

ARKANSAS REGISTER

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Transmittal Sheet



W.J. "BILL" McCuen
SECRETARY OF STATE
LITTLE ROCK, ARKANSAS

BY _____

W.J. "BILL" McCuen
Secretary of State
State Capitol
Little Rock, Arkansas 72201-1094

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Department Revenue Division

Contact Person John Theis Telephone 683-7030

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CERTIFICATION OF AUTHORIZED OFFICER

I Hereby Certify That The Attached Rules Were Adopted
In Compliance With Act 434 of 1967 As Amended.

John Theis
SIGNATURE

Chief Counsel

TITLE

MARCH 10, 1994

DATE

ENTERPRISE ZONE ACT OF 1993
REGULATION 1993-11

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W.J. "BILL" McCUEN
SECRETARY OF STATE
BY _____

Pursuant to Ark. Code Ann. §26-18-301, the Commission for the State of Arkansas promulgates the following regulation for the enforcement and administration of Act 947 of 1993.

SECTION 1 - DEFINITIONS.

- (1) 'Act' means the Arkansas Enterprise Zone Act of 1993;
- (2) 'Approved Enterprise Zone Business' means a business which has been approved by the Department to receive benefits under the Act;
- (3) 'Average hourly wage' means the average wage of the net new permanent employees based on payroll for the most recent quarter reported to the Employment Security Division, and is computed by using the total of the net new permanent employees' reported taxable earnings, including overtime pay, divided by the number of weeks worked, divided by the average hours worked per week per net new permanent employee; Salaried employees are deemed to have worked forty (40) hours per week for the purpose of calculating 'average hourly wage' and 'most recent quarter reported' in the tax year during which the income tax credits were earned;
- (4) 'Chief Fiscal Officer of the State' means the Director of the Department of Finance and Administration;
- (5) 'Commission' means the Arkansas Industrial Development Commission;
- (6) 'Corporate headquarters' means the home or center of operations, including research and development, of a national or multi-national corporation;

- (7) 'Department' means the Department of Industrial Development;
- (8) 'Director' is the director of the department;
- (9) 'Governing authority' means the quorum court of a county or the governing body of a municipality;
- (10) 'New permanent employee' means a employee who is an Arkansas resident when hired and who was hired as a result of the project and has worked an average of at least thirty (30) hours per week for at least twenty-six (26) consecutive weeks. To be counted as a new permanent employee for the purpose of qualifying for the tax credits and incentives, the employee must have been an Arkansas resident during the tax year in which the tax credits or incentives were earned.
- (11) 'Net new permanent employee' means a new permanent employee who was not employed by the taxpayer during the preceding tax year. However, if during the tax year in which a new permanent employee was hired the employee did not work the requisite number of weeks to qualify as a new permanent employee for that tax year, then that employee may be counted as a net new permanent employee for the tax year in which he or she meets the requirement. Example: An employee hired August 1, 1993 could not qualify as a new permanent employee for 1993 because he could not have worked 26 consecutive weeks in 1993. However, if in 1994 that employee completes his 26th consecutive week of work with an average of 30 hours of work per week since the date he was hired, that employee will qualify as a

net new permanent employee for the 1994 tax year. The number of net new permanent employees shall be equal to the total number of new permanent employees for the current tax year minus the total number of new permanent employees for the previous tax year.

- (12) 'Office sector business' means control centers that influence the environment in which data processing, customer service, credit accounting, telemarketing, claims processing, and other administrative functions that act as production centers. Also referred to as 'back office industry';
- (13) 'Program' means the Arkansas Enterprise Zone Act of 1993;
- (14) 'Project' means:
 - (A) All activities and costs associated with the construction of a new plant or facility; or
 - (B) The expansion of an established plant or facility by adding to the building or production equipment or support infrastructure, or both; or
 - (C) The replacement of production or processing equipment or support infrastructure, or both;
- (15) 'Tax year' means the calendar year, or the fiscal year ending during such calendar year, upon the basis of which taxable income is computed. In the case of a return made for a fractional part of a year, 'tax year' means the period for which such return is made.
- (16) 'Trucking sector business' means a business that comes within the Standard Industrial Classification (SIC) number 4231;
- (17) 'Standard Industrial Classification Numbers' means the numbers used to

classify businesses in the STANDARD INDUSTRIAL CLASSIFICATION MANUAL published by the Office of Management and Budget, Executive Office of the President.

SECTION 2 - REFUND OF SALES AND USE TAX.

(a) The Revenue Division of the Department of Finance and Administration shall authorize a refund of sales and use tax imposed by the state and municipality or county, if the municipality or county authorized the refund of its local tax, on the purchases of the material used in the construction of a building or buildings, or any addition or improvement thereon, for housing any legitimate business enterprise, and machinery and equipment to be located in or in connection with such building.

(b)(1) A sales and use tax refund as provided for in subsection (a) of this section shall be authorized provided that:

(A) The qualified business is an industry that fits into Standard Industrial Classification (SIC) numbers 20 through 39, 7375, or 7376, is a distribution center, corporate headquarters, office sector business or trucking sector business located within Arkansas;

(B) The firm and its contractors give preference and priority to Arkansas manufacturers, suppliers, contractors, and labor, except where it is not reasonably possible to do so without added expense, substantial inconvenience, or sacrifice in operational efficiency;

(C) The firm files an endorsement resolution with the Commission and the Department of Finance and Administration. The endorsement resolution must be

approved by the governing body of a municipality or county in whose jurisdiction the facility is located and must:

- (i) approve the specific entity's participation in the program, and
- (ii) specifically state whether the municipality or county authorizes the Department of Finance and Administration to refund local sales and use taxes to the entity under the program. A municipality or county can authorize the refund of all or part of a tax levied by it, but cannot authorize the refund of any tax not levied by it.

(D) In the event it is found that any business receiving the benefits contained in subsection (a) of this section has failed to comply with the conditions contained in this subsection, that business will be liable for the payment of all sales and use taxes which were refunded under subsection (a) of this section, plus penalty and interest.

(2)(A) The term 'distribution center' shall mean a facility for the reception, storage, or shipping of a business' own products or products which the business wholesales to retail businesses or ships to its own retail outlets.

(B) For a distribution center to qualify for the benefits provided in this section, it must meet the following requirements:

- (i) The distribution center must not make retail sales to the general public; and
- (ii) The distribution center must employ twenty-five (25) or more new permanent employees.

(3) If a distribution center, office sector business, corporate headquarters, or trucking sector business does not meet the requirements of subsections (b)(1) through (7), then that

business will automatically be disqualified from receiving any benefits under this section and will be required to repay any tax benefits already received under this Act plus penalty and interest.

(4) For an office sector business to qualify for the benefits of this section it must employ one hundred (100) or more new permanent employees and must not make retail sales to the general public;

(5) For a corporate headquarters to qualify for the benefits of this section it must employ fifty (50) or more new permanent employees and must not make retail sales to the general public;

(6) For a trucking sector business to qualify for the benefits of this section it must employ one hundred (100) or more new permanent employees and must not make retail sales to the general public.

(7)(A) The requisite number of new permanent employees must be employed by the industry, distribution center, corporate headquarters, office sector business or trucking sector business within twenty-four (24) months of the date the endorsement resolution was adopted or passed by the governing body approving the business' participation in the program.

(B) In the event that the requisite number of new permanent employees cannot be employed within the twenty-four (24) month period, the business can file a written application with the Commission explaining why additional time is necessary. The business can be afforded up to twenty-four (24) more months to hire the requisite number of employees if the Director and the Chief Fiscal Officer of the State determine that the need for additional time is due to :

(i) unanticipated and unavoidable delay in the construction of a facility that must be completed before the employees can be hired; or

(ii) the project as originally planned will require more than twenty-four (24) months to complete; or

(iii) a change in the business ownership or business structure due to a merger or acquisition.

SECTION 3 - INCOME TAX CREDIT.

(a) The Revenue Division of the Department of Finance and Administration shall authorize an income tax credit equal to one hundred (100) times the average hourly wage paid with a maximum of two thousand dollars (\$2,000) per net new permanent employee of a business qualifying under subsection (b) of Section 2. This tax credit shall be used for the tax year in which the new permanent employee qualified as a net new permanent employee. However, if the entire credit cannot be used in the tax year earned, the remainder may be applied against the income tax for the succeeding four (4) tax years, or until the credit is entirely used, whichever occurs first. The credit allowed under this section shall increase by a factor of two (2) with a maximum credit of two thousand dollars (\$2,000) if the business is located in a county that had an unemployment rate in excess of ten percent (10%) or in excess of three percent (3%) above the state's average unemployment rate for the preceding calendar year. The unemployment rates used will be those published by the Arkansas Employment Security Department.

(b)(1) An income tax credit as provided for in subsection (a) of this section shall be authorized provided that:

(A) The request for such credit is accompanied by an endorsement resolution approved by the governing body of the appropriate municipality or county in whose jurisdiction the establishment is to be located;

(B) All of the net new permanent employees are employed at the facility.

(2) In the event that any business receiving the benefits contained in subsection (a) of this section has failed to comply with the conditions contained in this subsection, that business shall be liable for the payment of such additional income taxes as may be due after the income tax credits provided for in subsection (a) are disallowed, plus penalty and interest. For example, if the business has not hired the minimum number of employees required by the Act within the time required, then the business shall be liable for the payment of the additional income taxes attributable to the credits taken, plus penalty and interest.

SECTION 4 - REFUND OF LOCAL SALES AND USE TAX.

A municipality or county can authorize the refund of all or part of the sales or use tax levied by it, but cannot authorize the refund of any tax not levied by it. Therefore, all requests for refunds for local sales and use tax must be supported by the original sales receipt which must reflect that the tax to be refunded is the tax of a municipality or county which authorized the refund of its sales or use tax to the applicant. All requests for the refund of a local tax must be filed with and received by the Department of Finance and Administration, Tax Credits/Special Refunds Section, P. O. Box 1272, Little Rock, Arkansas 72203 within sixty (60) days of the invoice date which indicates that the local tax was paid.

If the request for refund is not received by the Department of Finance and Administration, Tax Credits/Special Refunds Section within this time period, the request for refund will be denied. However, in the event the request for refund is not timely filed with the Department of Finance and Administration, the request for refund of local tax can be filed with the local government that authorized the Department of Finance and Administration to refund the tax.

SECTION 5 - DEVELOPERS AND CONTRACTORS.

(a) Developers building a structure for lease to an approved enterprise zone business and contractors performing work for an approved enterprise zone business may be permitted to receive a sales and use tax refund on eligible purchases directly from the state only when the approved enterprise zone business requests the Department of Finance and Administration, Tax Credit/Special Refunds Section, in writing, that this be permitted and states the basis for this request. The Department of Finance and Administration, Revenue Division, will authorize this procedure only when it is satisfied that:


- (1) This arrangement is crucial to the success of the business project; and
- (2) All requirements of the Act and these regulations will be adhered to; and
- (3) A notarized affidavit (Form EGP 1201) is presented to the Department of Finance and Administration, Revenue Division, from the contractor or developer stating the enterprise zone business will receive the benefit of the sales and use tax refunds by having the cost of construction or lease payments reduced by the amount of the tax refund; and
- (4) A notarized affidavit (Form EGP 1301) is presented to the Department of Finance and Administration, Revenue Division from the approved enterprise zone business waiving the right to claim a refund of sales and use taxes, and passing on the right to claim refunds to the contractor or developer. The affidavit must state that the enterprise zone business acknowledges that if the

enterprise zone business fails to comply with the conditions contained in Section 2(b) of this regulation, that business will be liable for the payment of all sales and use taxes which were refunded to contractors and developers under this section, plus penalty and interest.

(b) An approved enterprise zone business may receive a sales and use tax refund on eligible purchases made by a contractor or developer performing work or building a structure for lease or sale to the approved enterprise zone business provided the enterprise zone business submits to the Department of Finance and Administration, Tax Credits/Special Refunds Section:

- (1) A notarized Contractor's/Developer's Waiver of Refund Form (EZIP form 1101) completed by the contractor or developer waiving any and all rights to claim a refund of sales and use taxes; and
- (2) An Enterprise Zone Business Sales and Use Tax Refund Request Form (EZIP 1001), and a Schedule A listing the qualified enterprise zone purchases; and
- (3) All other requirements of the Act and this regulation are adhered to.

JAMES C. PLEDGER, DIRECTOR
DEPARTMENT OF FINANCE
AND ADMINISTRATION


JAMES C. PLEDGER, DIRECTOR

TIMOTHY J. LEATHERS
COMMISSIONER OF REVENUES
DEPARTMENT OF FINANCE
AND ADMINISTRATION


TIMOTHY J. LEATHERS

STATE OF ARKANSAS
ENTERPRISE ZONE ACT 947 OF 1993
SALES AND USE TAX REFUND REQUEST

To: Department of Finance and Administration
Tax Credits/Special Refund Section
P. O. Box 1272 (Room 203)
Little Rock, AR 72203

I, _____, (an officer, partner, or sole owner) of
_____, (enterprise zone business name)
hereby request a refund of Arkansas Sales and Use Taxes paid on qualified
materials, machinery, and equipment purchased in connection with the following
enterprise zone project: _____.

I certify that the materials, machinery, and equipment included in this request for
refund are expected to qualify under the Enterprise Zone Program.

I further certify that we will keep on file or be responsible for making available all
purchase invoices relating for our claim for refund and understand that failure to
make such invoices available within a reasonable time may result in a repayment of
those taxes plus penalty and interest.

I agree that I am liable for repayment of any sales and use tax, plus penalty and
interest, which is later determined that I am not entitled to.

Period Covered by Refund Request _____ thru _____

Amount of Refund Requested: State \$ _____

Local (name) _____ \$ _____

Local (name) _____ \$ _____

Total \$ _____

Business Name _____ FEIN _____

Address _____ Phone # _____

Contact Person _____ Phone # _____

Sales and Use Tax Permit Numbers _____

Signature/Title _____ Date _____

STATE OF ARKANSAS
ENTERPRISE ZONE ACT OF 1993

CONTRACTOR/DEVELOPER WAIVER OF REFUND

I, _____ (an officer, partner, or sole owner), hereby request that any and all Arkansas Sales and Use Taxes paid on qualified materials, machinery and equipment purchased by _____ (contractor) be refunded directly to _____ (name of enterprise zone business).

I hereby relinquish all rights to any Arkansas Sales and Use Taxes paid on the purchase of material used in the construction of a building or buildings, or any addition or improvement thereon, for housing the enterprise zone business, and machinery and equipment to be located in or in connection with such building.

Job Site _____

Contract Description _____

Time Period Covered by Waiver _____ thru _____

Contractor's Name _____

Address _____

Telephone Number _____

Sales and Use Tax Permit Number _____

Signature/Title _____ Date _____

Subscribed and Sworn to before me this ____ day of _____, 19__

My Commission Expires _____

(Notary Public)

STATE OF ARKANSAS
ENTERPRISE ZONE ACT 947 OF 1993

CONTRACTOR/DEVELOPER SALES AND USE TAX REFUND REQUEST

To: Department of Finance and Administration
Tax Credits/Special Refund Section
P. O. Box 1272 (Room 203)
Little Rock, AR 72203

I, _____, (an officer, partner, or sole owner) hereby request a refund of Arkansas Sales and Use Taxes paid on qualified materials, machinery, and equipment purchased in connection with the approved project for _____ (enterprise zone business name) located at _____.

I certify that the materials, machinery, and equipment included in this request for refund are expected to qualify under the Enterprise Zone Program. I also certify that the cost of sales and use taxes have not been, and will not be, passed on to the enterprise zone business. The above enterprise zone business will receive the benefit of the sales and use tax refunds by having the cost of construction or lease payments reduced by the amount of tax refunds that are received. All claims for refund of sales and use taxes paid will be requested in accordance with regulations.

I further certify that we will keep on file or be responsible for making available all purchase invoices relating for our claim for refund and understand that failure to make such invoices available within a reasonable time may result in a repayment of those taxes plus penalty and interest.

I agree that I am liable for repayment of any sales and use tax, plus penalty and interest, which is later determined that I am not entitled to.

Period Covered by Refund Request _____ thru _____

Amount of Refund Requested:	State	\$ _____
Local (name) _____		\$ _____
Local (name) _____		\$ _____
	Total	\$ _____

Contractor's Name _____ FEIN _____

Address _____ Phone # _____

Contact Person _____ Phone # _____

Sales and Use Tax Permit Numbers _____

Signature/Title _____ Date _____

STATE OF ARKANSAS
ENTERPRISE ZONE ACT 947 OF 1993

ENTERPRISE ZONE BUSINESS WAIVER OF REFUND

This is to certify that _____ (name of enterprise zone business) waives the right to claim a refund of Arkansas Sales and Use Taxes afforded under the Arkansas Enterprise Zone Program, and that such refund may be claimed by _____ (name of contractor/developer) for Arkansas Sales and Use Taxes paid. As the approved Enterprise Zone business we will receive the benefit of sales and use tax refunds by having the cost of construction or lease payments reduced by the amount of the tax refunds.

I acknowledge that this Enterprise Zone business will be liable for the repayment of all sales and use taxes which are refunded to the above contractor/developer, plus penalty and interest if the Enterprise Zone business fails to comply with the conditions contained in Section 2 (b) of Enterprise Zone Act of 1993 Regulation 1993-11.

Contractor's Name _____

Address _____

Enterprise Zone Business Name _____

Address _____

Telephone Number _____

Sales and Use Tax Permit Number _____

Signature/Title _____ Date _____

Subscribed and Sworn to before me this ____ day of _____, 19__

(Notary Public)

My Commission Expires
