

**ARKANSAS DEPARTMENT OF EDUCATION PERMANENT
AMENDMENTS TO RULES AND REGULATIONS GOVERNING THE ADDING
ADDITION OF AN ADDITIONAL AREAS OF LICENSURE OR ENDORSEMENT
AND PROBATIONARY ROUTE TO CERTIFICATION**

1.00 REGULATORY AUTHORITY

- 1.01** These ~~regulations~~ rules shall be known as the Arkansas Department of Education ~~Permanent Amendments to Rules and Regulations Governing Certification and Licensure, Specifically the~~ Addition Adding of Additional Areas of Licensure or Endorsement.
- 1.02** These ~~regulations~~ rules are enacted pursuant to the authority of the State Board of Education under Ark. Code Ann. § 6-11-105 and ~~Ark. Code Ann. § 6-17-402.~~

2.00 PURPOSE

- 2.01** The purpose of these Rules and Regulations is to ~~amend selected-identify the policies and procedures sections of the current Rules and Regulations Governing Certification and Licensure which that~~ deal with adding an additional area of certification/licensure/endorsement to an existing Arkansas ~~certificate/license and Probationary Route Certification.~~

3.00 DEFINITIONS – For the purpose of these Rules and Regulations the following definitions shall apply:

- 3.01** **Additional Licensure Plan (ALP) shall be the recognized process for allowing a licensed teacher to be employed in an out-of-field teaching position while meeting the program of study competency and assessment requirements for said position.**
- 3.02** ~~Approved Performance-Based Program of Study~~ refers to a program approved by the Arkansas Department of Education and based upon the Arkansas licensure standards. The program requires a candidate to demonstrate and document competency in the specific knowledge, skills and dispositions for a particular licensure area.
- 3.03** ~~Added Endorsement~~ refers to teaching or administrative licensure areas, which require an initial or standard teaching license, prior to the endorsement being added.
- 3.04** **Exception Area** refers to the specific areas of licensure, ~~as published by the Arkansas Department of Education,~~ which cannot be issued either as an initial license or by testing only. The exception areas include, but are not limited to, the following: identified as Special Education, Counselor, Added All Other Endorsement Areas, Educational Leadership & Supervision, Administrative Licenses, Non-Instructional Student Services, and Professional & Technical Permits.

3.05 Level and Area of Licensure – **Level** refers to the grade/age level parameters of the teaching license, such as P-4, 4-8, P-8, P-12, 7-12 and PS (post-secondary). **Area** refers to the particular content field, such as **including but not limited to**, Early Childhood, **Middle Childhood** Science/Mathematics, Social Studies, and Family and Consumer Sciences.

3.06 State Board Required Assessments refer to specific performance-based assessments approved by the State Board of Education. and published by the Arkansas Department of Education.

~~4.00 REQUIREMENTS FOR ADDING AN ADDITIONAL AREA OF LICENSURE OR ENDORSEMENT BEGUN PRIOR TO SEPTEMBER 1, 2001~~

~~**4.01** Effective May 14, 2001, Deficiency and Removal Plans (DRPs) for Physics, Chemistry, General Science, Physical Science, Biology, Elementary Education 1-6 and K-6, Middle School, Mildly Handicapped K-12, Moderately/Profoundly Handicapped K-12, Early Childhood Special Education and Severely Emotionally Disturbed K-12 shall no longer be issued.~~

~~**4.02** Teachers/administrators petitioning to add additional areas of licensure or endorsement(s) may file a DRP for their selected area with the Office of Professional Licensure by August 31, 2001.~~

~~**4.03** Teachers/ administrators with a DRP on file with the Office of Professional Licensure by August 31, 2001, shall have until December 31, 2003, to complete all DRP requirements for adding that additional teaching area or endorsement to their current license.~~

~~**4.04** Teachers and/or administrators shall have a valid Arkansas standard teaching license in order to add an additional area of licensure or endorsement.~~

~~**4.05** Teachers or administrators who have a DRP on file for additional teaching areas (other than exception areas) with the Office of Professional Licensure by August 31, 2001, may elect to successfully complete the State Board required assessment(s) at any time. The DRP requirement shall be fully met when the teacher/administrator meets or exceeds the qualifying score(s).~~

~~**4.06** Teachers or administrators who have a DRP on file for additional exception areas with the Office of Professional Licensure by August 31, 2001, shall complete the coursework and additional requirements as listed on the DRP and pass the State Board required assessment(s).~~

~~**4.07** Teachers/administrators who did not have a DRP on file for those areas in which a DRP is no longer issued as of May 14, 2001, and who are petitioning to add one of those teaching areas, shall do so by completing all DRP coursework and State Board required assessment(s) and providing the necessary documentation to the Office of Professional Licensure by December 31, 2001;~~

or they may elect to successfully complete the State Board required assessment(s).

~~4.08~~ For teachers adding any area of special education, those teachers shall complete an approved program of study (coursework and additional requirements as listed on the DRP), pass the State Board required assessment(s) and provide the necessary documentation to the Office of Professional Licensure by December 31, 2001.

~~4.09~~ Teachers/administrators who do not complete all DRP requirements prior to December 31, 2003, shall meet requirements for adding an additional teaching area(s) or endorsement(s) under the new Additional Licensure Plans.

~~4.10~~ Teachers/administrators enrolled in degree programs and/or completing DRP requirements for any area of educational administration shall have a DRP on file in the Office of Professional Licensure by August 31, 2001, and shall have all coursework and testing completed by December 31, 2002. The applicant shall have until June 30, 2002, to take and pass the State Board required assessment (Educational Leadership).

~~4.11~~ Teachers/administrators working on a DRP for any area of educational administration who have not completed the required coursework and State Board required assessment(s) prior to December 31, 2002, shall become licensed in that administrative area under the new performance based licensure requirements for educational administration.

~~4.12~~ Teachers/administrators working on a DRP for any area of educational administration who do not complete the State Board required assessment (Educational Administration) prior to June 30, 2002, shall take and pass the State Board required assessment, School Leaders Licensure Assessment (SLLA) and/or School Superintendent Assessment (SSA), to add that area of administration to their license.

~~4.13~~ Teachers/administrators with a DRP on file with the Office of Professional Licensure by August 31, 2001, for which there is not a State Board required subject specific assessment, shall complete all required coursework and the State Board required assessment prior to December 31, 2003, to add that additional area of licensure.

~~4.14~~ The Office of Professional Licensure reserves the right to amend and/or rescind an additional area of licensure or endorsement that is issued in error.

~~4.15~~ The Office of Professional Licensure shall issue all additional licensure areas or endorsements upon receiving documentation that all DRP requirements have been met within the time frames as required in these rules and regulations.

~~4.16~~ Changes by the State Board of Education that become effective prior to the completion of a DRP may necessitate a change in the licensure requirements for that DRP.

~~4.17 Teachers or administrators adding Early Childhood P-4, Elementary 1-6 or K-6, Middle School, or Secondary Social Studies to their valid Arkansas teaching license shall complete a three credit hour course in Arkansas History.~~

~~4.18 All additional requirements as listed on selected DRPs shall be completed along with coursework and the State Board required assessment(s) in order to add an additional teaching area or endorsement to a standard teaching license.~~

~~4.19 The Non-Instruction Student Services areas of School Psychology Specialist and Speech Language Pathology shall have completed a Master's Degree and the State Board required assessment to be licensed in either of these areas.~~

4.00 REQUIREMENTS FOR ADDING AN ADDITIONAL AREA OF LICENSURE OR ENDORSEMENT AFTER AUGUST 31, 2001.

4.01 Teachers/administrators shall have a valid Arkansas initial or standard teaching license or provisional licensure through reciprocity in order to add an additional area of licensure or endorsement.

~~**4.02**~~ Effective September 1, 2001, the Deficiency and Removal Plan (DRP) shall be replaced with the Additional Licensure Plan (ALP).

4.02 The Additional Licensure Plan (**ALP**) shall be the recognized process for allowing a licensed teacher to be employed in an out-of-field teaching position while ~~meeting~~ completing the competency and assessment requirements for the new employment position.

4.02.1 Teachers who hold an initial or standard license are eligible to file an ALP in order to be employed in an out-of-field assignment.

4.02.2 Teachers who hold a provisional Arkansas license, which was granted through reciprocity as a result of holding a standard out-of-state license, are also eligible to file an ALP in order to be employed in an out-of-field assignment.

4.03 Teachers working in an out-of-field teaching assignment shall file a completed ~~Additional Licensure Plan (ALP)~~ with their school district and with the Office of Professional Licensure within thirty (30) days of beginning the out-of-field assignment. They shall have three (3) years from the beginning of the out-of-field assignment to complete all competency and assessment requirements for the new employment position.

4.04 ~~Changes by the State Board of Education that become effective prior to the completion of an additional licensure plan may necessitate a change in the licensure requirements for that additional licensure plan.~~ **The requirements contained in an individual's ALP are subject to any changes made by the State Board of Education which would necessitate a change in the licensure requirements for that ALP.**

4.05 The Office of Professional Licensure shall ~~issue additional~~ add a licensure/ ~~areas and/or endorsements area(s)~~ to a valid Arkansas initial or standard teaching license upon receiving the following:

4.05.1 An application requesting the licensure/endorsement area(s)

4.05.2 Documentation that all program of study requirements (including Arkansas History when required)

4.05.3 Evidence that all State Board required assessments ALP requirements have been met successfully completed.

4.06 Teachers or administrators seeking to add ~~additional teaching~~ licensure areas ~~(other than exception areas)~~ within their level of licensure, shall ~~complete an approved performance-based program of study and/or pass~~ successfully complete the State Board required assessment(s).

4.07 Teachers or administrators seeking to add ~~additional~~ exception areas ~~within their level of licensure~~ shall complete an approved performance-based program of study and pass the State Board required assessment(s).

4.08 Teachers or administrators seeking to add additional areas of licensure outside their level of licensure shall complete an approved performance-based program of study and pass the State Board required assessment(s).

4.09 To add an ~~additional~~ area of licensure or endorsement for which there is not a State Board required specialty area assessment, a candidate shall successfully complete an approved performance-based program of study and the State Board required pedagogical assessment.

4.10 ~~The Non-Instruction Student Services areas of School Psychology Specialist and Speech Language Pathology shall have completed a Master's Degree and the State Board required assessment to be licensed.~~

In order to add an area of licensure/endorsement to a license in School Psychology Specialist, Speech Pathology, Adult Education or a Professional Technical Permit area only, the teacher shall complete a program of study to include a practicum/internship and the State Board required specialty area assessment(s), pedagogical assessment and basic skill assessments.

4.11 Teachers or administrators adding Early Childhood P-4, Middle School ~~Childhood Math/Science and Language Arts/Social Studies 4-8~~ or Secondary Social Studies 7-12 to their valid Arkansas initial or standard teaching license shall have completed a three-credit-hour course in Arkansas History.

4.12 The Office of Professional Licensure reserves the right to amend and/or rescind an additional area of licensure that is issued in error.

4.13 Additional areas/levels of licensure or endorsement shall be added to a valid Arkansas initial or standard teaching license upon receiving documentation that all requirements have been met and upon receiving an application requesting the additional licensure area or endorsement.

- 4.14** A content area teaching license, as identified in the areas and levels of licensure and approved by the State Board of Education, shall be required in order to add licensure areas, endorsements or areas of educational administration.

~~6.00—ADMMENDMENTS TO THE PROBATIONARY ROUTE TO CERTIFICATION~~

- 6.01** ~~Individuals currently teaching under the guidelines for the Probationary Route to Teacher Licensure and those individuals eligible for their first provisional license shall have until December 31, 2004, to complete all licensure requirements and receive their standard teaching license.~~
- 6.02** ~~Individuals, who do not complete all requirements for their standard teaching license by December 31, 2004, may apply for licensure through the Non-Traditional Teacher Licensure Program or an Institution of Higher Education Teacher Education Program.~~
- 6.03** ~~Individuals currently teaching under the guidelines for the Probationary Route to Teacher Licensure and those individuals eligible for their first provisional license, other than the exception noted in Section 6.03.1, may elect to complete all required State Board assessments for their teaching field and receive their standard teaching license.~~
- 6.03.1** ~~Teachers of special education shall enroll in and complete an approved program of study (coursework and additional requirements as listed on the DRP) and required State Board assessment(s) to meet full licensure requirements for the licensure area being sought.~~
- 6.04** ~~Applications for the Probationary Route to Teacher Licensure are no longer accepted.~~
- 6.05** ~~The Provisional license issued to individuals teaching under the guidelines for the Probationary Route to Teacher Licensure shall be valid for one year from the hire date listed on the provisional letter of eligibility and may be renewed a maximum of two times.~~
- 6.06** ~~The first provisional license shall not be issued until the applicant has submitted an application for teacher licensure, cleared the required background checks, met minimum coursework and testing requirements, and has returned to the Office of Professional Licensure the Eligibility for Provisional Licensure form signed by a school superintendent indicating the hire date for the teacher.~~
- 6.07** ~~Teachers licensing in Elementary 1-6, K-6, Middle School or Secondary Social Studies, shall complete a three credit hour course in Arkansas History.~~
- 6.08** ~~The provisional license for individuals teaching under the guidelines for the Probationary Route to Teacher Licensure shall be renewed upon presenting documentation that all requirements for renewing the provisional license have~~

~~been met, including the Letter of Provisional Eligibility signed by a school superintendent indicating the hire date. A new application for licensure shall be submitted for each license renewal.~~

~~**6.09** Individuals teaching under the guidelines for the Probationary Route to Teacher Licensure shall teach at least two periods a day in their primary licensure area.~~

~~**6.10** The Office of Professional Licensure reserves the right to amend and/or rescind a teaching license issued in error.~~