armed Forces who was discharged from active duty under circumstances other than dishonorable.
2. The Board shall grant automatic licensure to an individual who holds a substantially equivalent license in another U.S. jurisdiction and is:
 - a. An active duty military service member stationed in the State of Arkansas;
 - b. A returning military veteran applying for licensure within one (1) year of his or her discharge from active duty; or
 - c. The spouse of a person under Rule II.C.2.a. or b.
3. The Board shall grant such automatic licensure upon receipt of all of the below:
 - a. Payment of the initial licensure fee;
 - b. Evidence that the individual holds a substantially equivalent license in another state; and
 - c. Evidence that the applicant is a qualified applicant under Rule II.C.2.a., b., or c.

III. Application for Licensure

- A. An individual who plans to practice as an athletic trainer must secure a license prior to practicing in the state. Athletic trainers who accompany his or her team, athlete, or representative to the State of Arkansas beyond limited competition must submit an application for licensure in the state of Arkansas.
- B. Credentials required for application for licensure are to be submitted to the Board and will include the following:
 1. Official application from the Arkansas State Board of Athletic Training filled out by the applicant and notarized.
 2. Current athletic training certification status and proof of fulfillment of continuing education requirements from a designated body approved by the Board. These will be verified by the Board.
 3. Any athletic trainer partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.
 4. Applicants seeking initial licensure in the state of Arkansas may submit an application prior to sitting for the Board approved qualifying exam.
- C. Applicants who are currently licensed / registered in another state or territory and are requesting the same in

Arkansas by reciprocity shall submit:

1. Official application from the Arkansas State Board of Athletic Training filled out by the applicant and notarized.
2. Proof of current athletic training certification from a designated body approved by the Board. This will be verified by the Board.
3. Verification of licensure/registration from agencies where currently licensed or registered, if requested by the Board.
4. Any athletic trainer partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.

D. All applicants shall pay the required fees.

IV. Temporary Permit

- A. A temporary nonrenewable permit for one year may be sought by a candidate who has met all of the requirements to sit for a certification examination by the certifying agency approved by the Board or
- B. A temporary nonrenewable permit for one year may be sought by a candidate who has met all of the requirements to sit for a licensure examination by the certifying agency approved by the Board. The only candidates eligible to take the licensure exam are those that are certified, and certified through the grandfathering process by the National Athletic Trainers association on December 31, 1969.
- C. An application for a temporary permit can be obtained from the Board and should be submitted to the Board. The application should include:
 1. Official application from the Arkansas State Board of Athletic Training for a temporary permit filled out by the applicant and notarized.
 2. Proof of eligibility to sit for the certification or licensure exam from the certifying agency approved by the Board and mailed to the Board from the certifying agency.
 3. Any candidate applying for a temporary permit who will be partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.

D. All applicants shall pay all required fees.

V. Renewals, Payments and Recording

A. Applications for renewal shall include:

1. Renewal form and
2. Certification Status Form and
3. Physician Direction Form

B. Licenses must be renewed annually at a fee established by the Board.

1. Unrenewed licenses become inactive as of a date established by the Board. To return to regular

status, a reactivation fee must be paid.

2. Licenses reactivated 90 days after the renewal date will be assessed a late fee in addition to the renewal fee and the reactivation fee.
3. Individuals interested in being placed on inactive status must submit a written request to the board. An Athletic Trainer on inactive status may not engage in the provision of athletic training services.

C. The temporary nonrenewable athletic trainers permit will expire one year after the date of application. The temporary permit fee will be paid quarterly. Any non-payment of quarterly fees will revoke the non-renewable temporary permit. The temporary permit fee will be established by the Board.

VI. Fees

Athletic trainers shall be required to pay the following fees:

Total fee to mail with exam/certification application:	\$125.00
• Licensure by Examination/Certification Application Fee:	\$25.00
• Licensure by Examination/Certification Initial Licensure Fee:	\$100.00
Total fee to mail with application:	\$75.00
• Licensure by Exam/Certification/Reciprocity for full time graduate students already BOC Certified Application Fee:	\$25.00
• Licensure by Exam/Certification/Reciprocity for full time graduate students already BOC Certified Initial Licensure Fee:	\$50.00
Total fee to mail with reciprocity application:	\$125.00
• Licensure by Reciprocity Application Fee:	\$25.00
• Licensure by Reciprocity Initial Licensure Fee:	\$100.00
Total fee to mail with application:	\$325.00 *
• Temporary Permit Application Fee:	\$25.00
• Temporary Permit Licensure Fee:	\$300.00 ** quarterly

*The application fee is due only once with the first temporary permit application. A reminder of quarterly payment due will not be sent to the person holding a temporary permit. Unpaid quarterly permits become inactive on the 10th day after the quarterly payment fee deadline. **This fee is a total of \$1200.00 annually, but can be paid on a quarterly basis.

License Renewals:

Licenses are effective from July 1 to June 30th of the following year. Renewal fees are due upon receipt of the renewal notice. Those graduate students already BOC certified must provide a letter from a responsible party at the

University where they have full time graduate student status indicating their full time student status. Unrenewed licenses become inactive as of July 1. To return to regular status, a reactivation fee must be paid in addition to the renewal fee. Licenses reactivated after September 30th will be assessed a late fee in addition to the renewal fee and the reactivation fee.

- Renewal Fee: \$50.00
- Renewal Fee: \$25.00 for graduate student already BOC certified
- Reactivation Fee: \$75.00
- Late Fee: \$100.00

VII. Disciplinary Action/Penalties

- A. The Board may refuse to license, refuse to renew a license, revoke a license or temporary permit and/or take other disciplinary action as provided by law regarding any athletic trainer who is guilty of any of the acts set forth in Section 12 of the Arkansas Athletic Trainers Act. A revoked license must be returned to the Board office immediately upon notification of the revocation. The Board is required to report the revocation to the board approved certifying agency.
- B. Each facility offering athletic training services shall be required to publicly display the name and address of the Arkansas State Board of Athletic Training.
- C. Any person may file a complaint in writing to the Board against any licensed athletic trainer in this state, charging said person with having violated the provisions of any part of the Arkansas Athletic Trainers Act. The Board may act upon its own motion or upon the complaint of any individual in writing and signed by the complaining party. The person named in the complaint will be notified and a response from that individual will be requested.

VIII. Supervision of the Athletic Trainer

- A. In a non-clinical traditional setting, the athletic trainer shall practice the art and science of athletic training under the direction of a physician licensed in the state of Arkansas.
- B. In a clinical setting, the athletic trainer may practice athletic training in a hospital or outpatient clinic under the direct supervision of a physical therapist.

IX. Continuing Education Requirements

Continuing education requirements will be mandated by, collected by, and verified by the certifying agency approved by the Board.

X. Pre-Licensure Background Check

- A. Pursuant to A.C.A. § 17-2-103, an individual may petition for a pre-licensure determination of whether the individual's criminal record will disqualify the individual from licensure and whether a waiver may be obtained.
- B. The individual must obtain the pre-licensure criminal background check petition form from the Board.
- C. The Board will respond with a decision in writing to a completed petition within a reasonable time.
- D. The Board's response will state the reasons for the decision.

- E. All decisions of the Board in response to the petition will be determined by the information provided by the individual.
- F. Any decision made by the Board in response to a pre-licensure criminal background check petition is not subject to appeal.
- G. The Board will retain a copy of the petition and response and it will be reviewed during the formal application process.

XI. Request for Waiver of Disqualifying Criminal Conviction

- A. If an individual has been convicted of an offense listed in A.C.A. § 17-2-102(a), except those permanently disqualifying offenses found in subsection (e), the Board may waive disqualification of a potential applicant or revocation of a license based on the conviction if a request for a waiver is made by:
 - 1. An affected applicant for a license; or
 - 2. An individual holding a license subject to revocation.
- B. The Board may grant a waiver upon consideration of the following, without limitation:
 - 1. The age at which the offense was committed;
 - 2. The circumstances surrounding the offense;
 - 3. The length of time since the offense was committed;
 - 4. Subsequent work history since the offense was committed;
 - 5. Employment references since the offense was committed;
 - 6. Character references since the offense was committed;
 - 7. Relevance of the offense to the occupational license; and
 - 8. Other evidence demonstrating that licensure of the applicant does not pose a threat to the health or safety of the public.
- C. A request for a waiver, if made by an applicant, must be in writing and accompany the completed application and fees. A request for waiver, if made by a licensee, must be in writing.
- D. The Board will respond with a decision in writing and will state the reasons for the decision.
- E. An appeal of a determination under this section will be subject to the Administrative Procedures Act §25-15-201 *et seq.*

Definitions

The following words and terms, when used in these rules, have the following meanings:

1. **Supervising/Directing Physician:** A person holding current unrestricted license to engage in the practice of medicine or osteopathy. Other physicians who act on a referral basis with athletic trainers will hold a current unrestricted license to engage in the practice of chiropractic, dentistry, optometry, and podiatry in the state of Arkansas.
2. **Certification Examination:** Reliable, legally defensible examination approved by the board for determining minimum competency in athletic training.
3. **Licensure Examination:** An examination administered for those athletic trainers who are certified and certified through the grandfathering process by the National Athletic Trainers Association on December 31, 1969.
4. **Limited Competition:** Shall allow visiting athletic trainers appropriately credentialed in their own state to perform athletic training in the state of Arkansas in a traditional setting for a time period not to exceed 14 days. However, while in the state of Arkansas, all athletic trainers must abide by Arkansas laws and rules. Any person providing athletic training duties beyond the 14 days shall be subject to licensure requirements. Any person seeking exemption from this requirement must submit such request in writing to the Arkansas State Board of Athletic Training.
5. **Supervision of the athletic trainer in a clinical setting:** The supervising physical therapist must be readily available for consultation for the care of the athlete but not necessarily on the premises.
6. **Supervision of the athletic trainer in a non-clinical traditional setting:** The supervising physician must be readily available for consultation for the care of the athlete but not necessarily on the premises. The supervising/directing physician must submit an annual Physician Direction Form to the Arkansas State Board of Athletic Training with the athletic trainer's licensure/permit request to the State of Arkansas.
7. **Supervision of athletic training interns or students:** Athletic training interns or students performing acts of athletic training incidental to their courses of study must be under the supervision of a licensed athletic trainer. Supervision means daily personal/verbal contact at the site of supervision between the athletic training student and the licensed athletic trainer who plans, directs, advises and evaluates the students' athletic training field experience. The licensed athletic trainer shall be physically present to intervene on behalf of the athlete.
8. **Athletic Training does not include** activities such as prophylactic taping, stretching, first aid, and referral of injured/ill athletes to appropriate medical personnel or facility. These services are considered "sports first aid". Athletic training does include return to play decisions, modality treatments and rehabilitation.



*Arkansas State Board of
Athletic Training*

9 Shackelford Plaza, Suite 3
Little Rock, AR 72211
Phone: 501-683-4076
Fax: 501-228-0294
aratb@sbcglobal.net
www.aratb.org

March 16, 2020

The Honorable Cecile Bledsoe &
The Honorable Jeff Wardlaw
Arkansas State Legislature
1 Capitol Mall, Fifth Floor
Little Rock, AR 72201

Dear Senator Bledsoe and Representative Wardlaw:

On behalf of the State Board of Athletic Training, please find enclosed a request to approve amendments to the Board's Rule.

These amendments including creation of a new section II.C for reciprocal licensure for active duty military members, returning veterans, and spouses in accordance with Act 820 of 2019; standardizing fees in Section VI (Currently, the Rule allows fees "not to exceed" a certain amount. This change sets them at a fixed amount. No fees will be raised or lowered as a result); and creation of Sections X and XI to add procedures for pre-licensure background checks and a waiver process for applicants with disqualifying criminal convictions, in accordance with Act 990 of 2019.

The amendments also include some clean-ups including removing references to forms being "mailed," removing a definition that has been codified, and removing references to the word "regulation" as required by Act 315 of 2019.

Attached are the Rule Approval Questionnaire with a summary of the Changes, Financial Impact Statement, and copies of the rule with amendments included. If I can be of any assistance to you or your staff as you review our proposed amendments, please do not hesitate to contact me.

Sincerely,

Nancy Worthen
Executive Director

Attachments

QUESTIONNAIRE FOR FILING PROPOSED RULES WITH THE
ARKANSAS LEGISLATIVE COUNCIL

DEPARTMENT/AGENCY Arkansas Department of Health
DIVISION Division of Health and Related Boards and Commissions—State Board of Athletic Training
DIVISION DIRECTOR Matt Gilmore
CONTACT PERSON Nancy Worthen
ADDRESS 9 Shackelford Plaza, Suite 3, Little Rock, AR 72211
PHONE NO 501-683-4076 FAX NO. 501-228-0294 E-MAIL aratb@sbcglobal.net
NAME OF PRESENTER AT COMMITTEE MEETING Nancy Worthen
PRESENTER aratb@sbcglobal.net

INSTRUCTIONS

- A. Please make copies of this form for future use.
- B. Please answer each question **completely** using layman terms. You may use additional sheets, if necessary.
- C. If you have a method of indexing your rules, please give the proposed citation after “Short Title of this Rule” below.
- D. Submit two (2) copies of this questionnaire and financial impact statement attached to the front of two (2) copies of the proposed rule and required documents. Mail or deliver to:

Jessica C. Sutton
Administrative Rules Review Section
Arkansas Legislative Council
Bureau of Legislative Research
One Capitol Mall, 5th Floor
Little Rock, AR 72201

- 1. What is the short title of this rule? Arkansas State Board of Athletic Training Rules
- 2. What is the subject of the proposed rule? Amendments to existing rules.
- 3. Is this rule required to comply with a federal statute, rule, or regulation? Yes _____ No x
If yes, please provide the federal rule, regulation, and/or statute citation. _____
- 4. Was this rule filed under the emergency provisions of the Administrative Procedure Act?
Yes _____ No x
If yes, what is the effective date of the emergency rule? _____
When does the emergency rule expire? _____
Will this emergency rule be promulgated under the permanent provisions of the Administrative Procedure Act? Yes _____ No _____

5. Is this a new rule? Yes _____ No x If yes, please provide a brief summary explaining the rule.

Does this repeal an existing rule? Yes _____ No x If yes, a copy of the repealed rule is to be included with your completed questionnaire. If it is being replaced with a new rule, please provide a summary of the rule giving an explanation of what the rule does.

Is this an amendment to an existing rule? Yes x No _____ If yes, please attach a mark-up showing the changes in the existing rule and a summary of the substantive changes. **Note: The summary should explain what the amendment does, and the mark-up copy should be clearly labeled "mark-up."**

6. Cite the state law that grants the authority for this proposed rule? If codified, please give the Arkansas Code citation. 17-93-406. Powers and duties of the board.

The Arkansas State Board of Athletic Training shall have the following powers and duties:

(5) To adopt rules and regulations consistent with this subchapter which are necessary for the performance of its duties, including, but not limited to, the imposing of fees adequate to carry out the purposes of this subchapter;

7. What is the purpose of this proposed rule? Why is it necessary?

- Change title to remove "Regulation" in accordance with Act 315 of 2019
- Section II—creates new Section C for reciprocal licensure for active duty military members, returning veterans, and spouses as mandated by Act 820 of 2019 (AG's office model language)
- Section III—language clean up in Sections B and C to remove references to forms being mailed to the Board as that is no longer required
- Section VI—standardizes fee structure. Currently, the rule allows fees "not to exceed" a certain amount. This change sets them at a fixed amount. No fees will be raised or lowered as a result.
- New Section X—creates pre-licensure background check procedure as mandated by Act 990 of 2019 (AG's office model language)
- New Section XI—creates waiver process for individuals seeking licensure with disqualifying felony convictions (AG's office model language)
- Definitions section—removes two references to "regulation" in accordance with Act 315 of 2019; removes definition of "sanctioned recreational activity" because that has been codified at ACA 17-93-402(8)

8. Please provide the address where this rule is publicly accessible in electronic form via the Internet as required by Arkansas Code § 25-19-108(b).

<http://www.aratb.org>

9. Will a public hearing be held on this proposed rule? Yes x No _____
If yes, please complete the following:

Date: April 24, 2020

Time: 9:00 am

Place: 9 Shackleford Plaza, Suite 3, Little Rock, AR 72211

10. When does the public comment period expire for permanent promulgation? (Must provide a date.)
April 23, 2020
11. What is the proposed effective date of this proposed rule? (Must provide a date.)
June 29, 2020 (on or about)
12. Please provide a copy of the notice required under Ark. Code Ann. § 25-15-204(a), and proof of the publication of said notice. See attached.
13. Please provide proof of filing the rule with the Secretary of State as required pursuant to Ark. Code Ann. § 25-15-204(e). See attached.
14. Please give the names of persons, groups, or organizations that you expect to comment on these rules? Please provide their position (for or against) if known. We expect comments from at least one veteran's group on the automatic licensure for military personnel and spouses. Colonel Don Berry, USAF (ret.) has voiced concerns about the language.

FINANCIAL IMPACT STATEMENT

PLEASE ANSWER ALL QUESTIONS COMPLETELY

DEPARTMENT Arkansas Department of Health
DIVISION Division of Health and Related Boards and Commissions—State Board of Athletic Training

PERSON COMPLETING THIS STATEMENT Nancy Worthen
TELEPHONE NO. 501-683-4076 FAX NO. 501-228-0294 EMAIL: aratb@sbcglobal.net

To comply with Ark. Code Ann. § 25-15-204(e), please complete the following Financial Impact Statement and file two copies with the questionnaire and proposed rules.

SHORT TITLE OF THIS RULE Arkansas State Board of Athletic Training Rules

1. Does this proposed, amended, or repealed rule have a financial impact?
Yes _____ No x _____

2. Is the rule based on the best reasonably obtainable scientific, technical, economic, or other evidence and information available concerning the need for, consequences of, and alternatives to the rule?
Yes x _____ No _____

3. In consideration of the alternatives to this rule, was this rule determined by the agency to be the least costly rule considered? Yes x _____ No _____

If an agency is proposing a more costly rule, please state the following:

- (a) How the additional benefits of the more costly rule justify its additional cost;

 - (b) The reason for adoption of the more costly rule;

 - (c) Whether the more costly rule is based on the interests of public health, safety, or welfare, and if so, please explain; and

 - (d) Whether the reason is within the scope of the agency's statutory authority, and if so, please explain.
4. If the purpose of this rule is to implement a federal rule or regulation, please state the following:
- (a) What is the cost to implement the federal rule or regulation? No cost.

Current Fiscal Year

General Revenue _____
Federal Funds _____
Cash Funds _____
Special Revenue _____

Next Fiscal Year

General Revenue _____
Federal Funds _____
Cash Funds _____
Special Revenue _____

Other (Identify) _____

Other (Identify) _____

Total _____

Total _____

(b) What is the additional cost of the state rule? No cost.

Current Fiscal Year

Next Fiscal Year

General Revenue _____

General Revenue _____

Federal Funds _____

Federal Funds _____

Cash Funds _____

Cash Funds _____

Special Revenue _____

Special Revenue _____

Other (Identify) _____

Other (Identify) _____

Total _____

Total _____

- 5. What is the total estimated cost by fiscal year to any private individual, entity and business subject to the proposed, amended, or repealed rule? Identify the entity(ies) subject to the proposed rule and explain how they are affected. No cost.

Current Fiscal Year

Next Fiscal Year

\$ _____

\$ _____

- 6. What is the total estimated cost by fiscal year to state, county, and municipal government to implement this rule? Is this the cost of the program or grant? Please explain how the government is affected. No cost.

Current Fiscal Year

Next Fiscal Year

\$ _____

\$ _____

- 7. With respect to the agency's answers to Questions #5 and #6 above, is there a new or increased cost or obligation of at least one hundred thousand dollars (\$100,000) per year to a private individual, private entity, private business, state government, county government, municipal government, or to two (2) or more of those entities combined?

Yes _____ No x _____

If YES, the agency is required by Ark. Code Ann. § 25-15-204(e)(4) to file written findings at the time of filing the financial impact statement. The written findings shall be filed simultaneously

with the financial impact statement and shall include, without limitation, the following:

- (1) a statement of the rule's basis and purpose;
- (2) the problem the agency seeks to address with the proposed rule, including a statement of whether a rule is required by statute;
- (3) a description of the factual evidence that:
 - (a) justifies the agency's need for the proposed rule; and
 - (b) describes how the benefits of the rule meet the relevant statutory objectives and justify the rule's costs;
- (4) a list of less costly alternatives to the proposed rule and the reasons why the alternatives do not adequately address the problem to be solved by the proposed rule;
- (5) a list of alternatives to the proposed rule that were suggested as a result of public comment and the reasons why the alternatives do not adequately address the problem to be solved by the proposed rule;
- (6) a statement of whether existing rules have created or contributed to the problem the agency seeks to address with the proposed rule and, if existing rules have created or contributed to the problem, an explanation of why amendment or repeal of the rule creating or contributing to the problem is not a sufficient response; and
- (7) an agency plan for review of the rule no less than every ten (10) years to determine whether, based upon the evidence, there remains a need for the rule including, without limitation, whether:
 - (a) the rule is achieving the statutory objectives;
 - (b) the benefits of the rule continue to justify its costs; and
 - (c) the rule can be amended or repealed to reduce costs while continuing to achieve the statutory objectives.

**ARKANSAS STATE BOARD OF ATHLETIC TRAINING
RULES AND REGULATIONS**

1. The Arkansas State Board of Athletic Training

A. Shall consist of five (5) members to be appointed by the Governor for terms of three (3) years.

1. Four members shall be athletic trainers licensed and practicing the art of athletic training in the state of Arkansas.
2. One (1) member shall not be actively engaged in or retired from the practice of athletic training, medicine, physical therapy, or employment by an athletic department of an accredited educational institution, and shall serve as the representative of the public interest. This member shall be a full voting member.
3. A member shall hold their appointment until their successor has been appointed and qualified, except when removed by the Governor.
4. At the discretion of the Board, an advisory committee may be impaneled and dissolved. This committee may consist of no more than five (5) individuals with diverse fields of interest and expertise.
5. The Board will act upon issues related to the licensure and practice of athletic trainers.

B. Officers shall:

1. Consist of a chairperson and a secretary, each of whom shall have the privilege of reelection.
2. Officers shall be elected by majority vote of the board members. Officers shall be elected annually in January unless otherwise determined by the Board.

C. Duties of Officers

1. The chairperson shall:
 - a. Call and preside at all meetings. In the absence of the chairperson he/she shall designate a member to preside.
 - b. Be a custodian of all records or designate a custodian of all records.
 - c. Delegate duties to Board members.
 - d. Vote on all issues.
2. The secretary shall:
 - a. Ensure that accurate minutes of each meeting are kept and distributed to each Board member.

D. Information regarding the activities of the Board may be obtained by the public from the office of the Arkansas State Board of Athletic Training. Any request or submission to the Board shall be made to the Executive Director of the Arkansas State Board of Athletic Training

E. Meetings:

1. At least two (2) regular meetings shall be held annually. The meetings will be conducted in accordance with Robert's Rules of Order, Revised.
2. Special meetings may be called at the discretion of the chairperson, or by three (3) members of the Board, provided that all members are adequately notified.
3. All meetings shall be conducted pursuant to the Arkansas Freedom of Information Act and disciplinary proceedings shall be conducted in accordance with the Arkansas Administrative Procedures Act.
4. Three (3) members of the Board shall constitute a quorum.
5. In the case of a tie vote on any issue brought before the Board, the tie vote issue will be re-voted once and unresolved issues will be tabled until the next Board meeting.
6. Members shall receive travel expenses and a stipend for official business of the Board at the rate established by the State of Arkansas.

II. Methods of Licensure

A. Examination/Certification

1. Applicants who comply with qualifications in accordance with the Arkansas Athletic Trainers Act shall be permitted to sit for an examination approved by the Board. Applicants must meet either of the following requirements to sit for the examination:
 - a. The applicant must possess a baccalaureate degree from an accredited institution and meet other curriculum and internship requirements as required by the certifying testing agency as approved by the Board or
 - b. The applicant must be certified, and certified through the grandfathering process by the National Athletic Trainers Association on December 31, 1969.
2. The examination for athletic trainers will be a reliable, valid, and legally defensible examination approved by the Board.
3. The applicant must complete the application process required by the Board.

B. Reciprocity

1. A licensed athletic trainer who has been issued a license to practice as an athletic trainer in another state may be registered and issued a license in this state by the Board provided that the state or territory in which currently licensed/registered must be at least equal to Arkansas' requirements.
2. The applicant may be required to be interviewed by the Board if his/her credentials, requirements on licensure in the other state of current professional capabilities are in question.
3. An applicant to whom the Board refused reciprocity may request a hearing before the Board.
4. The applicant must complete the application process required by the Board.

5. Licensure by reciprocity may only be granted if the state in which the applicant is currently licensed allows athletic trainers licensed in this state to be eligible for reciprocity.

C. Licensure for Active Duty Military, Returning Veterans, and Spouses

1. As used in this subsection, "returning military veteran" means a former member of the United States Armed Forces who was discharged from active duty under circumstances other than dishonorable.
2. The Board shall grant automatic licensure to an individual who holds a substantially equivalent license in another U.S. jurisdiction and is:
 - a. An active duty military service member stationed in the State of Arkansas;
 - b. A returning military veteran applying for licensure within one (1) year of his or her discharge from active duty; or
 - c. The spouse of a person under Rule II.C.2.a. or b.
3. The Board shall grant such automatic licensure upon receipt of all of the below:
 - a. Payment of the initial licensure fee;
 - b. Evidence that the individual holds a substantially equivalent license in another state; and
 - c. Evidence that the applicant is a qualified applicant under Rule II.C.2.a., b., or c.

III. Application for Licensure

A. An individual who plans to practice as an athletic trainer must secure a license prior to practicing in the state. Athletic trainers who accompany his or her team, athlete, or representative to the State of Arkansas beyond limited competition must submit an application for licensure in the state of Arkansas.

B. Credentials required for application for licensure are to be submitted to the Board and will include the following:

1. Official application from the Arkansas State Board of Athletic Training filled out by the applicant and notarized.
2. ~~Verification of achievement of a passing score on a Board approved qualifying examination mailed to the Board from the testing agency.~~
- 3.2. Current athletic training certification status and proof of fulfillment of continuing education requirements from a designated body approved by the Board and mailed to the Board from the certification agency. These will be verified by the Board.
- 4.3. Any athletic trainer partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.
- 5.4. Applicants seeking initial licensure in the state of Arkansas may submit an application prior to sitting for the Board approved qualifying exam.

C. Applicants who are currently licensed / registered in another state or territory and are requesting the same in

Arkansas by reciprocity shall submit:

1. Official application from the Arkansas State Board of Athletic Training filled out by the applicant and notarized.
- ~~2. Verification of achievement of a passing score on a Board approved qualifying examination mailed to the Board from the testing agency.~~
- ~~3.2. Proof of current athletic training certification from a designated body approved by the Board and mailed to the Board from the certification agency. This will be verified by the Board.~~
- ~~4.3. Verification of licensure/registration from agencies where currently licensed or registered, if requested by the Board.~~
- ~~5.4. Any athletic trainer partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.~~

D. All applicants shall pay the required fees.

IV. Temporary Permit

- A. A temporary nonrenewable permit for one year may be sought by a candidate who has met all of the requirements to sit for a certification examination by the certifying agency approved by the Board or
- B. A temporary nonrenewable permit for one year may be sought by a candidate who has met all of the requirements to sit for a licensure examination by the certifying agency approved by the Board. The only candidates eligible to take the licensure exam are those that are certified, and certified through the grandfathering process by the National Athletic Trainers association on December 31, 1969.
- C. An application for a temporary permit can be obtained from the Board and should be submitted to the Board. The application should include:
 1. Official application from the Arkansas State Board of Athletic Training for a temporary permit filled out by the applicant and notarized.
 2. Proof of eligibility to sit for the certification or licensure exam from the certifying agency approved by the Board and mailed to the Board from the certifying agency.
 3. Any candidate applying for a temporary permit who will be partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.

D. All applicants shall pay all required fees.

V. Renewals, Payments and Recording

A. Applications for renewal shall include:

1. Renewal form and
2. Certification Status Form and
3. Physician Direction Form

B. Licenses must be renewed annually at a fee established by the Board.

1. Unrenewed licenses become inactive as of a date established by the Board. To return to regular status, a reactivation fee must be paid.

2. Licenses reactivated 90 days after the renewal date will be assessed a late fee in addition to the renewal fee and the reactivation fee.

3. Individuals interested in being placed on inactive status must submit a written request to the board. An Athletic Trainer on inactive status may not engage in the provision of athletic training services.

C. The temporary nonrenewable athletic trainers permit will expire one year after the date of application. The temporary permit fee will be paid quarterly. Any non-payment of quarterly fees will revoke the non-renewable temporary permit. The temporary permit fee will be established by the Board.

VI. Fees

Athletic trainers shall be required to pay the following fees not to exceed the following:

Application Fee	\$75.00
Initial Licensure Fee	\$300.00
Annual Renewal Fee	\$150.00
Reciprocity Reporting Fee	\$75.00
Temporary Permit	\$900.00 quarterly
Duplicate License	\$75.00
Reactivation Fee	\$300.00
Late Fee	\$300.00

Total fee to mail with exam/certification application: \$125.00

- Licensure by Examination/Certification Application Fee: \$25.00
- Licensure by Examination/Certification Initial Licensure Fee: \$100.00

Total fee to mail with application: \$75.00

- Licensure by Exam/Certification/Reciprocity for full time graduate students already BOC Certified Application Fee: \$25.00
- Licensure by Exam/Certification/Reciprocity for full time graduate students already BOC Certified Initial Licensure Fee: \$50.00

Total fee to mail with reciprocity application: \$125.00

- Licensure by Reciprocity Application Fee: \$25.00
- Licensure by Reciprocity Initial Licensure Fee: \$100.00

Total fee to mail with application: \$325.00 *

- Temporary Permit Application Fee: \$25.00
- Temporary Permit Licensure Fee: \$300.00 ** quarterly

*The application fee is due only once with the first temporary permit application. A reminder of quarterly payment due will not be sent to the person holding a temporary permit. Unpaid quarterly permits become inactive on the 10th day after the quarterly payment fee deadline. **This fee is a total of \$1200.00 annually, but can be paid on a quarterly basis.

License Renewals:

Licenses are effective from July 1 to June 30th of the following year. Renewal fees are due upon receipt of the renewal notice. Those graduate students already BOC certified must provide a letter from a responsible party at the University where they have full time graduate student status indicating their full time student status. Unrenewed licenses become inactive as of July 1. To return to regular status, a reactivation fee must be paid in addition to the renewal fee. Licenses reactivated after September 30th will be assessed a late fee in addition to the renewal fee and the reactivation fee.

- Renewal Fee: \$50.00
- Renewal Fee: \$25.00 for graduate student already BOC certified
- Reactivation Fee: \$75.00
- Late Fee: \$100.00

VII. Disciplinary Action/Penalties

- A. The Board may refuse to license, refuse to renew a license, revoke a license or temporary permit and/or take other disciplinary action as provided by law regarding any athletic trainer who is guilty of any of the acts set forth in Section 12 of the Arkansas Athletic Trainers Act. A revoked license must be returned to the Board office immediately upon notification of the revocation. The Board is required to report the revocation to the board approved certifying agency.
- B. Each facility offering athletic training services shall be required to publicly display the name and address of the Arkansas State Board of Athletic Training.
- C. Any person may file a complaint in writing to the Board against any licensed athletic trainer in this state, charging said person with having violated the provisions of any part of the Arkansas Athletic Trainers Act. The Board may act upon its own motion or upon the complaint of any individual in writing and signed by the complaining party. The person named in the complaint will be notified and a response from that individual will be requested.

VIII. Supervision of the Athletic Trainer

- A. In a non-clinical traditional setting, the athletic trainer shall practice the art and science of athletic training under the direction of a physician licensed in the state of Arkansas.
- B. In a clinical setting, the athletic trainer may practice athletic training in a hospital or outpatient clinic under the direct supervision of a physical therapist.

IX. Continuing Education Requirements

Continuing education requirements will be mandated by, collected by, and verified by the certifying agency approved by the Board.

X. Pre-Licensure Background Check

- A. Pursuant to A.C.A. § 17-2-103, an individual may petition for a pre-licensure determination of whether the individual's criminal record will disqualify the individual from licensure and whether a waiver may be

obtained.

- B. The individual must obtain the pre-licensure criminal background check petition form from the Board.
- C. The Board will respond with a decision in writing to a completed petition within a reasonable time.
- D. The Board's response will state the reasons for the decision.
- E. All decisions of the Board in response to the petition will be determined by the information provided by the individual.
- F. Any decision made by the Board in response to a pre-licensure criminal background check petition is not subject to appeal.
- G. The Board will retain a copy of the petition and response and it will be reviewed during the formal application process.

XI. Request for Waiver of Disqualifying Criminal Conviction

- A. If an individual has been convicted of an offense listed in A.C.A. § 17-2-102(a), except those permanently disqualifying offenses found in subsection (e), the Board may waive disqualification of a potential applicant or revocation of a license based on the conviction if a request for a waiver is made by:
 - 1. An affected applicant for a license; or
 - 2. An individual holding a license subject to revocation.
- B. The Board may grant a waiver upon consideration of the following, without limitation:
 - 1. The age at which the offense was committed;
 - 2. The circumstances surrounding the offense;
 - 3. The length of time since the offense was committed;
 - 4. Subsequent work history since the offense was committed;
 - 5. Employment references since the offense was committed;
 - 6. Character references since the offense was committed;
 - 7. Relevance of the offense to the occupational license; and
 - 8. Other evidence demonstrating that licensure of the applicant does not pose a threat to the health or safety of the public.
- C. A request for a waiver, if made by an applicant, must be in writing and accompany the completed application and fees. A request for waiver, if made by a licensee, must be in writing.
- D. The Board will respond with a decision in writing and will state the reasons for the decision.

- E. An appeal of a determination under this section will be subject to the Administrative Procedures Act §25-15-201 et seq.

Definitions

The following words and terms, when used in these rules and regulations, have the following meanings:

1. **Supervising/Directing Physician:** A person holding current unrestricted license to engage in the practice of medicine or osteopathy. Other physicians who act on a referral basis with athletic trainers will hold a current unrestricted license to engage in the practice of chiropractic, dentistry, optometry, and podiatry in the state of Arkansas.
2. ~~**Sanctioned Recreational Sports Activities:** Any athletic or team activity which requires physical strength, agility, flexibility, range of motion, speed or stamina and meets one or more of the following:~~
 - a. ~~Has officially designated coaches who have the responsibility for athletic activities of the organization;~~
 - b. ~~Has a regular schedule of practices or workouts that are supervised by the officially designated coaches;~~
 - c. ~~Is an activity generally recognized as having an established schedule of competitive events or exhibitions;~~
 - d. ~~Has a policy requiring documentation of having passed a pre-participation medical examination conducted by a licensed physician as a condition for participation for the athletic activities of the organization;~~
3. **2. Certification Examination:** Reliable, legally defensible examination approved by the board for determining minimum competency in athletic training.
4. **3. Licensure Examination:** An examination administered for those athletic trainers who are certified and certified through the grandfathering process by the National Athletic Trainers Association on December 31, 1969.
5. **4. Limited Competition:** Shall allow visiting athletic trainers appropriately credentialed in their own state to perform athletic training in the state of Arkansas in a traditional setting for a time period not to exceed 14 days. However, while in the state of Arkansas, all athletic trainers must abide by Arkansas laws, and rules, and regulations. Any person providing athletic training duties beyond the 14 days shall be subject to licensure requirements. Any person seeking exemption from this requirement must submit such request in writing to the Arkansas State Board of Athletic Training.
6. **5. Supervision of the athletic trainer in a clinical setting:** The supervising physical therapist must be readily available for consultation for the care of the athlete but not necessarily on the premises.
7. **6. Supervision of the athletic trainer in a non-clinical traditional setting:** The supervising physician must be readily available for consultation for the care of the athlete but not necessarily on the premises. The supervising/directing physician must submit an annual Physician Direction Form to the Arkansas State Board of Athletic Training with the athletic trainer's licensure/permit request to the State of Arkansas.
8. **7. Supervision of athletic training interns or students:** Athletic training interns or students performing acts of athletic training incidental to their courses of study must be under the supervision of a licensed athletic trainer. Supervision means daily personal/verbal contact at the site of supervision between the athletic training student and the licensed athletic trainer who plans, directs, advises and evaluates the students' athletic training field experience. The licensed athletic trainer shall be physically present to intervene on behalf of the athlete.
9. **8. Athletic Training does not include** activities such as prophylactic taping, stretching, first aid, and referral of injured/ill athletes to appropriate medical personnel or facility. These services are considered "sports first aid". Athletic training does include return to play decisions, modality treatments and rehabilitation.

**ARKANSAS STATE BOARD OF ATHLETIC TRAINING
RULES**

1. The Arkansas State Board of Athletic Training

A. Shall consist of five (5) members to be appointed by the Governor for terms of three (3) years.

1. Four members shall be athletic trainers licensed and practicing the art of athletic training in the state of Arkansas.
2. One (1) member shall not be actively engaged in or retired from the practice of athletic training, medicine, physical therapy, or employment by an athletic department of an accredited educational institution, and shall serve as the representative of the public interest. This member shall be a full voting member.
3. A member shall hold their appointment until their successor has been appointed and qualified, except when removed by the Governor.
4. At the discretion of the Board, an advisory committee may be impaneled and dissolved. This committee may consist of no more than five (5) individuals with diverse fields of interest and expertise.
5. The Board will act upon issues related to the licensure and practice of athletic trainers.

B. Officers shall:

1. Consist of a chairperson and a secretary, each of whom shall have the privilege of reelection.
2. Officers shall be elected by majority vote of the board members. Officers shall be elected annually in January unless otherwise determined by the Board.

C. Duties of Officers

1. The chairperson shall:
 - a. Call and preside at all meetings. In the absence of the chairperson he/she shall designate a member to preside.
 - b. Be a custodian of all records or designate a custodian of all records.
 - c. Delegate duties to Board members.
 - d. Vote on all issues.
2. The secretary shall:
 - a. Ensure that accurate minutes of each meeting are kept and distributed to each Board member.

D. Information regarding the activities of the Board may be obtained by the public from the office of the Arkansas State Board of Athletic Training. Any request or submission to the Board shall be made to the Executive Director of the Arkansas State Board of Athletic Training.

E. Meetings:

1. At least two (2) regular meetings shall be held annually. The meetings will be conducted in accordance with Robert's Rules of Order, Revised.
2. Special meetings may be called at the discretion of the chairperson, or by three (3) members of the Board, provided that all members are adequately notified.
3. All meetings shall be conducted pursuant to the Arkansas Freedom of Information Act and disciplinary proceedings shall be conducted in accordance with the Arkansas Administrative Procedures Act.
4. Three (3) members of the Board shall constitute a quorum.
5. In the case of a tie vote on any issue brought before the Board, the tie vote issue will be re-voted once and unresolved issues will be tabled until the next Board meeting.
6. Members shall receive travel expenses and a stipend for official business of the Board at the rate established by the State of Arkansas.

II. Methods of Licensure

A. Examination/Certification

1. Applicants who comply with qualifications in accordance with the Arkansas Athletic Trainers Act shall be permitted to sit for an examination approved by the Board. Applicants must meet either of the following requirements to sit for the examination:
 - a. The applicant must possess a baccalaureate degree from an accredited institution and meet other curriculum and internship requirements as required by the certifying testing agency as approved by the Board or
 - b. The applicant must be certified, and certified through the grandfathering process by the National Athletic Trainers Association on December 31, 1969.
2. The examination for athletic trainers will be a reliable, valid, and legally defensible examination approved by the Board.
3. The applicant must complete the application process required by the Board.

B. Reciprocity

1. A licensed athletic trainer who has been issued a license to practice as an athletic trainer in another state may be registered and issued a license in this state by the Board provided that the state or territory in which currently licensed/registered must be at least equal to Arkansas' requirements.
2. The applicant may be required to be interviewed by the Board if his/her credentials, requirements on licensure in the other state of current professional capabilities are in question.
3. An applicant to whom the Board refused reciprocity may request a hearing before the Board.
4. The applicant must complete the application process required by the Board.

5. Licensure by reciprocity may only be granted if the state in which the applicant is currently licensed allows athletic trainers licensed in this state to be eligible for reciprocity.

C. Licensure for Active Duty Military, Returning Veterans, and Spouses

1. As used in this subsection, "returning military veteran" means a former member of the United States Armed Forces who was discharged from active duty under circumstances other than dishonorable.
2. The Board shall grant automatic licensure to an individual who holds a substantially equivalent license in another U.S. jurisdiction and is:
 - a. An active duty military service member stationed in the State of Arkansas;
 - b. A returning military veteran applying for licensure within one (1) year of his or her discharge from active duty; or
 - c. The spouse of a person under Rule II.C.2.a. or b.
3. The Board shall grant such automatic licensure upon receipt of all of the below:
 - a. Payment of the initial licensure fee;
 - b. Evidence that the individual holds a substantially equivalent license in another state; and
 - c. Evidence that the applicant is a qualified applicant under Rule II.C.2.a., b., or c.

III. Application for Licensure

A. An individual who plans to practice as an athletic trainer must secure a license prior to practicing in the state. Athletic trainers who accompany his or her team, athlete, or representative to the State of Arkansas beyond limited competition must submit an application for licensure in the state of Arkansas.

B. Credentials required for application for licensure are to be submitted to the Board and will include the following:

1. Official application from the Arkansas State Board of Athletic Training filled out by the applicant and notarized.
2. Current athletic training certification status and proof of fulfillment of continuing education requirements from a designated body approved by the Board. These will be verified by the Board.
3. Any athletic trainer partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.
4. Applicants seeking initial licensure in the state of Arkansas may submit an application prior to sitting for the Board approved qualifying exam.

C. Applicants who are currently licensed / registered in another state or territory and are requesting the same in

Arkansas by reciprocity shall submit:

1. Official application from the Arkansas State Board of Athletic Training filled out by the applicant and notarized.
2. Proof of current athletic training certification from a designated body approved by the Board. This will be verified by the Board.
3. Verification of licensure/registration from agencies where currently licensed or registered, if requested by the Board.
4. Any athletic trainer partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.

D. All applicants shall pay the required fees.

IV. Temporary Permit

- A. A temporary nonrenewable permit for one year may be sought by a candidate who has met all of the requirements to sit for a certification examination by the certifying agency approved by the Board or
- B. A temporary nonrenewable permit for one year may be sought by a candidate who has met all of the requirements to sit for a licensure examination by the certifying agency approved by the Board. The only candidates eligible to take the licensure exam are those that are certified, and certified through the grandfathering process by the National Athletic Trainers association on December 31, 1969.
- C. An application for a temporary permit can be obtained from the Board and should be submitted to the Board. The application should include:
 1. Official application from the Arkansas State Board of Athletic Training for a temporary permit filled out by the applicant and notarized.
 2. Proof of eligibility to sit for the certification or licensure exam from the certifying agency approved by the Board and mailed to the Board from the certifying agency.
 3. Any candidate applying for a temporary permit who will be partially or completely practicing in a non-clinical setting shall submit a Physician Direction Form.

D. All applicants shall pay all required fees.

V. Renewals, Payments and Recording

A. Applications for renewal shall include:

1. Renewal form and
2. Certification Status Form and
3. Physician Direction Form

B. Licenses must be renewed annually at a fee established by the Board.

1. Unrenewed licenses become inactive as of a date established by the Board. To return to regular

status, a reactivation fee must be paid.

2. Licenses reactivated 90 days after the renewal date will be assessed a late fee in addition to the renewal fee and the reactivation fee.

3. Individuals interested in being placed on inactive status must submit a written request to the board. An Athletic Trainer on inactive status may not engage in the provision of athletic training services.

C. The temporary nonrenewable athletic trainers permit will expire one year after the date of application. The temporary permit fee will be paid quarterly. Any non-payment of quarterly fees will revoke the non-renewable temporary permit. The temporary permit fee will be established by the Board.

VI. Fees

Athletic trainers shall be required to pay the following fees:

Total fee to mail with exam/certification application:	\$125.00
• Licensure by Examination/Certification Application Fee:	\$25.00
• Licensure by Examination/Certification Initial Licensure Fee:	\$100.00
Total fee to mail with application:	\$75.00
• Licensure by Exam/Certification/Reciprocity for full time graduate students already BOC Certified Application Fee:	\$25.00
• Licensure by Exam/Certification/Reciprocity for full time graduate students already BOC Certified Initial Licensure Fee:	\$50.00
Total fee to mail with reciprocity application:	\$125.00
• Licensure by Reciprocity Application Fee:	\$25.00
• Licensure by Reciprocity Initial Licensure Fee:	\$100.00
Total fee to mail with application:	\$325.00 *
• Temporary Permit Application Fee:	\$25.00
• Temporary Permit Licensure Fee:	\$300.00 ** quarterly

*The application fee is due only once with the first temporary permit application. A reminder of quarterly payment due will not be sent to the person holding a temporary permit. Unpaid quarterly permits become inactive on the 10th day after the quarterly payment fee deadline. **This fee is a total of \$1200.00 annually, but can be paid on a quarterly basis.

License Renewals:

Licenses are effective from July 1 to June 30th of the following year. Renewal fees are due upon receipt of the renewal notice. Those graduate students already BOC certified must provide a letter from a responsible party at the

University where they have full time graduate student status indicating their full time student status. Unrenewed licenses become inactive as of July 1. To return to regular status, a reactivation fee must be paid in addition to the renewal fee. Licenses reactivated after September 30th will be assessed a late fee in addition to the renewal fee and the reactivation fee.

- Renewal Fee: \$50.00
- Renewal Fee: \$25.00 for graduate student already BOC certified
- Reactivation Fee: \$75.00
- Late Fee: \$100.00

VII. Disciplinary Action/Penalties

- A. The Board may refuse to license, refuse to renew a license, revoke a license or temporary permit and/or take other disciplinary action as provided by law regarding any athletic trainer who is guilty of any of the acts set forth in Section 12 of the Arkansas Athletic Trainers Act. A revoked license must be returned to the Board office immediately upon notification of the revocation. The Board is required to report the revocation to the board approved certifying agency.
- B. Each facility offering athletic training services shall be required to publicly display the name and address of the Arkansas State Board of Athletic Training.
- C. Any person may file a complaint in writing to the Board against any licensed athletic trainer in this state, charging said person with having violated the provisions of any part of the Arkansas Athletic Trainers Act. The Board may act upon its own motion or upon the complaint of any individual in writing and signed by the complaining party. The person named in the complaint will be notified and a response from that individual will be requested.

VIII. Supervision of the Athletic Trainer

- A. In a non-clinical traditional setting, the athletic trainer shall practice the art and science of athletic training under the direction of a physician licensed in the state of Arkansas.
- B. In a clinical setting, the athletic trainer may practice athletic training in a hospital or outpatient clinic under the direct supervision of a physical therapist.

IX. Continuing Education Requirements

Continuing education requirements will be mandated by, collected by, and verified by the certifying agency approved by the Board.

X. Pre-Licensure Background Check

- A. Pursuant to A.C.A. § 17-2-103, an individual may petition for a pre-licensure determination of whether the individual's criminal record will disqualify the individual from licensure and whether a waiver may be obtained.
- B. The individual must obtain the pre-licensure criminal background check petition form from the Board.
- C. The Board will respond with a decision in writing to a completed petition within a reasonable time.
- D. The Board's response will state the reasons for the decision.

- E. All decisions of the Board in response to the petition will be determined by the information provided by the individual.
- F. Any decision made by the Board in response to a pre-licensure criminal background check petition is not subject to appeal.
- G. The Board will retain a copy of the petition and response and it will be reviewed during the formal application process.

XI. Request for Waiver of Disqualifying Criminal Conviction

- A. If an individual has been convicted of an offense listed in A.C.A. § 17-2-102(a), except those permanently disqualifying offenses found in subsection (e), the Board may waive disqualification of a potential applicant or revocation of a license based on the conviction if a request for a waiver is made by:
 - 1. An affected applicant for a license; or
 - 2. An individual holding a license subject to revocation.
- B. The Board may grant a waiver upon consideration of the following, without limitation:
 - 1. The age at which the offense was committed;
 - 2. The circumstances surrounding the offense;
 - 3. The length of time since the offense was committed;
 - 4. Subsequent work history since the offense was committed;
 - 5. Employment references since the offense was committed;
 - 6. Character references since the offense was committed;
 - 7. Relevance of the offense to the occupational license; and
 - 8. Other evidence demonstrating that licensure of the applicant does not pose a threat to the health or safety of the public.
- C. A request for a waiver, if made by an applicant, must be in writing and accompany the completed application and fees. A request for waiver, if made by a licensee, must be in writing.
- D. The Board will respond with a decision in writing and will state the reasons for the decision.
- E. An appeal of a determination under this section will be subject to the Administrative Procedures Act §25-15-201 *et seq.*

Definitions

The following words and terms, when used in these rules, have the following meanings:

1. **Supervising/Directing Physician:** A person holding current unrestricted license to engage in the practice of medicine or osteopathy. Other physicians who act on a referral basis with athletic trainers will hold a current unrestricted license to engage in the practice of chiropractic, dentistry, optometry, and podiatry in the state of Arkansas.
2. **Certification Examination:** Reliable, legally defensible examination approved by the board for determining minimum competency in athletic training.
3. **Licensure Examination:** An examination administered for those athletic trainers who are certified and certified through the grandfathering process by the National Athletic Trainers Association on December 31, 1969.
4. **Limited Competition:** Shall allow visiting athletic trainers appropriately credentialed in their own state to perform athletic training in the state of Arkansas in a traditional setting for a time period not to exceed 14 days. However, while in the state of Arkansas, all athletic trainers must abide by Arkansas laws and rules. Any person providing athletic training duties beyond the 14 days shall be subject to licensure requirements. Any person seeking exemption from this requirement must submit such request in writing to the Arkansas State Board of Athletic Training.
5. **Supervision of the athletic trainer in a clinical setting:** The supervising physical therapist must be readily available for consultation for the care of the athlete but not necessarily on the premises.
6. **Supervision of the athletic trainer in a non-clinical traditional setting:** The supervising physician must be readily available for consultation for the care of the athlete but not necessarily on the premises. The supervising/directing physician must submit an annual Physician Direction Form to the Arkansas State Board of Athletic Training with the athletic trainer's licensure/permit request to the State of Arkansas.
7. **Supervision of athletic training interns or students:** Athletic training interns or students performing acts of athletic training incidental to their courses of study must be under the supervision of a licensed athletic trainer. Supervision means daily personal/verbal contact at the site of supervision between the athletic training student and the licensed athletic trainer who plans, directs, advises and evaluates the students' athletic training field experience. The licensed athletic trainer shall be physically present to intervene on behalf of the athlete.
8. **Athletic Training does not include** activities such as prophylactic taping, stretching, first aid, and referral of injured/ill athletes to appropriate medical personnel or facility. These services are considered "sports first aid". Athletic training does include return to play decisions, modality treatments and rehabilitation.

From: Andres F. Rhodes andres.rhodes@governor.arkansas.gov

Subject: Re: AT Board Rules

Date: February 25, 2020 at 9:43 AM

To: ARATB aratb@sbcglobal.net

Cc: Joe West joe.west@arkansasag.gov, Matt Gilmore matt.gilmore@arkansas.gov, Ron Carroll rcarrol@astate.edu, Brittney M. Roy Brittney.Roy@governor.arkansas.gov



Director Worthen,

The Governor has approved the Board's amendments to their rules. Please continue with the promulgation process.

-Andrés

From: ARATB <aratb@sbcglobal.net>

Date: Wednesday, September 11, 2019 at 9:25 AM

To: "Andres F. Rhodes" <andres.rhodes@governor.arkansas.gov>

Cc: "Brittney M. Roy" <Brittney.Roy@governor.arkansas.gov>, Matt Gilmore <matt.gilmore@arkansas.gov>, Joe West <joe.west@arkansasag.gov>, Ron Carroll <rcarrol@astate.edu>

Subject: AT Board Rules

Attached are draft amendments to the Arkansas State Board of Athletic Training Rules along with the required forms.

Please contact me if you have questions.

Thank you.

Nancy Worthen
Executive Director
Arkansas State Board of Athletic Training
9 Shackleford Plaza, Suite 3
Little Rock, AR 72211
Phone: 501-683-4076
Fax: 501-228-0294

From: ARATB aratb@sbcglobal.net
Subject: Legal Ad for Athletic Training Board
Date: March 16, 2020 at 3:35 PM
To: legalads@arkansasonline.com



I need to run the attached ad this Friday, Saturday and Sunday. Please let me know if you have questions.

Thank you.

Nancy Worthen
Executive Director
Arkansas State Board of Athletic Training
9 Shackelford Plaza, Suite 3
Little Rock, AR 72211
Phone:501-683-4076
Fax: 501-228-0294



Notice of
Rulema...d.docx

NOTICE OF RULEMAKING

Pursuant to Arkansas Code Annotated § 25-15-201 et seq., notice is hereby given that the Arkansas State Board of Athletic Training (Board) is considering proposed revisions to its Rules and Regulations.

The proposed revisions and modifications to the Rules include, but are not limited to, the following subjects and issues: automatic licensure for active duty military, returning veterans, and spouses; standardizing licensing fees; pre-licensure criminal background checks; and a waiver process for applicants with disqualifying criminal convictions.

The proposed amendments are posted on the Secretary of State's website at <https://www.sos.arkansas.gov/rules-regulations/>, the Board's website www.aratb.org or you may contact the Board to obtain a written copy by email at aratb@sbcglobal.net or by phone at 501-683-4076.

A public hearing will be held on April 24, 2020 at 9:00 a.m. at the Board office, 9 Shackelford Plaza, Suite 3, Little Rock, Arkansas. Written comments from the public will be accepted in advance of the meeting if received prior to April 23, 2020. Written comments should be emailed to aratb@sbcglobal.net or mailed to the Board at 9 Shackelford Plaza, Suite 3, Little Rock, AR 72211.

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From: legalads@arkansasonline.com
Subject: Re: Legal Ad for Athletic Training Board
Date: March 16, 2020 at 3:56 PM
To: ARATB aratb@sbcglobal.net



Nancy, please disregard my last e-mail. I've been so busy today, I totally missed the "Friday, Saturday and" part of your request.

This notice will run statewide on Fri 3/20, Sat 3/21, and Sun 3/22.

Thanks,

Gregg Sterne, Legal Advertising
Arkansas Democrat-Gazette
legalads@arkansasonline.com

From: "ARATB" <aratb@sbcglobal.net>
To: legalads@arkansasonline.com
Sent: Monday, March 16, 2020 3:35:29 PM
Subject: Legal Ad for Athletic Training Board

I need to run the attached ad this Friday, Saturday and Sunday. Please let me know if you have questions.

Thank you.

Nancy Worthen
Executive Director
Arkansas State Board of Athletic Training
9 Shackleford Plaza, Suite 3
Little Rock, AR 72211
Phone:501-683-4076
Fax: 501-228-0294

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