

ARKANSAS REGISTER

Transmittal Sheet

Use only for **FINAL** and **EMERGENCY RULES**



Secretary of State

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For Office

Use Only:

Effective Date _____ Code Number _____

Name of Agency _____

Department _____

Contact _____ E-mail _____ Phone _____

Statutory Authority for Promulgating Rules _____

Rule Title: _____

Intended Effective Date

(Check One)

Date

☐

Emergency (ACA 25-15-204)

Legal Notice Published _____

☐

10 Days After Filing (ACA 25-15-204)

Final Date for Public Comment _____

☐

Other _____

(Must be more than 10 days after filing date.)

Reviewed by Legislative Council _____

Adopted by State Agency _____

Electronic Copy of Rule e-mailed from: (Required under ACA 25-15-218)

Contact Person

E-mail Address

Date

CERTIFICATION OF AUTHORIZED OFFICER

I Hereby Certify That The Attached Rules Were Adopted
In Compliance with the Arkansas Administrative Act. (ACA 25-15-201 et. seq.)


Signature

Phone Number

E-mail Address

Title

Date

 <p style="text-align: center;">ADMINISTRATIVE RULES</p> <p style="text-align: center;">STATE OF ARKANSAS</p> <p style="text-align: center;">BOARD OF CORRECTIONS</p>	Section Number:	Page Number:
	108	1 of 1
	Board Approval Date:	
	9/30/88	
	Supersedes:	Dated:
	AR 108	2/22/80
	Reference:	Effective Date:
		10/12/88
SUBJECT: Travel Rules		

I. POLICY:

It is the policy of the Department to ensure compliance with the travel rules of the State of Arkansas.

II. EXPLANATION:

- A. All travel regulations established by the Department of Finance and Administration, Director and/or approved by the Board of Correction are to be strictly adhered to by all agency employees.
- B. Unit Wardens/Center Supervisors/Administrators are to ensure that all personnel reporting to them who have occasion to travel on state business are provided access to the current travel rules.

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