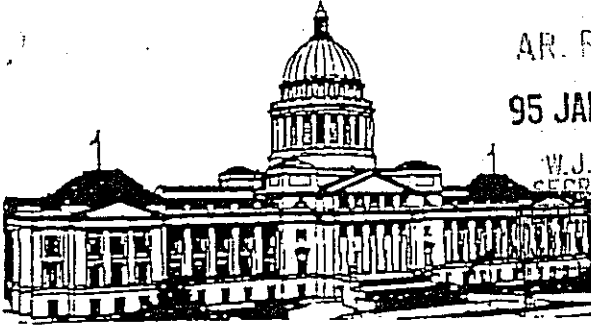


ARKANSAS REGISTER

FILED
AR. REGISTER DIV.

Transmittal Sheet

95 JAN -6 PM 4:04



W. J. "BILL" McCUEN
SECRETARY OF STATE
ROCK, ARKANSAS

W. J. "Bill" McCuen

Secretary of State

State Capitol Rm. 010

Little Rock, Arkansas 72201-1094

For Office

Use Only:

Effective Date 12/15/94 Code Number 004.00.95--001

Name of Agency Arkansas Department of Correction

Department of Correction

Contact Person Larry Morris, Director

Statutory Authority for Promulgating Rules Act 50 of 1968, First Extraordinary Session,
as amended, Act 549 of 1993

Title of Rule: AR 019 - Processing of Lawsuits

Date

Intended Effective Date

☒ Emergency (12-15-94)

Legal Notice Published

☐ 20 Days After Filing

Final Date for Public Comment

☐ Other

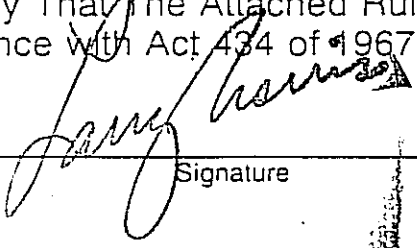
Filed With Legislative Council

Reviewed by Legislative Council

Adopted by State Agency 12-15-94

CERTIFICATION OF AUTHORIZED OFFICER

I Hereby Certify That The Attached Rules Were Adopted
In Compliance with Act 434 of 1967 As Amended.


Signature

Director
Title

01/04/95

Date



ADMINISTRATIVE REGULATIONS

STATE OF ARKANSAS

**BOARD OF CORRECTION AND
COMMUNITY PUNISHMENT**

BY _____

Section Number:
AR 019 - DOC
AR 1.8 - DCP

Page Number:

1 of 2

Board Approval Date:

Emergency 12/15/94

Supersedes:

Dated:

Reference:

Effective Date:

SUBJECT: Processing of Lawsuits

I. AUTHORITY:

The Board of Correction and Community Punishment is vested with the authority to promulgate Administrative Regulations by Act 50 of 1968, Extraordinary Session, as amended; Acts 548 and 549 of 1993, Regular Session (A.C.A. ss 16-93-1203 and 12-27-105 supp. 1993).

II. PURPOSE

To authorize the Division of Investigation and Audit to develop procedures that pertain to the processing of lawsuits filed against employees, of the Department of Correction and the Department of Community Punishment, while acting in their official capacities.

III. APPLICABILITY:

Employees of the Department of Correction, the Department of Community Punishment or members of the Board of Correction and Community Punishment, who have civil lawsuits filed against them while they were acting in their official capacities.

IV. DEFINITIONS:

Employee is defined as anyone who is currently employed by the Department of Correction, the Department of Community Punishment or a member of the Board of Correction and Community Punishment at the time a lawsuit is presented for service at the Division of Investigation and Audit.

V. POLICY:

The Division of Investigation and Audit shall develop procedures pertaining to the processing of civil lawsuits filed against employees of the Arkansas Department of Correction, the Department of Community Punishment and members of the Board of Correction and Community Punishment. Those procedures will be provided to both departments for inclusion in the appropriate policy manuals.



ADMINISTRATIVE REGULATIONS
STATE OF ARKANSAS
BOARD OF CORRECTION AND
COMMUNITY PUNISHMENT

Section Number:
AR 019 - DOC
AR 1.8 - DCP

Page Number:
2 of 2

Board Approval Date:

Emergency 12/15/94

Supersedes:

Dated:

Reference:

Effective Date:

SUBJECT: Processing of Lawsuits

VI. PROCEDURES:

The Division of Investigation and Audit shall develop procedures for processing lawsuits received on employees that include, but are not limited to the following:

- A. Receiving lawsuits;
- B. Notification to the named defendants and the Attorney General's Office;
- C. Investigation and collection of information; and
- D. Coordination of information with the Attorney General's Office.

LAWSUITS (TXTADMRE)
(94/12/9)

FILED

AR. REGISTER DIV.

Transmittal Sheet

95 JAN -6 PM 4: 03



W. J. "BILL" McCUEN
SECRETARY OF STATE
LITTLE ROCK, ARKANSAS

W. J. "Bill" McCuen
Secretary of State
State Capitol Rm. 010
Little Rock, Arkansas 72201-1094

For Office Use Only: Effective Date 12/15/94 Code Number 004.00.95--001

Name of Agency Arkansas Department of Correction

Department of Correction

Contact Person Larry Norris, Director

Statutory Authority for Promulgating Rules Act 50 of 1968, First Extraordinary Session, as amended, Act 549 of 1993

Title of Rule: AR 019 - Processing of Lawsuits

Intended Effective Date

Date

☒ Emergency (12-15-94)

Legal Notice Published

☐ 20 Days After Filing

Final Date for Public Comment

☐ Other

Filed With Legislative Council

Reviewed by Legislative Council

Adopted by State Agency 12-15-94

CERTIFICATION OF AUTHORIZED OFFICER

I Hereby Certify That The Attached Rules Were Adopted
In Compliance with Act 434 of 1967 As Amended.

Larry Norris

Signature

Director

Title

01/04/95

Date



ADMINISTRATIVE REGULATIONS

STATE OF ARKANSAS

BOARD OF CORRECTION AND COMMUNITY PUNISHMENT

Section Number:

AR 019 - DOC

AR 018 - DCP

Page Number:

1 of 2

FILED

AR. REGISTER [unclear] Board Approval Date:

95 JAN -6 PM 4:04 Emergency 12/15/94

Supersedes:

Dated:

W.J. "BILL" MCCUEN
SECRETARY OF STATE
LITTLE ROCK, ARKANSAS

Reference:

Effective Date:

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ADMINISTRATIVE REGULATIONS
STATE OF ARKANSAS
BOARD OF CORRECTION AND
COMMUNITY PUNISHMENT

Section Number:
AR 019 - DOC
AR 1.8 - DCP

Page Number:
2 of 2

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Emergency 12/15/94

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LAWSUITS (TXTADMRE)
(94/12/9)