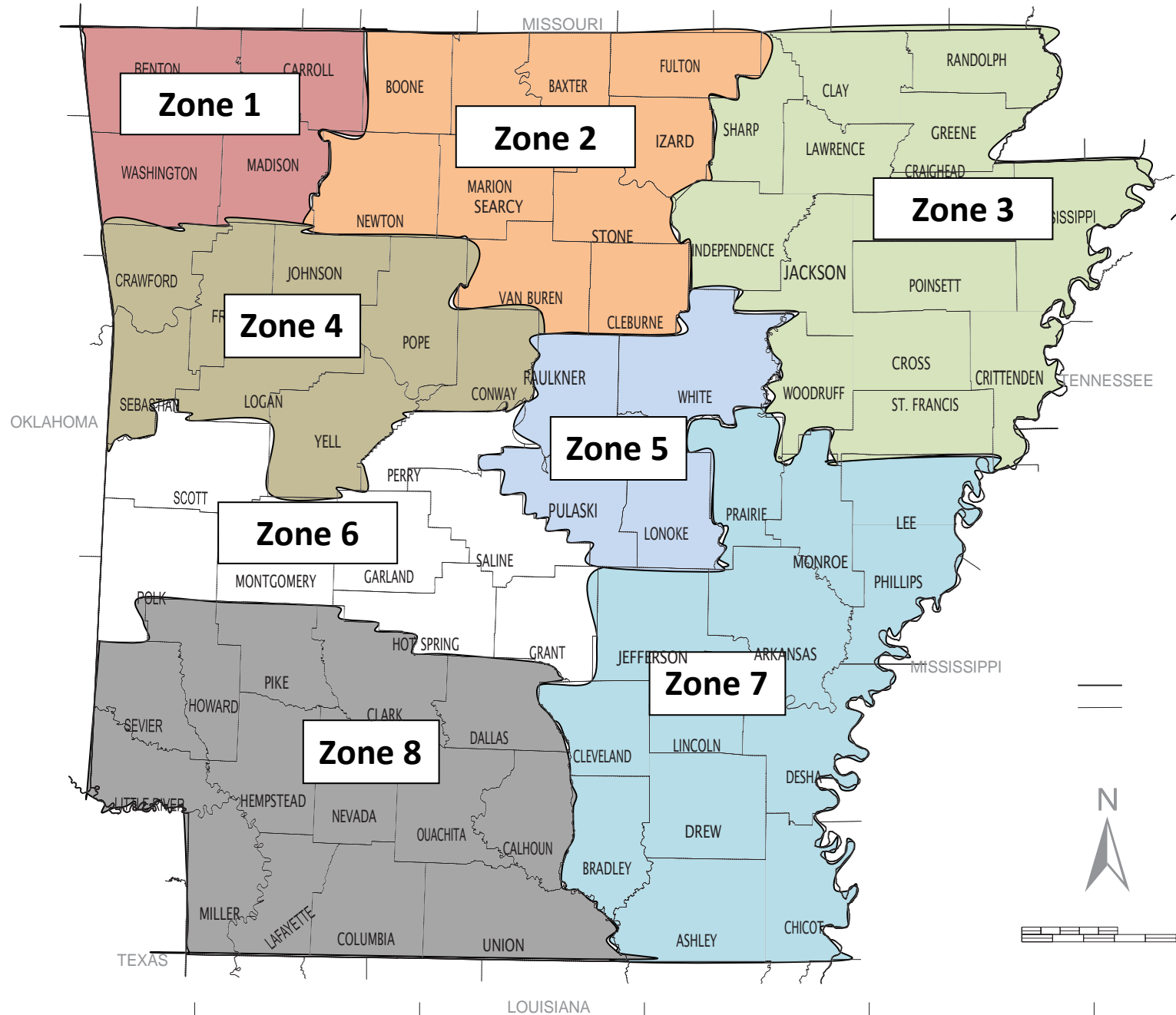


# Arkansas Medical Marijuana Dispensary Zones



# **RULES AND REGULATIONS GOVERNING THE APPLICATION FOR, ISSUANCE, AND RENEWAL OF LICENSES FOR MEDICAL MARIJUANA CULTIVATION FACILITIES AND DISPENSARIES IN ARKANSAS**

## **SECTION I. AUTHORITY OF THE COMMISSION**

These Rules and Regulations Governing the Application For, Issuance, and Renewal of Licenses for Medical Marijuana Cultivation Facilities and Dispensaries in Arkansas are duly adopted and promulgated by the Medical Marijuana Commission pursuant to Amendment No. 98 of the Constitution of the State of Arkansas of 1874, The Medical Marijuana Amendment of 2016.

## **SECTION II. SCOPE AND PURPOSE**

These rules govern the application procedures for the issuance and renewal of licenses for medical marijuana cultivation facilities and dispensaries in Arkansas. These rules also govern the selection methods to be used and the criteria to be considered by the Medical Marijuana Commission in awarding licenses for medical marijuana cultivation facilities and dispensaries.

## **SECTION III. DEFINITIONS**

- (1) “Amendment” means the Arkansas Medical Marijuana Act of 2016.
- (2) “Applicant” means the natural person in whose name a license would be issued and any entity: (a) the natural person represents; or (b) on whose behalf the application is being submitted.

- (3) “Commission” means the Medical Marijuana Commission.
- (4) “Cultivation facility” means an entity that:
  - a. Has been licensed by the Medical Marijuana Commission;
  - b. Cultivates, prepares, manufactures, processes, packages, sells to and delivers usable marijuana to a dispensary.
- (5) “Department” means the Arkansas Department of Health.
- (6) “Dispensary” means an entity that has been licensed by the Medical Marijuana Commission pursuant to the requirements of the Amendment.
- (7) “Felony” means:
  - (a) A felony offense as determined where the felony offense occurred;
  - (b) However, the following offenses shall not be considered a felony:
    - (i) An offense that has been sealed by a court or for which a pardon has been granted
    - (ii) An offense whose sentence, including any term of probation, incarceration or supervised release, was completed ten (10) or more years earlier
- (8) “Primary Entrance” means the entrance through which most people enter or exit a building.
- (9) “Qualifying medical condition” means one or more of the following:
  - a. Cancer, glaucoma, positive status for human immunodeficiency virus/acquired immune deficiency syndrome, hepatitis C, amyotrophic lateral sclerosis, Tourette’s syndrome, Crohn’s disease, ulcerative colitis, post-traumatic stress disorder, severe arthritis, fibromyalgia, Alzheimer’s disease, or the treatment of these conditions;
  - b. A chronic or debilitating disease or medical condition or its treatment that produces one (1) or more of the following: cachexia or wasting

syndrome; peripheral neuropathy; intractable pain, which is pain that has not responded to ordinary medications, treatment or surgical measures for more than six (6) months; severe nausea; seizures, including without limitation those characteristic of epilepsy; or severe and persistent muscle spasms, including, without limitation those characteristic of multiple sclerosis; and

- c. Any other medical condition or its treatment approved by the Department pursuant to these Rules and the Amendment.
- (10) “School” means a facility or building operated by a public school district; open-enrollment public charter school, as defined in Ark. Code Ann. § 6-23-103; or a private entity including parochial schools providing preschool, elementary, or secondary education but does not include postsecondary institutions of higher education, community colleges, or the residences of students being home schooled under Ark. Code Ann. § 6-15-501 et. seq.
  - (11) “Sealed” means expunge, remove, sequester, and treat as confidential the record or records of a felony offense;
  - (12) “Usable marijuana” means the stalks, seeds, roots, dried leaves, flowers, oils, vapors, waxes, and other portions of the marijuana plant and any mixture or preparation thereof. Usable marijuana does not include the weight of any ingredients other than marijuana that are combined with marijuana and prepared for consumption as food and drink.

**SECTION IV.**  
**CULTIVATION FACILITY**  
**APPLICATION, LICENSING, & RENEWAL**

**1. License Required**

- a. No person or entity shall operate a medical marijuana cultivation facility unless the person has a license issued by the commission pursuant to these rules.
- b. Each license for a cultivation facility shall specify:
  - i. The name of the individual who holds the license;
  - ii. The address of the individual who holds the license;
  - iii. The effective dates of the license; and
  - iv. The address of the licensed facility.

**2. Licenses Available**

- a. The commission shall issue at least four (4), but no more than eight (8), cultivation facility licenses.
- b. It shall be within the commission's discretion to make licenses available.
- c. When it has been determined that new licenses are available or appropriate, the commission shall notify the public at large by legal notice that it will be accepting applications for a cultivation facility license.
- d. No individual shall have interest in more than one (1) Arkansas cultivation facility and one (1) Arkansas dispensary.

**3. Application Process**

- a. An application for a cultivation facility license shall be submitted to the commission on a form and in a manner prescribed by the commission.
- b. Applications will be accepted for the cultivation facility license beginning ten (10) days after the date of publication of the legal notice by the commission, and no applications will be accepted after ninety (90) days of the publication date.
- c. Applications that have been received and verified by the commission will be considered based upon the selection processes set out in **Section IV. 9.**

- d. Information and statements provided in an application shall become conditions of a license if the application is selected, and failure to satisfy the conditions will be cause for revocation or denial of renewal.
4. Minimum Qualifications for Applicant
- a. An individual applicant for a license under this chapter shall be a natural person that:
    - i. Is twenty-one (21) years of age or older;
    - ii. Is a current resident of the state of Arkansas and has been a resident for seven (7) consecutive years prior to the date of application;
    - iii. Has not previously held a license for a cultivation facility or dispensary that has been revoked;
    - iv. Has no ownership in any other cultivation facility in the state of Arkansas;
    - v. Has not been convicted of a felony offense;
    - vi. If possessing a professional license, that the license is in good standing; and
    - vii. Has no outstanding tax delinquencies owed to the State of Arkansas.
  - b. If the applicant is applying on behalf of an entity, in addition to (a) of this Section, the individual applicant:
    - i. Shall be legally authorized to submit an application on behalf of the entity;
    - ii. Shall serve as the primary point of contact with the Commission;
    - iii. Shall submit sufficient proof that:
      - 1. The entity has no owner, board member, or officer under the age of twenty-one (21);
      - 2. Sixty percent (60%) of the equity ownership interests in the entity are held by individuals who have been residents of the state for at least seven (7) consecutive years prior to the application date;
      - 3. The entity has no owner, board member, or officer that has previously been an owner of a dispensary or cultivation facility that has had its license revoked;
      - 4. The entity has no owner, board member, or officer that has ownership in any other cultivation facility in the state of Arkansas;
      - 5. The entity has no owner, board member, or officer that has been convicted of a felony offense.

6. If an owner, board member, or officer has or had a professional license, that the license is in good standing; and
    7. The entity has no owner, board member, or officer that owes delinquent taxes to the State of Arkansas.
  - c. Applicants shall provide proof of assets or a surety bond in the amount of \$1,000,000.00, and proof of at least \$500,000.00 in liquid assets.
    - i. If an applicant posts a surety bond, the bond shall be maintained until:
      1. An applicant withdraws an application;
      2. An applicant's application is denied by the commission; or
      3. An applicant, following selection by the commission for a cultivation facility license, pays the licensing fee and posts the performance bond required in Section IV.10.a. and Section IV.10.c.
  - d. Applicants shall provide a complete application with responses for each required item.
5. Documentation and Information for Applicant
  - a. An individual applicant shall provide the following required information:
    - i. Legal name;
    - ii. Date of birth;
    - iii. Legal residence;
    - iv. Social security number or Tax Identification Number;
    - v. Mailing address or principal residence address if different from the mailing address;
    - vi. Phone number;
    - vii. Email address; and
    - viii. Statement of individual's authority to act on behalf of an entity, if applicable.
  - b. The following supporting documents shall be submitted at the time of application:
    - i. To establish legal name an applicant must present at least one (1) of the following source documents:
      1. Certified copy of a birth certificate or marriage certificate filed with a state office of vital statistics or equivalent agency in the individual's state of birth or marriage;

2. Valid, unexpired U.S. passport or U.S. passport card;
  3. Consular report of birth abroad Form FS-240, DS-1350 or FS-545 issued by the U.S. Commission of State;
  4. Valid, unexpired permanent resident card (Form I-551) issued by the Commission of Homeland Security (DHS) or the U.S. Citizenship and Immigration Services (USCIS);
  5. Unexpired employment authorization document issued by the Commission of Homeland Security, Form I-766 or Form I-688B;
  6. Unexpired foreign passport with the following: a valid, unexpired U.S. visa affixed, and an approved I-94 form documenting the applicant's most recent admittance into the United States or a Commission of Homeland Security admittance stamp on the passport;
  7. Certificate of naturalization issued by Commission of Homeland Security, Form N-550 or Form N-570;
  8. Certificate of citizenship, Form N-560 or Form N-561, issued by Commission of Homeland Security;
  9. Court-issued, certified copy of a divorce decree; or
  10. Certified copy of a legal change of name order.
- ii. To establish date of birth an applicant must present at least one (1) of the following source documents:
    1. At least one document included in clauses (1) through (10) of subparagraph (i) of this paragraph; and
    2. A photocopy of the individual's valid, unexpired driver's license or government issued photo identification card.
  - iii. To establish residency in the State of not less than seven (7) years preceding the application, an applicant must present at least two (2) of the following source documents:
    1. Arkansas tax return Form AR1000 for each of the seven years preceding the application without schedules, worksheets, or attachments, and redacted to remove all financial information and all but the last four digits of the individual's social security number;
    2. Evidence of voter registration for the seven years preceding the application;



3. Ownership, lease, or rental documents for place of primary domicile for the seven (7) years preceding the application;
  4. Billing statements including utility bills for the seven (7) years preceding the application; or
  5. Vehicle registration for the seven (7) years preceding the application.
- iv. To establish proof of no felony convictions or other disqualifying background information, an individual applicant shall provide consent to a background check, including fingerprinting; and
  - v. Individuals applying on behalf of an entity must also provide the following proof:
    1. Documentation of the ownership of the entity; and
    2. Documentation demonstrating that sixty percent (60%) of the equity ownership interests in the entity are held by individuals who have been residents of the state of Arkansas for seven (7) years prior to the application. Documentation sufficient to satisfy this requirement shall be the same as required of an individual in subsection (b)(iii);
    3. Documentation proving that each of the entity's owners, board members, and officers are over the age of twenty-one (21). Documentation sufficient to satisfy this requirement shall be the same as required of an individual in subsections (b)(i) and (b)(ii); and
    4. Consents for criminal background checks for each owner, board members, and officers of the entity.
  - c. Applicants shall provide proof that the proposed location of the cultivation facility is at least three thousand (3,000) feet from a public or private school, church, or daycare existing before the date of the cultivation facility application pursuant to the Arkansas Medical Marijuana Amendment of 2016. The distance specified in this section shall be measured from the primary entrance to the cultivation facility to the nearest property line point of the school, church, or daycare facility;
  - d. Applicants shall provide proof of authorization to occupy the property for the proposed cultivation facility. To establish proof the applicant shall provide one of the following:

- i. If the property is owned by the applicant, the applicant shall provide: confirmation of land ownership, identification of any mortgagees and perfected lienholders; and, if applicable, verification of notification to any mortgagees and perfected lien holders that the property is to be used as a medical marijuana cultivation facility, and consent thereto by any mortgagees and perfected lien holders;
    - ii. If the property is not owned, but is currently leased by the applicant, the applicant shall provide a copy of the lease; confirmation of land ownership, identification of any mortgagees and perfected lienholders; a written statement from the property owner or landlord, certifying consent that the applicant, if awarded a license, may operate a medical marijuana cultivation facility on the property, and, if applicable, verification of notification to any mortgagees and perfected lien holders that the property is to be used as a medical marijuana cultivation facility, and consent thereto by any mortgagees and perfected lien holders;
    - iii. If the property is not owned or leased by the applicant, the applicant shall provide: a written statement from the property owner or landlord certifying consent that the applicant has the option to lease or purchase the property, contingent upon the issuance of a cultivation facility license; and if applicable, verification of notification by the property owner to any mortgagees and perfected lienholders that the property is to be used for a medical marijuana cultivation facility, and consent thereto by any mortgagees and perfected lienholders.
  - e. If the city, town, or county in which the cultivation facility would be located has enacted zoning restrictions, applicants shall submit a sworn statement certifying that the cultivation facility will operate in compliance with the restrictions.
  - f. The information and documents shall be submitted in a method prescribed by the commission in the notice of open application.
6. Background Checks
- a. The following are subject to background checks conducted by the commission or its designee in considering an application for a cultivation facility license:
    - i. The individual applicant;

- ii. All owners, officers, and board members of an entity seeking to apply for a cultivation license through its designated individual applicant; and
    - iii. Agents of any of the above persons.
  - b. A person subject to background checks as provided in subsection (a) shall be disqualified as an individual applicant, be prohibited from entering a cultivation facility, be prohibited from being an owner, officer or board member of a cultivation facility, and be prohibited from having any responsibility for operating a cultivation facility if the person has been convicted of a felony offense.
  - c. Each person undergoing a background check shall provide written consent and all applicable processing fees to the commission or its designee to conduct the background check.
7. Application Fee
- a. Each application for a cultivation license shall include an application fee of \$15,000.00 by cash or certified funds. Certified checks or cashier's checks shall be made payable to the state of Arkansas, delivered or mailed by certified mail, return receipt requested, to the address specified in the notice of open application.
  - b. In the event an applicant is not successful in his or her application, \$7,500.00 of the initial application fee of shall be refunded to the applicant.
  - c. An application is not complete and will not be considered unless all required information, documentation, and the application fee are timely received by the commission.
8. Verification of Application
- a. No later than ten (10) business days following the receipt of an application, the commission shall verify that the application and supporting documentation is complete, and the information submitted in the application is true and valid, and meets the requirements of **Section IV.4.** and **Section IV.5.**
  - b. Applications that meet the requirements of **Section IV.4.** and **Section IV.5.** shall be placed into the pool of applicants for further review and selection based on merit, and the commission shall notify the applicant in writing that the application was successfully verified.
  - c. Applications that do not meet the requirements of **Section IV.4.** and **Section IV.5.** shall be denied pursuant to **Section IV.12.** and the commission shall notify the applicant in writing.

9. Selection Process and Criteria Based on Merit Selection.
- a. In addition to documentation establishing minimum qualifications, the applicant shall submit responses to the commission's merit criteria in a form and manner prescribed by the commission. Criterion shall be published with the initial notice of open application.
  - b. The commission shall consider the following criteria based on merit to evaluate applications verified pursuant to **Section IV.8.:**
    - i. Ability to operate a business, including but not limited to education, knowledge, and experience with:
      - 1. Regulated industries;
      - 2. Agriculture or horticulture;
      - 3. Commercial manufacturing;
      - 4. Creating and implementing a business plan, including a timeline for opening a business;
      - 5. Creating and implementing a financial plan;
      - 6. Secure inventory tracking and control;
      - 7. The cultivation and production of marijuana;
      - 8. Owning or managing a business that required twenty-four hour security monitoring;
      - 9. Owning and managing a business that has not had its business license revoked; and
      - 10. Any other experience the applicant considers relevant.
    - ii. Plan for operating a medical marijuana cultivation facility in compliance with applicable laws and regulations and demonstrating planning sufficient to prove the applicant's:
      - 1. Ability to manufacture approved medical marijuana products, each with a consistent cannabinoid profile and each able to pass the required quality control testing as further described in the rules and regulations of the Arkansas Department of Health;
      - 2. Ability to produce sufficient quantities of approved medical marijuana products as necessary to meet the needs of individuals with qualifying medical conditions;
      - 3. Ability to comply with the security requirements as described in the rules and regulations of the Arkansas Alcoholic Beverage Control Division;
      - 4. Ability to comply with regulations of the Arkansas Department of Health and the Arkansas Alcoholic

- Beverage Control Division regarding the inventory and tracking of marijuana products;
5. Ability to comply with the recordkeeping requirements of the Arkansas Department of Health and the Arkansas Alcoholic Beverage Control Division;
  6. Ability to maintain effective control against diversion of marijuana and marijuana products;
  7. Ability to comply with requirements for signage, packaging, labeling, and chain of custody of products;
  8. Ability to comply with requirements for the transportation and marketing of products.
  9. Ability to comply with all other laws and regulations regarding the operation of a medical marijuana cultivation facility.
- iii. Proof that the applicant is ready, willing, and able to properly carry out the activities of a medical marijuana cultivation facility, including a plan for operating a medical marijuana cultivation facility and a timeline for opening the cultivation facility and beginning production;
  - iv. Proof of financial stability and access to financial resources, including but not limited to:
    1. Legal sources of finances immediately available to begin operating a cultivation facility;
    2. Possession of, or the right to use, sufficient real property, and equipment to properly carry on the activity described in the operating plan;
    3. A summary of financial statements in businesses previously or currently owned or operated by the applicant;
    4. A financial plan for operating a medical marijuana cultivation facility in Arkansas;
    5. Good credit history;
    6. No history of bankruptcy filings by the applicant or entities owned or operated by the applicant for eight (8) years prior to the date of application.
- c. The commission may consider the following criteria based on merit to evaluate applications verified pursuant to **Section IV.8.:**

- i. Affiliation with a Medical Doctor, Doctor of Osteopathy, or Doctor of Pharmacy.
- ii. Proof, if any, that the applicant's proposed cultivation facility will positively impact the economy and diversity of the area in which the facility is to be located.
  - 1. Economic impact shall be assessed using the Arkansas Economic Development Commission's tier-ranking of counties based on the following factors: poverty rate, population growth, per capita personal income, and unemployment rate. Consideration shall be given based on the AEDC's tier ranking of the county of the proposed cultivation facility as it exists on the date of the application.
  - 2. Factors that may be considered in determining an applicant's impact on the diversity of the area include, but are not limited to, ownership by minority groups, ownership by veterans, and ownership by women.
- iii. Proof, if any, that the applicant's proposed cultivation facility will provide a benefit to the community in which the facility is to be located. Factors that may be considered include, but are not limited to:
  - 1. Any proposed substance abuse plan to be implemented by the cultivation facility.
  - 2. Any proposed compassionate care plan to be implemented by the cultivation facility.
  - 3. Any proposed plan for research, education, and promotion of patient and public safety to be implemented by the cultivation facility.
  - 4. Local ownership percentage, meaning the percentage of ownership held by Arkansas residents.
- d. Each merit criterion will be worth a number of points announced by the commission in the notice of open application period.
- e. A review panel comprised of members of the Medical Marijuana Commission shall evaluate the applications and award points for each merit criterion. The points shall be totaled for each application and the applications ranked from the highest total score to the lowest total score. The commission shall notify in writing each of the applicants of their respective score and their respective ranking among all applicants.

- f. The highest ranking applicants, equal to the amount of available licenses, shall have the first opportunity to submit the required license fee and post the performance bond required under these rules for the available licenses. If any applicant fails to pay the fee and post the bond within the required period of time, then their application shall be denied for the appropriate reason under **Section IV.12.** of these rules. The commission shall then inform the next highest scoring applicant, and they shall have the opportunity to submit the required license fee and post the performance bond required under these rules for the available license.
  - g. The commission shall hold unselected applications in reserve to offer a license to the next highest scoring applicant if the highest scoring applicant fails to pay the licensing fee and post the performance bond in accordance with **Section IV.10.** When all available licenses within each application period have been issued, the commission shall remove all unselected applications from its list of reserved applications and notify all applicants.
  - h. The commission may initiate the selection process for cultivation facilities upon determining that there are not enough cultivation facilities to supply the dispensaries within the state.
10. Licensing Fee and Issuance of License
- a. Within seven (7) days of receiving written notice of selection from the commission, the selected applicant shall submit to the commission a cultivation facility license fee of \$100,000.00 in cash or certified funds. Any certified or cashier's check shall be made payable to the State of Arkansas.
  - b. If the licensing fee is not timely paid, the selected applicant will be disqualified, and the commission shall select the next highest scoring applicant within the group of applications in accordance with **Section IV.9.**
  - c. Within seven (7) days of receiving written notice of selection from the commission, the selected applicant shall submit to the commission a performance bond in the amount of \$500,000.00. The bond shall be maintained until the cultivation facility files its first required sales tax report with the Arkansas Department of Finance and Administration for the sale of usable marijuana.

- d. If the performance bond is not timely posted, the selected applicant will be disqualified, and the commission shall notify the next available applicant as determined by the merit selection process in **Section IV.9.**
- e. After the license fees and performance bond are timely tendered in an acceptable form, the applicant shall be awarded a license and a registration number.
- f. Upon issuance of a cultivation facility license, and following inspection required by Alcoholic Beverage Control Division Rules and Regulations, the cultivation facility licensee may begin operations.
- g. The cultivation facility licensee shall visibly post a copy of its license at the cultivation facility covered under the license.
- h. A license that is initially issued between Jan. 1 and July 1 may have the licensing fee prorated up to 50 percent of the total fee as determined by the commission.

#### 11. Term

- a. A license shall expire on June 30 of each calendar year and is renewable on or before June 30 of each calendar year for the fiscal year beginning July 1, unless the license is:
  - i. Suspended or revoked by the division; or
  - ii. Surrendered by the cultivation facility licensee.
  - iii. Replaced with the issuance of a temporary license

#### 12. Denial of Application for or Renewal of a License

- a. The commission may deny an application for or renewal of a license for any of the following reasons:
  - i. Failure to provide the information required in these rules;
  - ii. Failure to meet the requirements set forth in these rules or the rules of the Arkansas Department of Health or Arkansas Alcoholic Beverage Control Division;
  - iii. Provision of misleading, incorrect, false, or fraudulent information;
  - iv. Failure to pay all applicable fees as required;
  - v. Failure to post a performance bond naming the state as the secured party, as required by **Section IV.10.c.**;
  - vi. Receipt of an application evaluation score lower than the successful applicants for a cultivation facility in the pool period for which the applicant applied;
  - vii. An applicant, owner, board member, or officer has a background history that indicates the applicant does not have a reputable and



responsible character or would pose a risk to the health, safety, or welfare of the public or qualifying patients; or

viii. Any other ground that serves the purpose of these rules or the rules of the Arkansas Department of Health or Arkansas Alcoholic Beverage Control Division.

b. If the commission denies an application for or renewal of a license, the commission shall notify the applicant in writing of the commission's decision, including the reason for the denial.

c. A person aggrieved by a decision made pursuant to this section may appeal in accordance with this chapter.

### 13. License Renewal Process and Fee

a. A license may be renewed if the cultivation facility licensee:

i. Submits to the commission a renewal application on a form and in a manner prescribed by the commission at least sixty (60) days prior to the expiration date on the license;

ii. Is in good standing with the Arkansas Secretary of State's office

iii. Continues to be in good standing with the Arkansas Department of Finance and Administration; and

iv. Continues to meet all the requirements set out in these rules or the rules of the Arkansas Department of Health or Arkansas Alcoholic Beverage Control Division.

b. Before renewing a license, the commission may require further information and documentation and may conduct additional background checks to determine that the licensee continues to meet the requirements of these rules, the rules of the Arkansas Department of Health, or Arkansas Alcoholic Beverage Control Division.

c. Within seven (7) days of receiving written notice from the commission that its renewal application has been approved, the cultivation facility licensee shall pay the annual renewal fee of \$100,000.00 in certified funds. Any certified or cashier's check shall be payable to the state of Arkansas.

d. A cultivation facility licensee whose license is not renewed shall cease all operations immediately upon expiration of the license and return the license to the commission.

e. Any marijuana or marijuana products remaining at the facility shall be destroyed or transferred pursuant to Arkansas Alcoholic Beverage Control Rules and Regulations.

- f. Upon the determination that a cultivation facility licensee has not met the requirements for renewal, the commission shall provide written notice by certified mail or personal delivery to the licensee. The notice shall provide an explanation for the denial of the renewal application. The licensee may request a hearing before the Commission pursuant to **Section IV.19.b.** of these Rules.

#### 14. Surrender of License

- a. A cultivation facility may voluntarily surrender a license to the commission at any time.
- b. If a cultivation facility voluntarily surrenders a license, the cultivation facility shall:
  - i. Return the license to the commission;
  - ii. Submit a report to the commission including the reason for surrendering the license; contact information following the close of business; the person or persons responsible for the close of the business; and where business records will be retained; and
  - iii. Any marijuana or marijuana products remaining at the facility shall be destroyed or transferred pursuant to Arkansas Alcoholic Beverage Control Rules and Regulations.
  - iv. No portion of the licensing fee shall be returned to the cultivation facility licensee if the license is voluntarily surrendered prior to the expiration of the license.

#### 15. Change in Information

- a. The cultivation facility licensee shall notify the commission of any changes in contact information.
- b. The cultivation facility licensee shall notify the commission in writing no less than fourteen (14) days in advance of any change that may affect the licensee's qualifications for licensure, and submit to the commission supporting documentation to prove the cultivation facility licensee continues to be qualified. In the event of a change for which a cultivation facility licensee does not have prior notice, the licensee shall notify the commission immediately upon learning of the change.
- c. Pursuant to section (b), the licensee shall notify the commission of the following:
  - i. The arrest or conviction for any felony of any individual listed in an application or subsequently identified as an applicant, licensee or individual with a financial interest;

- ii. Any alterations to the floor plan of the facility, including, but not limited to, any increase or decrease in the total footprint or production capacity of the facility.
- iii. The filing of bankruptcy by the entity holding the license or by any of the entity's owners;
- iv. The temporary closure of the business for any reason for longer than fifteen (15 ) days;
- v. The permanent closure of the business; and
- vi. Any other change that may affect the licensee's qualification for licensure.
- d. If the commission determines that the change has the potential to disqualify a licensee, the commission shall refer the matter to the Alcoholic Beverage Control Division for adjudication.

#### 16. Transfer of License

- a. Licenses shall only be effective for the individuals identified in the original application.
- b. A licensee may not sell, transfer, or otherwise dispose of his or her license to another individual without approval from the commission.
- c. A licensee may only sell, transfer or otherwise dispose of his or her license to another natural person.
- d. An individual who holds a license through its individual agent shall not make any modification to the individual's ownership, board members, or officers as designated in the initial application without approval from the commission.
- e. A licensee's failure to obtain approval from the commission before engaging in ownership changes described in (b) and (c) above shall result in commission's revocation of that license.
- f. In order to obtain approval to transfer ownership of a license or of an entity that holds a license by its individual agent, principals in ownership, board members, or officers, the licensee shall submit to the commission an application for license transferal on a form and in a manner prescribed by the commission.
- g. If the commission denies an application for transfer of license, the commission shall provide written notice by certified mail or personal delivery to the licensee. The notice shall provide an explanation for the denial of the application. The licensee may request a hearing before the commission pursuant to **Section IV.19.b.** of this Rule.

#### 17. Transfer of Location

- a. A cultivation facility license shall only be valid at the location for which it was originally issued by the commission.
- b. A licensee shall not re-locate a cultivation facility without prior approval by the commission.
- c. In order to obtain approval to transfer a cultivation facility license to another location, a licensee shall submit the following to the commission:
  - i. An application for license transferal on a form and in a manner prescribed by the commission;
  - ii. Proof that the proposed location of the cultivation facility is at least three thousand (3,000) feet from a public or private school, church, or daycare existing before the date of the cultivation facility transfer application pursuant to the Arkansas Medical Marijuana Amendment of 2016. The distance specified in this section shall be measured from the primary entrance of the cultivation facility to the nearest property line point of the school, church, or daycare facility; and
  - iii. The criteria set forth in **Section IV.9.b.ii.** of these Rules.
- d. If the commission denies an application for transfer of location, the commission shall provide written notice by certified mail or personal delivery to the licensee. The notice shall provide an explanation for the denial of the application. The licensee may request a hearing before the commission pursuant to **Section IV.19.b.** of these Rules.

#### 18. Issuance of Temporary License

- a. The commission may issue a temporary license to another natural person in conjunction with a cultivation facility when the natural person applicant whose name is on the license of the cultivation facility ceases to be in actual control of the cultivation facility.
- b. A temporary license will be valid for no more than 60 days from the date of issuance.
- c. The issuance of a temporary license by the commission will immediately terminate the license which is to be replaced.
- d. The natural person to whom a temporary license is issued must meet the requirements of **Section IV.4, 5 & 6** of these rules.
- e. A temporary license can only be issued at the request of the natural person to whom a license was issued, that person's heirs, or the entity on whose behalf the individual applicant held the license.

- f. A temporary license cannot be transferred, sold or otherwise disposed of without the approval of the commission.
  - g. A temporary license can be renewed in a manner consistent with a license to operate a cultivation facility under **Section IV.13** of these rules.
- 19. Appellate Procedure following Denial of Application for License, Renewal, Transfer of License, or Location.
  - a. Denial of Application for License
    - i. If the commission denies an application for a cultivation license, the commission's decision may be appealed to the circuit court of the county in which the cultivation facility is situated or the Pulaski County Circuit Court. Appeals shall be governed by the terms of the Arkansas Administrative Procedure Act, §25-15-201, et seq.
  - b. Denial of Application for Renewal of License, Transfer of License or Transfer of Location
    - i. If the commission denies an application for the renewal of a cultivation facility license, the transfer of a license, or the transfer of the location for a license, the licensee may request a hearing before the Commission by filing a written request no later than fifteen (15) days from receipt of the notice of denial from the commission.
    - ii. The commission shall conduct a hearing no later than sixty (60) days from the receipt of the request for hearing. The commission shall provide notice of the hearing to all interested parties, conduct the hearing, and issue a decision in accordance with the Arkansas Administrative Procedure Act, §25-15-201 et seq.
    - iii. The commission's decision may be appealed to the circuit court of the county in which the cultivation facility is situated or the Pulaski County Circuit Court. Appeals shall be governed by the terms of the Arkansas Administrative Procedure Act, §25-15-201 et seq.

**SECTION V.  
DISPENSARY  
APPLICATION, LICENSING, & RENEWAL**

**1. License Required**

- a. No person shall operate a medical marijuana dispensary unless the person has a license issued by the commission pursuant to this chapter.
- b. Each license for a dispensary shall specify:
  - i. The name of the individual who holds the license;
  - ii. The address of the individual who holds the license;
  - iii. The effective dates of the license;
  - iv. The address of the licensed facility.

**2. Licenses Available**

- a. The commission shall issue at least twenty (20), but no more than forty (40), dispensary licenses.
- b. Licenses shall be distributed within eight (8) geographic zones, to assure that dispensaries are available throughout the state. A dispensary license shall only be valid in the geographic zone where it was awarded.
- c. It shall be within the commission's discretion to make licenses available.
- d. When it has been determined that new licenses are available or appropriate, the commission shall notify the public at large by legal notice that it will be accepting applications for a dispensary license.
- e. The commission will create application pools for dispensary licenses based on the eight (8) identified geographic zones to ensure that dispensaries are distributed equally through the state. A dispensary license will only be valid for the designated zone and cannot be used in another zone.
- f. No individual shall have interest in more than one (1) Arkansas cultivation facility and one (1) Arkansas dispensary.
- g. In accordance with the Arkansas Medical Marijuana Amendment of 2016, there shall be no more than four (4) dispensaries in any one (1) county.

**3. Application**

- a. An application for a dispensary license shall include both an individual applicant and an applying entity and they shall apply to the commission on a form and in a manner prescribed by the commission.
- b. Applications will be accepted for the dispensary license beginning ten (10) days after the date of publication of the legal notice by the

commission, and no applications will be accepted after ninety (90) days of the publication date.

- c. Information and statements provided in an application shall become conditions of a license if the application is selected, and failure to satisfy the conditions will be cause for revocation or denial of renewal.
4. Minimum Qualifications for Applicant
- a. An applicant for a license under this chapter shall be a natural person that:
    - i. Is twenty-one (21) years of age or older;
    - ii. Is a current resident of the state of Arkansas and has been a resident for seven (7) consecutive years prior to the date of application;
    - iii. Has not previously held a license for a cultivation facility or dispensary that has been revoked;
    - iv. Has no ownership in any other dispensary in the state of Arkansas;
    - v. Has not been convicted of a felony offense;
    - vi. If possessing a professional license, that the license is in good standing; and
    - vii. Has no outstanding tax delinquencies owed to the State of Arkansas.
  - b. If the applicant is applying on behalf of an entity, in addition to (a) of this Section, the individual applicant:
    - i. Shall be legally authorized to submit an application on behalf of the entity;
    - ii. Shall serve as the primary point of contact with the commission;
    - iii. Shall submit sufficient proof that:
      - 1. The entity has no owner, board member, or officer under the age of twenty-one (21);
      - 2. Sixty percent (60%) of the equity ownership interests in the entity are held by individuals who have been residents of the state for at least seven (7) consecutive years prior to the application date;
      - 3. The entity has no owner, board member, or officer that has previously been an owner of a dispensary or cultivation facility that has had its license revoked;
      - 4. The entity has no owner, board member, or officer that has ownership in any other dispensary in the state of Arkansas;

5. The entity has no owner, board member, or officer that has been convicted of a felony offense; and
  6. If an owner, board member, or officer has or had a professional license, that the license is in good standing; and
  7. The entity has no owner, board member, or officer that owes delinquent taxes to the State of Arkansas.
- c. Applicants shall provide proof of assets or a surety bond in the amount of \$200,000.00 and proof of at least \$100,000.00 in liquid assets.
    - i. If an applicant posts a surety bond, the bond shall be maintained until:
      1. An applicant withdraws an application;
      2. An applicant's application is denied by the commission; or
      3. An applicant, following selection by the commission for a dispensary license, pays the licensing fee and performance bond required in Section V.10.a. and Section V.10.c.
  - d. Applicants shall provide a complete application with responses for each required item.
5. Documentation and Information for Applicant
    - a. An individual applicant shall provide the following required information:
      - i. Legal name;
      - ii. Date of birth;
      - iii. Legal residence;
      - iv. Social security number;
      - v. Mailing address or principal residence address if different from the mailing address;
      - vi. Phone number;
      - vii. Email address; and
      - viii. Statement of individual's authority to act on behalf of an entity, if applicable.
    - b. The following supporting documents shall be submitted at the time of application:
      - i. To establish legal name an applicant must present at least one (1) of the following source documents:



1. Certified copy of a birth certificate or marriage certificate filed with a state office of vital statistics or equivalent agency in the individual's state of birth or marriage;
  2. Valid, unexpired U.S. passport or U.S. passport card;
  3. Consular report of birth abroad Form FS-240, DS-1350 or FS-545 issued by the U.S. Commission of State;
  4. Valid, unexpired permanent resident card (Form I-551) issued by the Commission of Homeland Security (DHS) or the U.S. Citizenship and Immigration Services (USCIS);
  5. Unexpired employment authorization document issued by the Commission of Homeland Security, Form I-766 or Form I-688B;
  6. Unexpired foreign passport with the following: a valid, unexpired U.S. visa affixed, and an approved I-94 form documenting the applicant's most recent admittance into the United States or a Commission of Homeland Security admittance stamp on the passport;
  7. Certificate of naturalization issued by Commission of Homeland Security, Form N-550 or Form N-570;
  8. Certificate of citizenship, Form N-560 or Form N-561, issued by Commission of Homeland Security;
  9. Court-issued, certified copy of a divorce decree; or
  10. Certified copy of a legal change of name order;
- ii. To establish date of birth an applicant must present at least one (1) of the following source documents:
    1. At least one document included in clauses (1) through (10) of subparagraph (i) of this paragraph; and
    2. A photocopy of the individual's valid, unexpired driver's license or government issued photo identification card.
  - iii. To establish residency in the State of not less than seven (7) years preceding the application, an applicant must present at least one (1) of the following source documents:
    1. Arkansas tax return Form AR1000 for each of the seven years preceding the application without schedules, worksheets, or attachments, and redacted to remove all financial information and all but the last four digits of the individual's social security number;

2. Evidence of voter registration for the seven years preceding the application;
  3. Ownership, lease, or rental documents for place of primary domicile for the seven (7) years preceding the application;
  4. Billing statements including utility bills for the seven (7) years preceding the application; or
  5. Vehicle registration for the seven (7) years preceding the application.
- iv. To establish proof of no felony convictions or other disqualifying background information, an individual applicant shall provide consent to a background check, including fingerprinting; and
  - v. Individuals applying on behalf of an entity must also provide the following proof:
    1. Documentation of the ownership of the entity; and
    2. Documentation demonstrating that sixty percent (60%) of the equity ownership interests in the entity are held by individuals who have been residents of the state of Arkansas for seven (7) years prior to the application. Documentation sufficient to satisfy this requirement shall be the same as required of an individual in subsection (b)(iii);
    3. Board members, and officers are over the age of twenty-one (21). Documentation sufficient to satisfy this requirement shall be the same as required of an individual in subsections (b) and (c); and
    4. Consents for criminal background checks for each owner, board members, and officers of the entity.
  - c. Applicants shall provide proof that the proposed location of the dispensary is at least one thousand five hundred (1,500) feet from a public or private school, church, or daycare existing before the date of the dispensary application pursuant to the Arkansas Medical Marijuana Amendment of 2016. The distance specified in this section shall be measured from the primary entrance of the dispensary to the nearest property line point of the school, church, or daycare facility; and
  - d. Applicants shall provide proof of authorization to occupy the property for the proposed dispensary. To establish proof the applicant shall provide one of the following:

- i. If the property is owned by the applicant, the applicant shall provide: confirmation of land ownership, identification of any mortgagees and perfected lienholders; and, if applicable, verification of notification to any mortgagees and perfected lien holders that the property is to be used as a medical marijuana dispensary, and consent thereto by any mortgagees and perfected lien holders;
    - ii. If the property is not owned, but is currently leased by the applicant, the applicant shall provide a copy of the lease; confirmation of land ownership, identification of any mortgagees and perfected lienholders; a written statement from the property owner or landlord, certifying consent that the applicant, if awarded a license, may operate a medical marijuana dispensary on the property, and, if applicable, verification of notification to any mortgagees and perfected lien holders that the property is to be used as a medical marijuana dispensary, and consent thereto by any mortgagees and perfected lien holders;
    - iii. If the property is not owned or leased by the applicant, the applicant shall provide: a written statement from the property owner or landlord certifying consent that the applicant has the option to lease or purchase the property, contingent upon the issuance of a dispensary license; and if applicable, verification of notification by the property owner to any mortgagees and perfected lienholders that the property is to be used for a medical marijuana dispensary, and consent thereto by any mortgagees and perfected lienholders.
  - e. If the city, town, or county in which the dispensary would be located has enacted zoning restrictions, applicants shall submit a sworn statement certifying that the dispensary will operate in compliance with the restrictions.
  - f. The information and documents shall be submitted in a method prescribed by the commission in the notice of open application.
6. Background Checks
- a. The following are subject to background checks conducted by the commission or its designee in considering an application for a dispensary license:
    - i. The individual applicant;

- ii. All owners, officers, and board members of an entity seeking to apply for a dispensary license through its designated individual applicant; and
    - iii. Agents of any of the above persons.
  - b. Each person undergoing a background check shall provide written consent and all applicable processing fees to the commission or its designee to conduct the background check.
7. Application Fee
- a. Each application for a dispensary license shall include an application fee of \$7,500.00 in cash or certified funds. Any certified check or cashier's check shall be made payable to state of Arkansas, and delivered or mailed by certified mail, return receipt requested, to the address specified in the notice of open application.
  - b. In the event an applicant is not successful in his or her application, \$3,750.00 of the initial application fee shall be refunded to the applicant.
  - c. An application is not complete and will not be considered unless the application fee is received with the application by the deadline.
8. Verification of Application
- a. After receipt of an application, the commission shall verify that the application and supporting documentation is complete, and the information submitted in the application is true and valid.
  - b. Applications that meet the requirements of **Section V.4. and V.5** shall be placed into the pool of applicants for further review and selection based on merit. The commission shall notify the applicant in writing that the application was successfully verified.
  - c. Applications that do not meet the requirements of **Section V.4. and Section V.5** shall be denied pursuant to **Section V.12**, and the commission shall notify the applicant in writing.
9. Selection Process and Criteria Based on Merit Selection
- a. In addition to documentation establishing minimum qualifications, the applicant shall submit responses to the commission's merit criteria in a form and manner prescribed by the commission. Criterion shall be published with the initial notice of application.
  - b. The commission shall consider the following criteria based on merit to evaluate applications verified pursuant to **Section V.8**:

- i. Ability to operate a business, including, but not limited to education, knowledge, and experience with:
  - 1. Regulated industries;
  - 2. Agriculture or horticulture;
  - 3. Commercial manufacturing;
  - 4. Creating and implementing a business plan, including a timeline for opening a business;
  - 5. Creating and implementing a financial plan;
  - 6. Secure inventory tracking and control;
  - 7. The cultivation and production of marijuana;
  - 8. Owning or managing a business that required twenty-four hour security monitoring;
  - 9. Owning and managing a business that has not had its business license revoked; and
  - 10. Any other experience the applicant considers relevant.
- ii. Plan for operating a dispensary in compliance with applicable laws and regulations and demonstrating planning sufficient to prove the applicant's:
  - 1. Ability to manufacture approved medical marijuana products, each with a consistent cannabinoid profile and each able to pass the required quality control testing as further described in the rules and regulations of the Arkansas Department of Health;
  - 2. Ability to produce sufficient quantities of approved medical marijuana products as necessary to meet the needs of individuals with qualifying medical conditions;
  - 3. Ability to comply with the security requirements as described in the rules and regulations of the Arkansas Alcoholic Beverage Control Division.
  - 4. Ability to comply with regulations of the Arkansas Department of Health and the Arkansas Alcoholic Beverage Control Division regarding the inventory and tracking of marijuana products;
  - 5. Ability to comply with the recordkeeping requirements of Arkansas Department of Health and the Arkansas Alcoholic Beverage Control Division;
  - 6. Ability to maintain effective control against diversion of marijuana and marijuana products;

7. Ability to comply with requirements for signage, packaging, labeling, and chain of custody of products; and
  8. Ability to comply with all other laws and regulations regarding the operation of a medical marijuana dispensary.
- iii. Proof that the applicant is ready, willing, and able to properly carry out the activities of a medical marijuana dispensary, including a plan for operating a medical marijuana dispensary and a timeline for opening the dispensary;
  - iv. Proof of financial stability and access to financial resources, including but not limited to:
    1. Legal sources of finances immediately available to begin operating a dispensary;
    2. Possession of, or the right to use, sufficient real property, and equipment to properly carry on the activity described in the operating plan;
    3. A summary of financial statements in businesses previously or currently owned or operated by the applicant;
    4. A financial plan for operating a medical marijuana dispensary in Arkansas;
    5. Good credit history;
    6. No history of bankruptcy filings by the applicant or entities owned or operated by the applicant for eight (8) years prior to the date of application.
  - c. The commission may consider the following criteria based on merit to evaluate applications verified pursuant to **Section V.8**:
    - i. Affiliation with a Medical Doctor, Doctor of Osteopathy, or Doctor of Pharmacy.
    - ii. Proof, if any, that the applicant's proposed dispensary will positively impact the economy and diversity of the area in which the dispensary is to be located.
      1. Economic impact shall be assessed using the Arkansas Economic Development Commission's tier-ranking of counties based on the following factors: poverty rate, population growth, per capita personal income, and unemployment rate. Consideration shall be given based on the AEDC's tier ranking of the county of the proposed dispensary as it exists on the date of the application.

2. Factors that may be considered in determining an applicant's impact on the diversity of the area include, but are not limited to, ownership by minority groups, ownership by veterans, and ownership by women.
- iii. Proof, if any, that the applicant's proposed dispensary will provide a benefit to the community in which the facility is to be located. Factors that may be considered include, but are not limited to:
  1. Any proposed substance abuse plan to be implemented by the dispensary.
  2. Any proposed compassionate care plan to be implemented by the dispensary.
  3. Any proposed plan for research, education, and promotion of patient and public safety to be implemented by the dispensary.
  4. Local ownership percentage, meaning the percentage of ownership held by Arkansas residents.
- d. Each merit criterion will be worth a number of points announced by the commission in the notice of open application period.
- e. A review panel comprised of members of the Medical Marijuana Commission shall evaluate the applications and award points for each merit criterion. The points shall be totaled for each application and the applications ranked from the highest total score to the lowest total score within each geographic zone. The commission shall notify in writing each of the applicants of their respective score and their respective ranking among all applicants within the applicable geographic zone.
- f. The highest ranking applicants in each zone, equal to the amount of available licenses in each zone, shall have the first opportunity to submit the required license fee and post the performance bond required under these rules for the available licenses. If any applicant fails to pay the fee and post the bond within the required period of time, then their application shall be denied for the appropriate reason under **Section V.12.** of these rules. The commission shall then inform the next highest scoring applicant within the applicable zone, and they shall have the opportunity to submit the required license fee and post the performance bond required under these rules for the available license.
- g. The commission shall hold unselected applications in reserve to offer a license to the next highest scoring applicant within a zone if the highest

scoring applicant within that zone fails to pay the licensing fee and post the performance bond in accordance with **Section V.10**. When all available licenses within each application period have been issued, the commission shall remove all unselected applications from its list of reserved applications and notify all applicants.

- h. The commission may initiate the selection process for dispensary licenses upon determining that there are not enough dispensaries to supply qualified patients within the state.

#### 10. Licensing Fee and Issuance of License

- a. Within seven (7) days of receiving written notice of selection from the commission, the selected applicant for a dispensary license shall submit to the commission a dispensary license fee of \$15,000.00 in cash or certified funds. Any certified or cashier's check shall be made payable to the State of Arkansas.
- b. If the licensing fee is not timely paid, the selected applicant will be disqualified, and the commission shall select the next highest scoring applicant within that particular zone.
- c. Within seven (7) days of receiving written notice of selection from the commission, the selected applicant shall submit to the commission a performance bond in the amount of \$100,000.00. The bond shall be maintained until the dispensary files its first application for renewal of the license.
- d. If the performance bond is not timely posted, the selected applicant will be disqualified, and the commission shall select the next highest scoring applicant within that particular zone.
- e. A license that is initially issued between Jan. 1 and July 1 may have the licensing fee prorated up to 50 percent of the total fee as determined by the commission.
- f. Upon issuance of a dispensary license, and following inspection required by Alcoholic Beverage Control Division Rules and Regulations, the dispensary licensee may begin operations.
- g. The dispensary licensee shall visibly post a copy of its license at the dispensary covered under the license.

#### 11. Term

- a. A license shall expire on June 30 of each calendar year and is renewable on or before June 30 of each calendar year for the fiscal year beginning July 1, unless the license is:
  - i. Suspended or revoked by the Department of Finance and



- Administration – Alcoholic Beverage Control Division;
- ii. Surrendered by the dispensary licensee; or
- iii. Replaced by a temporary license.

#### 12. Denial of Application for or Renewal of a License

- a. The commission may deny an application for or renewal of a license for any of the following reasons:
  - i. Failure to provide the information required in these rules;
  - ii. Failure to meet the requirements set forth in these rules or the rules of the Arkansas Department of Health or Arkansas Alcoholic Beverage Control Division;
  - iii. Provision of misleading, incorrect, false, or fraudulent information;
  - iv. Failure to pay all applicable fees as required;
  - v. Failure to post performance bond, if required, naming the state as a secured party;
  - vi. An applicant has a background history that indicates the applicant does not have a reputable and responsible character or would pose a risk to the health, safety, or welfare of the public or qualifying patients; or
  - vii. Any other ground that serves the purpose of these rules or the rules of the Arkansas Department of Health or Arkansas Alcoholic Beverage Control Division.
- b. If the commission denies an application for or renewal of a license, the commission shall notify the applicant in writing of the commission's decision, including the reason for the denial.
- c. A person aggrieved by a decision made pursuant to this section may appeal in accordance with this chapter.

#### 13. License Renewal Process and Fee

- a. A license may be renewed if the dispensary licensee:
  - i. Submits to the commission a renewal application on a form and in a manner prescribed by the commission at least sixty (60) days prior to the expiration date on the license;
  - ii. Is in good standing with the Arkansas Secretary of State's office;
  - iii. Continues to be in good standing with the Arkansas Department of Finance and Administration; and
  - iv. Continues to meet all the requirements set out in these rules or the rules of the Arkansas Department of Health or Arkansas Alcoholic Beverage Control Division.

- b. Before renewing a license, the commission may require further information and documentation and may conduct additional background checks to determine that the licensee continues to meet the requirements set out in these rules or the rules of the Arkansas Department of Health or Arkansas Alcoholic Beverage Control Division.
- c. After receiving written notice from the commission that its renewal application has been approved, the dispensary licensee shall pay the annual renewal fee of \$22,500.00 in certified funds. Any certified or cashier's check shall be payable to the State of Arkansas.
- d. A dispensary licensee whose license is not renewed shall cease all operations immediately upon expiration of the license, return the license to the commission; and
- e. Any marijuana or marijuana products remaining at the facility shall be destroyed or transferred pursuant to Arkansas Alcoholic Beverage Control Rules and Regulations.

#### 14. Surrender of License

- a. A dispensary may voluntarily surrender a license to the commission at any time.
- b. If a dispensary voluntarily surrenders a license, the dispensary shall:
  - i. Return the license to the commission;
  - ii. Submit a report to the commission including the reason for surrendering the license; contact information following the close of business; the person or persons responsible for the close of the business; and where business records will be retained; and
  - iii. Tender all marijuana and marijuana products for destruction or for sale to another facility in accordance with the Arkansas Department of Finance and Administration – Alcoholic Beverage Control Division. No portion of the licensing fee shall be returned to the dispensary licensee if the license is voluntarily surrendered prior to the expiration of the license.

#### 15. Change in Information

- a. The dispensary licensee shall notify the commission of any changes in contact information.
- b. The dispensary licensee shall notify the commission in writing no less than fourteen (14) days in advance of any change that may affect the licensee's qualifications for licensure, and submit to the commission supporting documentation to prove the dispensary licensee continues to

be qualified. In the event of a change for which a dispensary licensee does not have prior notice, the licensee shall notify the commission immediately upon learning of the change.

- c. Pursuant to section (b), the licensee shall notify the commission of the following:
  - i. The arrest or conviction for any felony of any individual listed in an application or subsequently identified as an applicant, licensee or individual with a financial interest;
  - ii. Any alterations to the floor plan of the facility, including, but not limited to, any increase or decrease in the total footprint or production capacity of the facility.
  - iii. The filing of bankruptcy by the entity holding the license or by any of the entity's owners;
  - iv. The temporary closure of the business for any reason for longer than fifteen (15 ) days;
  - v. The permanent closure of the business;
  - vi. Any other change that may affect the licensee's qualification for licensure.
- d. If the Commission determines that the change has the potential to disqualify a licensee, the Commission shall refer the matter to the Alcoholic Beverage Control Division for adjudication.

#### 16. License Restrictions

- a. The dispensary license shall only be applicable for use in the geographic zone for which it is issued. A dispensary being operated outside of its designated area will result in the dispensary's license being revoked.

#### 17. Transfer of License

- a. Licenses shall only be effective for the individuals identified in the original application.
- b. A licensee may not sell, transfer, or otherwise dispose of his or her license to another individual without approval from the commission.
- c. A licensee may only sell, transfer or otherwise dispose of her license to a natural person.
- d. An entity that holds a license through its individual agent shall not make any modification to the entity's ownership, board members, or officers as designated in the initial application without approval from the commission.

- e. A licensee's failure to obtain approval from the commission before engaging in ownership changes described in (b) and (c) above shall result in the commission's revocation of that license.
- f. In order to obtain approval to transfer ownership of a license or of an entity that holds a license by its individual agent, principals in ownership, board members, or officers, the licensee shall submit to the commission an application for license transferal on a form and in a manner prescribed by the commission.
- g. If the commission denies an application for transfer of license, the commission shall provide written notice by certified mail or personal delivery to the licensee. The notice shall provide an explanation for the denial of the application. The licensee may request a hearing before the Commission pursuant to **Section V.20.b.** of this Rule.

#### 18. Transfer of Location

- a. A Dispensary license shall only be valid at the location for which it was originally issued by the commission.
- b. A licensee shall not re-locate a dispensary without prior approval by the commission.
- c. In order to obtain approval to transfer a dispensary license to another location, a licensee shall submit the following to the commission:
  - i. An application for license transferal on a form and in a manner prescribed by the commission;
  - ii. Proof that the proposed location of the dispensary is at least one-thousand five-hundred (1,500) feet from a public or private school, church, or daycare existing before the date of the dispensary application for transfer pursuant to the Arkansas Medical Marijuana Amendment of 2016. The distance specified in this section shall be measured by the distance between the primary entrance of the cultivation facility to the nearest property line point of the school, church, or daycare facility; and
  - iii. The criteria set forth in **Section V.9.b.ii.** of these Rules.
- d. If the Commission denies an application for transfer of location, the commission shall provide written notice by certified mail or personal delivery to the licensee. The notice shall provide an explanation for the denial of the application. The licensee may request a hearing before the commission pursuant to **Section V.20.b.** of these Rules.

#### 19. Issuance of Temporary License

- a. The commission may issue a temporary license to another natural person in conjunction with a dispensary when the natural person whose name is on the license of the dispensary ceases to be in actual control of the dispensary.
  - b. In issuing a temporary license, the commission will determine the term of the temporary license, but at no time will a temporary license remain valid beyond the original term of the license it replaced.
  - c. The issuance of a temporary license by the commission will immediately terminate the license which is to be replaced.
  - d. The natural person to whom a temporary license is issued must meet the requirements of **Section V.4, 5 & 6** of these rules.
  - e. A temporary license can only be issued at the request of the natural person to whom a license was issued, that person's heir, or the entity on whose behalf the individual applicant held the license.
  - f. A temporary license cannot be transferred, sold or otherwise disposed of without the approval of the commission.
  - g. A temporary license can be renewed in a manner consistent with a license to operate a dispensary under **Section V.13** of these rules.
20. Appellate Procedure following Denial of Application for License, Renewal, Transfer of License, or Location.
- a. Denial of Application for License
    - i. If the commission denies an application for a dispensary license, the commission's decision may be appealed to the circuit court of the county in which the dispensary is situated or the Pulaski County Circuit Court. Appeals shall be governed by the terms of the Arkansas Administrative Procedure Act, §25-15-201 et seq.
  - b. Denial of Application for Renewal of License, Transfer of License or Transfer of Location
    - i. If the commission denies an application for the renewal of a dispensary license, the transfer of a license, or the transfer of the location for a license, the licensee may request a hearing before the commission by filing a written request no later than fifteen (15) days from receipt of the notice of denial from the commission.
    - ii. The commission shall conduct a hearing no later than sixty (60) days from the receipt of the request for hearing. The commission shall provide notice of the hearing to all interested parties,

conduct the hearing, and issue a decision in accordance with the Arkansas Administrative Procedure Act, §25-15-201 et seq.

- iii. The commission's decision may be appealed to the circuit court of the county in which the dispensary is situated or the Pulaski County Circuit Court. Appeals shall be governed by the terms of the Arkansas Administrative Procedure Act, §25-15-201 et seq.

