

ARKANSAS REGISTER

Transmittal Sheet

Use only for **FINAL** and **EMERGENCY RULES**



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For Office

Use Only:

Effective Date _____ Code Number _____

Name of Agency _____

Department _____

Contact _____ E-mail _____ Phone _____

Statutory Authority for Promulgating Rules _____

Rule Title: _____

Intended Effective Date

(Check One)

Date

☐ Emergency (ACA 25-15-204) Legal Notice Published _____

☐ 10 Days After Filing (ACA 25-15-204) Final Date for Public Comment _____

☐ Other _____ Reviewed by Legislative Council _____
(Must be more than 10 days after filing date.)

Adopted by State Agency _____

Electronic Copy of Rule e-mailed from: (Required under ACA 25-15-218)

Contact Person

E-mail Address

Date

CERTIFICATION OF AUTHORIZED OFFICER

I Hereby Certify That The Attached Rules Were Adopted
In Compliance with the Arkansas Administrative Act. (ACA 25-15-201 et. seq.)


Signature

Phone Number

E-mail Address

Title

Date

 <p style="text-align: center;">ADMINISTRATIVE RULES</p> <p style="text-align: center;">STATE OF ARKANSAS</p> <p style="text-align: center;">BOARD OF CORRECTIONS</p>	Section Number:	Page Number:
	1210	1 of 2
	Board Approval Date: 08/23/2006	
	Supersedes: 1210	Dated: 12/18/1992
	Reference:	Effective Date: 05/30/2007
SUBJECT: Pre-Release Program		

I. AUTHORITY:

The authority of the Board of Corrections to promulgate this administrative rule is vested in Act 50 of 1968, First Extraordinary Session.

II. PURPOSE:

The purpose of this administrative rule is to make available to inmates information and assistance in release planning; to provide each inmate the opportunity to discuss anxieties and solve problems relating to his or her release and future adjustment; and to describe the pre-release programming available.

III. APPLICABILITY:

This administrative rule applies to all staff and especially those involved in the pre-release selection and/or program; and inmates eligible for release.

IV. DEFINITIONS:

Pre-Release Program: This shall be defined as a program within the Department of Correction designed to give information to inmates to help them make a successful transition from the Department back to the community.

V. POLICY:

It shall be the policy of the Department of Correction to provide inmates the opportunity to participate in a program designed specifically to prepare the inmate for release from the Department.

VI. PROCEDURE:

Programs to prepare inmates for release may include, but will not be limited to, the following: lectures and discussions that address the concerns of soon-to-be released inmates; and, individual counseling that focuses on each inmate's particular needs.

A. Pre-Release Coordinator

A Pre-Release Coordinator shall be designated and shall be responsible for maintaining and monitoring a current list of inmates who are eligible for the pre-release program. The transfer of inmates to a designated pre-release program shall be coordinated through the Pre-Release Coordinator.

B. Eligibility Criteria for Pre-Release

1. All inmates selected to participate in the program should not be more than the maximum number of days as established by the appropriate administrative directive from their parole/transfer eligibility or discharge date.
2. Additional specific eligibility criteria shall be identified in the appropriate administrative directive.
3. The transfer of the inmate to a pre-release program must be approved by the unit Classification Committee.

C. Release Procedures

1. Pre-Release staff will coordinate with institutional parole officers and institutional release officers and field officers to assure a continuity of parole services for each inmate scheduled to be released from the program on parole.
2. The Pre-Release staff will be responsible to the warden/center supervisor of the pre-release unit/center for assisting as necessary in the release of inmates assigned to the program.