

ARKANSAS REGISTER

ARK. REGISTER DIV.

96 NOV 20 AM 9:55

Transmittal Sheet



SHARON PRIEST
SECRETARY OF STATE
STATE OF ARKANSAS

Sharon Priest
Secretary of State
State Capitol Rm. 01
Little Rock, Arkansas 72201-1094

For Office

Use Only:

Effective Date 12/1/96 Code Number 004-00-96--007

Name of Agency Arkansas Department of Correction

Department of Correction

Contact Person Larry B. Norris, Director

Phone 247-6344

Statutory Authority for Promulgating Rules § 12-27-105 and 16-93-1203 (Miche Suppl. 1993)

AR 835 - Grievance Procedure for Offenders

Date

Intended Effective Date

Legal Notice Published 10/02-08/96

☐ Emergency

Final Date for Public Comment 10-18-96

☐ 10 Days After Filing

Filed With Legislative Council 10-3-96

☒ Other

Reviewed by Legislative Council 11/07/96

The effective Date for this AR is 12-01-96 adopted by State Agency 11/14/96

CERTIFICATION OF AUTHORIZED OFFICER

I Hereby Certify That The Attached Rules Were Adopted
In Compliance with Act 434 of 1967 As Amended.

A handwritten signature in dark ink, appearing to read "Larry B. Norris", written over a horizontal line.

Signature

501-247-1800

Phone Number

Director

Title

11-14-96

Date

DEPARTMENT of Correction
DIVISION of Information System

PERSON COMPLETING THIS STATEMENT Carl Dyer

TELEPHONE NO. 247-6345 FAX NO. 247-3700

FILED
AR. REGISTER DIV.

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SHARON PRIEST
SECRETARY OF STATE
STATE OF ARKANSAS

FINANCIAL IMPACT STATEMENT

To comply with Act 884 of 1995, please complete the following Financial Impact Statement and file with the questionnaire and proposed rules.

SHORT TITLE OF THIS RULE: **AR835**

1. Does this proposed, amended, or repealed rule or regulation have a financial impact? Yes _____ No X Uses existing resources
2. If you believe that the development of a financial impact statement is so speculative as to be cost prohibited, please explain.
3. If the purpose of this rule or regulation is to implement a federal rule or regulation, please give the incremental cost for implementing the regulation.

1995-96 Fiscal Year

General Revenue _____
Federal Funds _____
Cash Funds _____
Special Revenue _____
Other _____
Total _____

1996-97 Fiscal Year

General Revenue _____
Federal Funds _____
Cash Funds _____
Special Revenue _____
Other _____
Total _____

4. What is the total estimated cost by fiscal year to any party subject to the proposed, amended, or repealed rule or regulation? **None**

1995-96 Fiscal Year

1996-97 Fiscal Year

5. What is the total estimated cost by fiscal year to the agency to implement this regulation? **Used existing resources**

1995-96 Fiscal Year

1996-97 Fiscal Year

July 28, 1995



ADMINISTRATIVE REGULATIONS
STATE OF ARKANSAS
BOARD OF CORRECTION AND
COMMUNITY PUNISHMENT

Section Number:

DOC 835

DCP 7.14

Page Number:

1 of 2

Board Approval Date:

11/14/96

Supersedes:

DCP 7.14 EMERG.

DOC 835

Dated:

2/17/94

2/17/94

Reference:

Effective Date:

DOC12/1/96

SUBJECT:

Grievance Procedures For Offenders

I. AUTHORITY:

The Board of Correction and Community Punishment (BCCP) is vested with the authority to promulgate this administrative regulation by Ark. Code Ann. §§ 12-27-105, 16-93-1203 and 16-93-1205 (Michie Supp. 1995).

II. APPLICABILITY:

This policy applies to employees and offenders of the Department of Correction (DOC) and the Department of Community Punishment (DCP) staff, inmates and residents of Community Punishment Centers.

III. POLICY:

It is the policy of the Board of Correction and Community Punishment that offenders are provided an opportunity to submit grievances regarding policy, conditions, incidents or actions related to incarceration/confinement which directly impact them.

IV. GUIDELINES:

- A. Administrative directives establishing procedures will be set forth by each Agency.
- B. Procedures shall, at minimum provide for the following: offender notice of the grievance process; timely, effective and impartial processing of grievances; an appeals process; appropriate documentation of grievance activity; and speedy disposition of emergency situations, with security and safety the paramount concern.
- C. Use of the grievance procedure shall occur without restraint, coercion, discrimination, interference or reprisal. Violation of this guideline shall result in prompt and decisive action.
- D. The grievance procedure shall exclude complaints regarding release, transfer, disciplinary or other matters excluded by administrative directives.

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NOV 20 AM 9:55
SHARON L. HEST
SECRETARY OF STATE
STATE OF ARKANSAS



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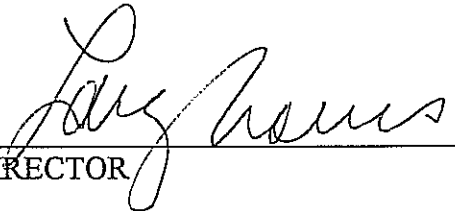
SUBJECT:

Grievance Procedures For Offenders

V. STANDARDS:

American Correctional Association Standards for Adult Community Residential Services, 3d edition, standard 3-ACRS-3D-07 and Standards for Adult Correctional Institutions, 3d edition, standard 3-4271.

11-19-96
DATE


DIRECTOR

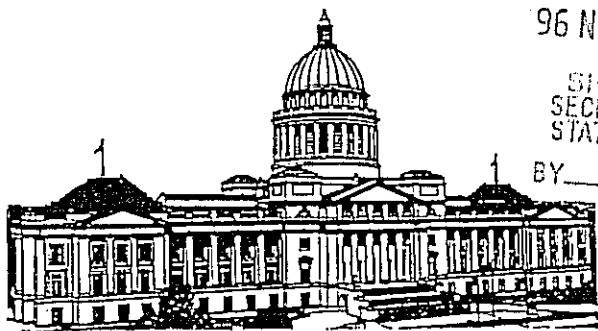
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ARKANSAS REGISTER

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SHARON PRIEST
SECRETARY OF STATE
STATE OF ARKANSAS

BY

Sharon Priest
Secretary of State
State Capitol Rm. 01
Little Rock, Arkansas 72201-1094

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SECRETARY OF STATE
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FILED
AR. DEPT. OF CORRECTION
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SHARON PILES
SECRETARY OF STATE
STATE OF ARKANSAS



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