

**ARKANSAS DEPARTMENT OF EDUCATION
RULES GOVERNING THE PUBLIC SCHOOL
COMPUTER LOAN PROGRAM**

October 10, 2005

1.00 REGULATORY AUTHORITY

- 1.01 These rules shall be known as Arkansas Department of Education Rules Governing the Public Education Salvage Computer Loan Program.
- 1.02 These rules are enacted pursuant to the State Board of Education's authority under Act 1673 of 2005.

2.00 PURPOSE

It is the purpose of these rules to set reasonable guidelines for the implementation of the Public Education Salvage Computer Loan Program whereby any public school district or open-enrollment charter school may develop a program that offers the district's or charter school's surplus personal computers for loan to public school students attending that public school district or open-enrollment charter school.

3.00 DEFINITIONS

For the purpose of these rules:

- 3.01 "Personal Computer" is a computer that is outdated, no longer useful to the school district or charter school except as an at-home educational tool for students and has no reasonable resale value.

4.00 Computer Loan Procedures

- 4.01 A public school district or open-enrollment charter school may loan a surplus personal computer to a currently enrolled student of that school district or charter school for no longer than the school year under the following conditions.
 - 4.01.01 All information and other records from the personal computer which are required by law not to be disclosed by the school district or charter school are removed;
 - 4.01.02 The student's parent, guardian, or caregiver provides written verification that the student does not have access to a personal computer in his or her home environment, needs the use of a personal computer for educational purposes, and identifies one of the student's teachers who is willing to attest to the student's need for access to a personal computer.

- 4.01.03 The student's parent, guardian, or caregiver signs an agreement accepting legal responsibility and liability for the value and maintenance of the personal computer while in the student's possession; and any reasonable cost associated with the recovery of the personal computer if it is not returned on the agreed-upon date or is damaged upon return.
- 4.01.04 The student's parent, guardian, or caregiver signs an agreement agreeing that the school district or charter school may sell the personal computer loaned to the student if the school district or charter school determines that selling the computer would be beneficial and the computer is sold for its fair market value.

5.00 Audit Process

The Division of Legislative Audit or any private auditor retained by the public school district or open-enrollment charter school to perform its annual audit shall review the program and report any violation of law or the requirements of this section in the school district or charter school's annual audit.

6.00 Board Policies

- 6.01 The local school board shall develop policies necessary to implement the Public Education Salvage Computer Loan Program including but not limited to the selection procedures used to determine which students will receive computers in the event that more eligible students request to participate in the program than there are available computers.